



MEETING MINUTES

Subject: Bayfront Industrial Area Renewal Strategy – Steering Committee Meeting #3
Date and Time: Wednesday, December 8, 2021 – 8:00 a.m.-10:00 a.m.
Location: Virtual Via Webex
Our File: 16-4534

Attendees

Christine Newbold	City of Hamilton, Community Planning
Tiffany Singh	City of Hamilton, Community Planning
Alissa Mahood	City of Hamilton, Community Planning
Norm Schleeahn	City of Hamilton, Business Development
Jennifer Patterson	City of Hamilton, Business Development
Patrick Kennedy	Dillon Consulting Limited
Melissa Kosterman	Dillon Consulting Limited
Trevor Harris	StelcoCanada
Paul Simon	StelcoCanada
Tony Valeri	ArcelorMittal Dofasco
Richard Do Cuto	ArcelorMittal Dofasco
Kerry LeClair	Climate Action Community Coordinator for Ward 3 Office
Larissa Fenn	Hamilton-Oshawa Port Authority Director of Public Affairs

Notes

The purpose of the meeting was to provide a status update to the Focus Group, and complete a review of the final Strategy and Action Plan as well as the Urban Design Guidelines.

Discussion Item	Action
<p>1. INTRODUCTION</p> <ul style="list-style-type: none"> • Tiffany Singh opened the meeting and welcomed participants. • Paddy took over the presentation for the content. 	No action
<p>2. STRATEGY & ACTION PLAN</p> <ul style="list-style-type: none"> • Paddy reiterated the purpose of the Strategy as well as the study process, vision and objectives for the Bayfront. • He then presented high level about the Strategy and Action Plan at a high level to inform participants. <ul style="list-style-type: none"> ○ No specific comments received for Strategy and Action Plan. 	No action
<p>3. URBAN DESIGN GUIDELINES</p> <ul style="list-style-type: none"> • Melissa presented at a high level about the urban design guidelines for the Bayfront which will accompany the Strategy and Action Plan. <ul style="list-style-type: none"> ○ Participant asked how did we decide on how this is will be implemented? Who does what? The following was reported back: <ul style="list-style-type: none"> ▪ When redevelopment happens, planners would provide design guidelines as well as site design guidelines as part of the material that developers are to consider in their design plans. ▪ Through site plan review, the City’s development planner would make suggestions to help with the implementation of the Guidelines. ○ Participant noted, in respect to the Guidelines, they are called “guidelines” and wanted to understand the expectations from a future development about following the guidelines or not. The following was reported back: <ul style="list-style-type: none"> ▪ Site plan approval is required from the City in order for development to proceed. The City’s site plan review process would involve a review of the proposed development and the applicant would be expected to demonstrate how they have applied the Design Guidelines Through site plan process. The label “guideline” is intended to convey that there is site specific flexibility in how they are applied (not whether they are to be applied). ○ Participant noted that there will be plenty of circumstances where there are competing interest between business, community, employees etc. and what takes a priority. It was reported back that the City’s Zoning by-law set out specific standards and regulations and that the rest of the details 	No action

Discussion Item	Action
around urban design are subject to the site specific needs/constraints.	
<p>4. NEXT STEPS</p> <ul style="list-style-type: none"> • Tiffany noted that we will get full documents to review out to the Steering Committee shortly. Large format link - file sharing. Copy of the Strategy / Actions and UDG. Participants should aim to have their comments in by January 7. • Public consultation final round in February. • Planning on presenting to Province and GIS and Council in early Q2. 	No Action
<p>5. ADJOURNMENT</p>	No Action

Meeting Adjourned

Please send revisions to Melissa Kosterman at mkosterman@dillon.ca