



## **Audit and Administration Committee**

### **REPORT 09-005**

**9:30 a.m.**

**Wednesday, March 4, 2009**

**Committee Room 207**

**Hamilton Convention Centre**

**One Summer's Lane**

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- Present:** Chair B. Clark  
Councillors B. Bratina, C. Collins, and B. Morelli
- Absent with Regrets:** M. Pearson (arrival after adjournment),  
T. Whitehead (personal)
- Also Present:** T. Tollis, Acting General Manager, Finance and  
Corporate Services  
R. Male, Director, Financial Services  
G. Boychuk, Chief Investment Officer, Budgets and  
Finance  
M. Meyer, City Clerk's Office

**1. Cemetery Accounts Investment Performance Report – December 31, 2008 (FCS08076(a)) (Item 5.1)**

That Information Report FCS08076(a) respecting Cemetery Accounts Investment Performance Report – December 31, 2008 be received.

**2. Hamilton Future Fund Investment Performance Report – December 31, 2008 (FCS08081(a)) (Item 5.2)**

That Information Report FCS08081(a) respecting Hamilton Future Fund Investment Performance Report – December 31, 2008 be received.

**3. Reserve/Revenue Fund Investment Performance Report – December 31, 2008 (FCS08082(b)) (City Wide) (Item 5.3)**

That Information Report FCS08082(b) respecting Reserve/Revenue Fund Investment Performance Report – December 31, 2008 be received.

**4. Monthly Status Report of Tenders and Requests for Proposals for January 1, 2009 to February 4, 2009 (FCS09027) (City Wide) (Item 5.4)**

That Information Report FCS09027 respecting Monthly Status Report of Tenders and Requests for Proposals for January 1, 2009 to February 4, 2009 be received.

**5. Award of Tender C12-21-08 Supply & Delivery of Automotive Batteries (FCS09026) (City Wide) (Item 8.1)**

That the Corporate Tender C12-21-08 Supply and Delivery of Automotive Batteries be awarded to Great Northern Battery Systems, with an estimated total three year contract price of \$101,701.70.

**6. Grants Sub-Committee Report 09-001 (Item 8.2)**

**(a) Fee Waiver Request for the City of Hamilton's Public Health (GRA08027) (City Wide)**

That the fee waiver request, in the amount of \$222.00, for the Public Health Department to utilize the Valley Park Recreation Complex gymnasium on November 14, 2008, to host Influenza Clinic's, be approved.

**(b) Request for Advance Community Partnership Program Payments (GRA09001) (City Wide) (Item 4.2)**

(i) That staff be authorized and directed to provide advance monthly payments, to 2009 Community Partnership Program applicants, as shown in Appendix A attached hereto, based upon 2008 funding levels, prior to final approval of the 2009 Community Partnership Program budget.

(ii) That any outstanding arrears due to the City of Hamilton, by any of the organizations, listed in Appendix A attached hereto, be paid in full utilizing the approved advance funding, prior to the

organization receiving any Community Partnership Program funding.

**(c) 2008 Final Community Partnership Program Budget Update (City Wide) (GRA09002)**

- (i) That the additional Event Road Closure Services (ERCS) billings, in the amount of \$59,569.53 be approved and funded from the remaining 2008 Community Partnership Program Surpluses.
- (ii) That the overall 2008 Community Partnership Program (CPP) Surplus in the amount of \$28,566.42 be transferred to the Grants Reserve Account #112230.

**7. Governance Review Sub-Committee Report 09-001 (Item 8.3)**

**(a) Hamilton Municipal Heritage Committee Logo (Item 1 of the Hamilton Municipal Heritage Committee) (Item 4)**

That the logo for the Hamilton Municipal Heritage Committee, attached hereto as Appendix "B", be approved for use, subject to the guidelines as set out for the use of secondary logos for promotional/educational purposes.

**FOR THE INFORMATION OF COUNCIL:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Clerk advised of the following changes to the agenda:

- (i) Item 6.1, the delegation from Greg Dunnett, Hamilton Tiger-Cats Football Club, respecting partnership with the City of Hamilton, will be heard at the March 25, 2009 Audit and Administration Committee meeting, as Mr. Dunnett is unable to attend today's meeting.

On a motion, the agenda was approved as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) MINUTES (Item 3)**

**(i) Minutes of the meeting held on February 18, 2009 (Item 3.1)**

The minutes of the Audit and Administration Committee meeting held on February 18, 2009 were approved as presented.

**(d) Minutes of Various Sub-Committees (Item 5.5)**

The following minutes of various sub-committees were received for information:

- (i) GBLT Advisory Committee – October 1, 2008
- (ii) GBLT Advisory Committee – November 3, 2008
- (iii) GBLT Advisory Committee – December 3, 2008
- (iv) Status of Women Committee – October 23, 2008
- (v) Status of Women Committee – November 27, 2008

**(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)**

Committee confirmed that the Acting General Manager of Finance and Corporate Services will be bringing forward any new information respecting US Steel to Committee of the Whole next week.

**(f) ADJOURNMENT (Item 13)**

The Audit and Administration Committee adjourned at 9:41 a.m.

Respectfully submitted,

Councillor Brad Clark, Chair  
Audit and Administration Committee

Mary-Ann Meyer  
Legislative Assistant  
March 4, 2009

## Community Partnership Program Advance Payments

Based upon the 2008 amounts, these payments will be distributed as monthly payments, pending Council approval. Any difference between the 2008 and 2009 approved grants will be adjusted, as necessary, throughout the remainder of the year:

<b>ORGANIZATION</b>	<b>PROGRAM</b>	<b>2009 3 MONTHS ADVANCE</b>	<b>2008 APPROVED BUDGET</b>
<b>Community Information Services</b>	Community Information Services	\$19,518.50	\$78,074.00
<b>Salvation Army</b>	Young Parent Resource	\$26,000.00	\$104,000.00

**Appendix “B” to Item 7 of  
Audit and Administration Committee Report 09-005**

**Hamilton Municipal Heritage Committee Logo:**

