

## **APPENDIX D**

### Stakeholder and Agency Consultation Appendix



Hamilton

City Hall, 71 Main Street West  
Hamilton, Ontario,  
Canada L8P 4Y5  
www.hamilton.ca

Capital Planning and Implementation, Public Works Department  
Physical Address: 77 James Street North, Suite 320  
Phone: 905.546.2424 Ext. 5103 Fax: 905.546.4435

October 30, 2008

Dear Sir/Madam:

**Re: Cycling Master Plan – “Shifting Gears”.**

We are pleased to advise that the City of Hamilton and their consultants Ecoplans Limited and McCormick Rankin Corporation are initiating a City-wide Cycling Master Plan, according to the Municipal Engineers Association's Municipal Class Environmental Assessment Process (2002, as amended in 2007).

The Class EA process requires the proponent, in this case the City of Hamilton, to review older master plans, and to implement cycling infrastructure as directed by the Growth Related Infrastructure Development Strategy (GRIDS) and the City-wide Transportation Master Plan (TMP, 2007). At a minimum, this study will address Phases 1 and 2 of the Municipal Class EA – Master Plan process. For this project, four Public Information Centres will be held in November 2008, please see attached sheet for specific dates and locations, throughout the City, to solicit input from the public on existing plans, conditions and objectives. The second set of Public Information Centres will be held at a later date to present alternatives, an evaluation of the alternatives and the preferred network.

We will be developing conceptual plans in order to address any relevant issues which are encountered during the Class EA. This information will ultimately be presented to the public.

Our purpose in contacting your agency is two fold. First, we wish to advise you of the initiation of this project and second, to ask your co-operation in providing any input you feel is relevant to the project. To that end, we request you provide us with any information and/or identify any issues you and your organization has relating to this study. Please send your comments (if any) directly to the undersigned. These issues will be considered as part of this Master Plan, as per the Municipal Class EA process.

We appreciate your input on this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Fazio'.

Margaret Fazio, B.Sc, C.C.E.P.  
Project Manager - Environmental Planning



Hamilton

Public Works

**CYCLING MASTER PLAN  
NOTICE OF STUDY COMMENCEMENT / PUBLIC INFORMATION CENTRE #1  
MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT**

**THE STUDY**

The City of Hamilton has initiated the Municipal Class Environmental Assessment (EA) – Master Planning process for the review of the previous Cycling Master Plan (“Shifting Gears”). A comprehensive City-wide study of the Cycling Network must be undertaken in order to implement and expand upon the recommendations made in the Growth Related Infrastructure Development Strategy (GRIDS) and the City-wide Transportation Master Plan (2007). This study will investigate how to better connect cycling systems together in a regional-scale network, improve connections to transit nodes and encourage increased cycling use within the City of Hamilton.

**THE PROCESS**

This study is following the approved environmental planning process for Master Plans under the *Municipal Engineers Association’s Municipal Class Environmental Assessment (June 2000, as amended in 2007)* with the opportunity for public input throughout the study. The Master Plan is intended to fulfill the Class EA requirements for Schedule B Projects that are identified and to outline additional work that will be required for any Schedule C Projects that are identified. Upon completion of the study, a Master Plan report will be completed and filed for public review.

Following the 1<sup>st</sup> Public Information Centre (PIC) a 2<sup>nd</sup> PIC will be held to present the findings of the study and the preferred alternatives. Additional advertisements will be published notifying the public of the 2<sup>nd</sup> PIC and indicating where and how the public can have access to the final report.

**PUBLIC INFORMATION CENTRE**

Stakeholder consultation is an important part of the Class EA process. Therefore the following Public Information Centre will be held to present the existing conditions and to gather input from the public.

**DATE:** Tuesday, November 11, 2008  
**TIME:** 6:00 p.m. to 8:00 p.m.  
**LOCATION:** Hamilton Board of Education  
100 Main St. E, Hamilton

**DATE:** Tuesday, November 18, 2008  
**TIME:** 6:00 p.m. to 8:00 p.m.  
**LOCATION:** Stoney Creek Municipal Service Centre  
777 Jones Road, Stoney Creek

**DATE:** Tuesday, November 25, 2008  
**TIME:** 6:00 p.m. to 8:00 p.m.  
**LOCATION:** Ancaster Rotary Centre  
385 Jerseyville Road West, Ancaster

**DATE:** Thursday, November 27, 2008  
**TIME:** 6:00 p.m. to 8:00 p.m.  
**LOCATION:** Sackville Hill Seniors Recreation Centre  
780 Upper Wentworth Street, Hamilton

### **PUBLIC COMMENTS INVITED**

There is an opportunity at any time during this process for interested persons to review outstanding issues and bring concerns to the attention of the Project Managers. If you have any questions or comments or wish to be added to the study mailing list, please contact:

Daryl Bender  
Project Manager, Alternative Transportation  
Public Works  
City of Hamilton  
77 James Street North  
Ste 320, Hamilton, Ontario, L8R 2K3  
Ph 905-546-2424 ext 2066  
Email [cycling@hamilton.ca](mailto:cycling@hamilton.ca)

J.A. (Sandy) Nairn, MCIP, RPP  
Consultant Project Manager  
Ecoplans Limited  
2655 North Sheridan Way  
Mississauga, Ontario, L5K 2P8  
Ph 905-823-4988  
Fax (905) 823-2669  
Email [snairn@ecoplans.com](mailto:snairn@ecoplans.com)

Information will be collected in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

This Notice issued on October 31, 2008 and November 7, 2008.



Hamilton

320 - 77 James Street North  
Hamilton ON Canada L8R 2K3  
www.city.hamilton.ca

Public Works Department  
Capital Planning & Implementation Division  
905-546 – 2424 ext. 5103~ 905-546-4435 (Facsimile)

July 27, 2009

**RE: Cycling Master Plan Stakeholder Meeting Invitation**

The purpose of this letter is to invite you to join the Stakeholder Advisory Committee (SAC) for the City of Hamilton Cycling Master Plan. The purpose of the project is to conduct a comprehensive formal review of the cycling network, to implement and expand upon the recommendations made in the Growth Related Infrastructure Development Strategy (GRIDS) and the City-wide Transportation Master Plan (TMP, 2007). This study will also investigate how to better connect cycling systems together in a regional – scale network, improve connections to transit nodes and encourage increased cycling use within the City of Hamilton.

An important component of the study is the creation of SAC, composed of professional and technical staff representing key government agencies, key businesses involved in or affected by cycling, citizens' organizations and associations of cyclists and those promoting cycling for a variety of reasons.

We recognize that your time is valuable, and therefore participation will not require a great time commitment. We propose to have the TAC serve as a “sounding board” at key points in the project.

- The first point of contact is the meeting to which you are being invited now, to dialogue with others present and provide comments as we start the project.
- At the second point of contact we will offer an opportunity for you to comment on the evaluation process and the preferred alternative for the network and related issues, prior to going to the second set of Public Information Centres (PICs).
- Third, prior to project's findings going to council we would offer another point of contact.

The Master Plan approach to examining and eventually defining and building cycling lane network relies on a combination of technical analysis, public and stakeholder input and detailed route-by-route assessments. Ultimately, the definition of a cycling network for Hamilton must be equitable to all users of the road or trails. Your input is vital in developing the ultimate cycling network, and promotion of its use as well as public education.

The Stakeholder meeting will take place as follows:

**DATE: November 20, 2008**

**TIME: 9 a.m. to 12 p.m.,**

**PLACE: 77 James St. N, Room 400 A in an open house format.**

**DIRECTIONS: The City Centre is the former Eaton Centre at the intersection of York Blvd & James St.**

To find the room it is easiest to access the Centre via York Blvd - right where the pedestrian bridge spans York Blvd. At street level take the elevator up to the 4th floor (ground floor is floor 2) and the reception staff there will direct you to Room 400A. If you come across the pedestrian bridge from the parking garage, turn right as you enter the building - and there take the elevators to the 4th floor.

Please respond whether you will be coming or not to Donnett Riley via e-mail at [Donnett.Riley@hamilton.ca](mailto:Donnett.Riley@hamilton.ca) or via phone at 905-546-2424 ext. 2383 no later than **Thursday, November 13, 2008**. If you are unable to attend please send someone in your place.

We hope that you will be able to contribute to the creation of the cycling network for City of Hamilton.

If you have any questions or require any additional information please contact me at [Margaret.Fazio@hamilton.ca](mailto:Margaret.Fazio@hamilton.ca) or via phone at 905-546-2424 ext. 5103. For current information on the project I invite you to look at the City website under [www.hamilton.ca/cycling](http://www.hamilton.ca/cycling) and clicking on "Cycling Master Plan".

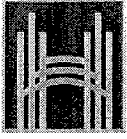
I look forward to working with you on this project.

Yours truly,

***Margaret Fazio, B.Sc., C.C.E.P.***

*Project Manager, Environmental Planning  
Capital Planning and Implementation Division  
Public Works Department  
City of Hamilton  
320 - 77 James Street North  
Hamilton, ON, Canada L8R 2K3  
Phone: 905-546-2424 ext. 5103  
Fax: 905-546-4435  
E-mail: [Margaret.Fazio@hamilton.ca](mailto:Margaret.Fazio@hamilton.ca)*

***Hamilton Public Works ~ Providing services that bring our City to life!***



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Public Works Department  
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Hamilton

March 27, 2009

To whom it may concern:

**Subject: City Wide Cycling Master Plan – Phase 2,  
Public Information Centre #2 Invitation**

This letter is to inform your agency that the City of Hamilton has held a set of four Public Information Centres (PIC) during Phase 1 – Information Gathering Phase of the **City-Wide Cycling Municipal Class Environmental Assessment (EA) Master Plan**. We will be holding a second set of PICs for Phase 2 of the above project on April 14<sup>th</sup> and 16<sup>th</sup>, 2009. More detailed information concerning these PICs has been enclosed.

The City of Hamilton staff and their consultants will provide information on the evaluation methodology and the expanded, proposed, prioritized network implementation schedule at the above April PICs. The new network will consist of a variety of alternative designs of cycling facilities, as follows:

- Multi-use paths (off-street, rural & urban),
- Reserved Bike Lanes (on-street, urban)
- Signed Bike Routes (on-street, urban), and
- Paved Shoulders (on-road, rural)

In order to accommodate Reserved Bike Lanes this project has considered removal of parking, reduction of traffic lanes, and traffic lane re-designation as well as other alternatives.

The information that will be presented at the April 14<sup>th</sup> and 16<sup>th</sup> PICs will be posted on the webpage ([www.hamilton.ca/ShiftingGears](http://www.hamilton.ca/ShiftingGears)) just prior to these dates. Please feel free to provide your comments regarding the project to me at **905-546-2424 ext 5103**, by email at [Margaret.Fazio@hamilton.ca](mailto:Margaret.Fazio@hamilton.ca), or alternatively by contacting Daryl Bender as per the attached notice.

Yours truly,

A handwritten signature in black ink, appearing to be 'M. Fazio', with a long horizontal flourish extending to the right.

Margaret Fazio, B.Sc.  
Project Manager  
Environmental Planning

Encl.



**Hamilton**  
Public Works

# CITY-WIDE CYCLING MASTER PLAN

## NOTICE OF PUBLIC INFORMATION CENTRE #2

### MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT

#### THE STUDY

The City of Hamilton has initiated the Municipal Class Environmental Assessment (EA) – Master Planning process for the review of the previous Cycling Master Plan (“Shifting Gears”). This Master Plan study has been investigating how to better connect cycling systems together in a city-wide network, improve connections to transit nodes and encourage cycling use within the City of Hamilton.

The Master Plan is intended to fulfill the Class EA requirements for Schedule B Projects that are identified and to outline additional work that will be required for any Schedule C Projects that are identified.

#### THE PROCESS

This study is following the approved environmental planning process for Master Plans under the Municipal Engineers Association’s Municipal Class Environmental Assessment (June 2000, as amended in 2007). Upon completion of the study, a Master Plan report will be completed and filed for public review and comment.

#### PUBLIC INFORMATION CENTRE

Stakeholder consultation is an important part of the Class EA process. Therefore the 2nd Public Information Centre will be held to present the findings of the study and the preferred alternatives.

**Tuesday, April 14, 2009**

6:00 p.m. to 8:00 p.m.

Hamilton – Wentworth District School Board  
100 Main St. W, Hamilton,  
Lower Auditorium

**Thursday, April 16, 2009**

6:00 p.m. to 8:00 p.m.

Sackville Hill Seniors Recreation Centre  
780 Upper Wentworth Street,  
Hamilton

#### PUBLIC COMMENTS INVITED

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Daryl Bender  
Project Manager, Alternative Transportation  
Public Works  
City of Hamilton  
77 James Street North  
Ste 320, Hamilton, Ontario, L8R 2K3  
Phone (905) 546-2424 ext 2066  
Email [cycling@hamilton.ca](mailto:cycling@hamilton.ca)

J.A. (Sandy) Nairn, MCIP, RPP  
Consultant Project Manager  
Ecoplans Limited  
2655 North Sheridan Way  
Mississauga, Ontario, L5K 2P8  
Phone (905) 823-4988  
Fax (905) 823-2669  
Email [snairn@ecoplans.com](mailto:snairn@ecoplans.com)

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This Notice issued on April 3, 2009 and April 10, 2009

## TOE, Assistant Environmental Planner

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**From:** TOE, Assistant Environmental Planner

**Sent:** Tuesday, March 31, 2009 10:07 AM

**To:** Fazio, Margaret

**Subject:** City of Hamilton Cycling Master Plan-Public Information Centre (PIC) #2 Notice

Please see attached Agency Letter and Notice for the City of Hamilton's Cycling Master Plan PIC #2.

Regards,

**Matt Robson**

Assistant Environmental Planner

Environmental Planning

Capital Planning and Implementation Division

Public Works Department, City of Hamilton

Tel: 905-546-2424 ext. 2433

Fax: 905-546-4435

Email: [spostud@hamilton.ca](mailto:spostud@hamilton.ca)

# Cycling Master Plan- Screenshot of e-mail sent to Agencies- March 31/09

The screenshot shows an email client window titled "City of Hamilton Cycling Master Plan-Public Information Centre (PIC) #2 Notice - Message (HTML)". The email content is as follows:

This message has not been sent.

To: Paolo, Margaret

Cc:

Bcc: info@ullsonpark.org; sps127@msn.com; info@hamiltoncatch.org; matthew.lee@metrolinx.com; sspeakman@cogeco.ca; mattinson@cogeco.ca; dawn\_a\_graham@hotmail.com; crick@cogeco.ca; mcdeandl@cogeco.ca; bavlos@mcmaster.ca; glen@chiptmeresults.com; MEA.NOTICES.EAAB@ontario.ca; Brown, Suzanne

Subject: City of Hamilton Cycling Master Plan-Public Information Centre (PIC) #2 Notice

Attach: Cycling Master Plan Agency Letter.pdf (52 KB); Cycling Master Plan PIC #2 Notice.pdf (31 KB)

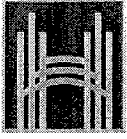
Please see attached Agency Letter and Notice for the City of Hamilton's Cycling Master Plan PIC #2.

Regards,

**Matt Robison**  
Assistant Environmental Planner  
Environmental Planning

Capital Planning and Implementation Division  
Public Works Department, City of Hamilton  
Tel: 905-546-2424 ext. 2433  
Fax: 905-546-4435  
Email: [sprostud@hamilton.ca](mailto:sprostud@hamilton.ca)

The screenshot also shows a Windows taskbar at the bottom with the Start button, several open applications (including Outlook, Internet Explorer, and Firefox), and the system clock showing 10:06 AM on 3/31/09.



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March 27, 2009

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Margaret Fazio, B.Sc.  
Project Manager  
Environmental Planning

Encl.



Hamilton  
Public Works

# CITY-WIDE CYCLING MASTER PLAN

## NOTICE OF PUBLIC INFORMATION CENTRE #2

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Ste 320, Hamilton, Ontario, L8R 2K3  
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Email [snairn@ecoplans.com](mailto:snairn@ecoplans.com)

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This Notice issued on April 3, 2009 and April 10, 2009



Hamilton

Public Works

# MINUTES OF MEETING

## Cycling Master Plan Class EA

### Niagara Escarpment Commission Comments

**Location:** 77 James Street North, Hamilton, Suite 350 B

**Date and Time:** Wednesday June 10, 2009, 1:00 PM to 4:00 PM

**Attendees:**

Name	Position
<b>City of Hamilton Staff</b>	
Christine Lee-Morrison	Public Works (PW), Capital Planning & Implementation (CPI), Environmental Planning, Manager
Steve Barnhart	PW, CPI, Open Space Development, Supervisor
Daryl Bender	PW, Operations & Management, Traffic Engineering, Project Manager for Alternative Transportation
Margaret Fazio	PW, CPI, Environmental Planning, Project Manager
Dominic Ho	PW, CPI, Environmental Planning, Co-op Student
<b>Niagara Escarpment Commission</b>	
Kathryn Pounder	Senior Strategic Advisor
Linda Laflamme	Landscape Architect , proposed revisions June 29th

Speaker	Minutes	Action By:
<b>1. Purpose of Meeting and Introductions</b>		
MF	To discuss the Niagara Escarpment Commission's (NEC) comments on Cycling Master Plan (CMP) and Recreational Trails Master Plan (RTMP)	
<b>2. Presentation of CMP map including NEC Lands</b>		
All	CMP map was analyzed and compared with NEC map	
LL	proposed projects are located in NEP within lands designated as Urban, Protection and Natural. Largely projects in urban areas are not of concern.	
<b>3. CMP – Project Schedule and Overview and use of information from RTMP</b>		
MF	The main review period has just expired, and CMP is going to council on June 15, 2009 Intention is to inform NEC about CMP before council to see if there are any comments on the premise of project CMP is a city-wide plan; city-wide analysis of traffic feasibility for bike lanes According to the Municipal Engineers Association's Municipal Class Environmental Assessment document	City

	<p>(Oct 2000, as amended in 2007), general construction of bike lanes does not trigger Schedule B/C EA, only A/A+ EA process – ex: painting onto existing roadways. There are some projects within the CMP, however, that, because of the works involved with implementation of the bike lanes, such as widening of roads, or any other breaking of new ground, a Schedule B/C may be triggered. The CMP did not drill down to this level of detail, as of this stage.</p> <p>Consultation with Hamilton Conservation Authority (HCA), NEC, and Ministry of Environment (MOE) will be addressed at the design phase of each project, prior to construction.</p> <p>Recreational trails within NEC lands were and are intended to be consulted with NEC, appropriate to the NEC’s consultation process</p>	
<b>4. RTMP – Description of Process and Project Status/Trail Sizing and Future Process</b>		
SB	<p>Regional amalgamation combined the trail systems from former cities</p> <p>Trails were categorized in terms of priority after amalgamating</p> <p>TMP goes through a separate EA process with NEC</p> <p>The method of evaluation was approved, each trail has its own separate process</p>	
LL	<p>- The correspondence indicated an EA process was underway – it is understood now that while the EA process is being followed no EA is intended</p>	
CLM	<p>- EA process was only a guideline for the RTMP</p> <p>- Trails generally do not trigger an MEA EA, as they are not part of the MEA EA document (Oct 2000, as amended in 2007), and under the EA. Act’s Regulation #334, most are exempt from EA.</p> <p>- Consultations still occurs, but there is no official process that must be followed, from EA perspective</p>	
KP	<p>NEC wants to look at impacts of trails, but it is unnecessary yet because design prior to construction hasn’t occurred</p> <p>City wishes NEC will provide a comment to bring to council, but there is too little time to provide a detailed comment</p>	
DB	<p>- A detailed comment may not be necessary yet; only requires that NEC is informed on the plan</p>	
KP	<p>HCA lands in NEC area do not require a development permit from NEC, but City lands in NEC area require permit</p>	

	It would be appropriate if City informs NEC of their projects on NEC lands – but less interest in minor ones	
CLM	City will keep an eye on the projects to see what specific improvements the CMP implements, and to judge if they require NEC concern	
KP	NEC is not concerned if bike lanes require EA process, only if projects require permits	
DB	NEC will not be able to look at all Escarpment crossings by June 15 for council - Details are not precise enough to provide specific improvements yet	
LL	- If the road diet isn't changed (ex. repainting), it would not be a concern	
SB	There will be no 6m improvements on trails on NEC lands - There will only be upgrades to materials, no width alterations	
LL	- Grading of trails is very sensitive, improvements should be limited; understanding the City is not proposing any 6 metre wide trails in the NEP or 6m improvements is good	
SB	Notes Gage Park may include 6 metre trail but the park is not in a sensitive area. - City will try to stay away from obstacles (trees, etc) but try to maintain width consistency	LL Concurred
KP	A lot of City lands are in "Escarpment Protection Area" (EPA) designation - "Escarpment Natural Area" (ENA) allows trail usage without motor vehicles	
LL	-The restriction to Motorized vehicles, for most municipalities does not restrict electric scooters; is this the case in Hamilton?	SB to advise
CLM	Review period is after council meeting (June 15 2009), NEC can review CMP project file then City will focus on ENA projects that need permits	
LL	1.NEC will require copy of RTMP to stay included in process 2. Please clarify in writing the intent of the RTMP – not an EA - NEC will see if any projects trigger development permits as projects come forward	! & 2 provided subsequent to meeting
SB	There may be appeal to permits, that's why permit process is first, and then construction after any appeals	
KP	- Permit process always includes consultation with	

	residents in vicinity	
LL	- Line painting/minor maintenance is exempt from permit consultation process; creation of new trail requires consultation process	
KP	City can write a letter with argument for permit exemption	
MF	At what point and how much info should be given to NEC to know if EA process is triggered?	
KP	- If the footprint isn't changed, then there is no concern. However, if obstacles need to be removed, then a permit is required. The overall plan is not treated as an EA; it is only to provide info. for councillors.	

**5. Cycling Network Options and Discussion**

***Waterdown RTMP and CMP projects General:***

DB	The new road was part of Secondary Plan to be a primary bike route Multi-use path is currently under Waterdown EA	
LL	NEC is not concerned with these projects as they will be addressed under the Secondary Plan and Waterdown Road EA process. For Mountain Brow Road if widening is of consequence to the Natural area there may be concerns with the provision of MUPs or cycling. There is not enough known about this proposal at this time. Hamilton projects shown on King Rd in Burlington; the NEC requests any projects on King Road in Burlington be noted as subject to the Feasibility Study underway or deleted from the CMP.	
KP	<b>General Comments CMP:</b> NEC will make comments where there are EAs for projects - More specific concerns will be provided - Unnecessary to do site visits for master plan level of study	NEC
LL	- Based on past correspondence, it was assumed an EA was underway for this Cycling Master Plan project, and this is confirmed to be the case as we understand it now. - Of the 93 projects listed those that are not contained within an existing road diet will be commented on in detail (permit requirement determination) at the appropriate time when COH has details available on the project works. Those in an existing road diet are not of	Further clarified in subsequent discussions.

	concern.	
<b>a. CMP – Specific links concerns</b>		
DB	Staff and NEC went over proposed CMP routes	
<i>Ridge Rd (4):</i>		
DB	- Build up multi-use path (MUP) - CMP states intent - If north route doesn't work (preferred), it would go south of Ridge OR shift road south - Proposal is near Escarpment at 6 <sup>th</sup> Rd	
LL	- Assume that permit is needed, as widening may trigger it	
KP	- Need to see if it coincides with development control areas - NEC has no say on urban design, no development control	
<i>Mtn Ave MUP (13):</i>		
DB	- Area not covered by Red Hill policies, located east of creek - There are no plans to scale the escarpment	
MF	- City will try to create MUP at Lower Davis Creek during erosion control measures	
LL	- NEC wants an application in these areas to know of impacts	City
SB	- The trail line in Lower Davis is still in the works due to uncertainty of feasibility	
MF	- PICs will be in Fall 09	
DB	- There are inconsistencies in CMP and TMP because of financial constraints	
MF	- There will be no scaling of Escarpment	
KP	- Check if Lower Davis is in development control lands	
MF	- Any footprint/change of land will require a development permit	
SB	- Already some disturbance: old roadbed on Glover near Escarpment	
<i>First Rd W MUP (16):</i>		
DB	- Currently there is an old roadbed, jersey barriers required to prevent drivers entering it	
<i>MUP Ottawa St to Escarpment Rail Trail (28):</i>		
DB, LL	- Put some signs, at grade crossing, no structure needed as grade crossing is costly over tracks	
DB	- Worn out walking path, may need to make/pave trail	
<i>MUP in Gage Park (29):</i>		
LL	- No concern, located in an already disturbed area/urban core	
<i>Henderson Lift (31):</i>		

DB	- Plans for this area are only scenarios of connectivity; not solid see previous comments from NEC on RTMP and CMP. There are a number of concerns.	
<i>Wentworth Stairs (32):</i>		
DB	<ul style="list-style-type: none"> <li>- Retrofit for trough, but may need to be replaced due to age</li> <li>- Extent of work TBD ; requirement for permit subject to extent of work – consult NEP</li> </ul>	
<i>John St MUP (39):</i>		
LL	- Concern for alignment as the existing trail is right at the brow. Removal of vegetation and bank stability of concern. Overhanging branches may be a danger to cyclists.	
DB	- Proposed 2 MUPs on James Mountain. Rd	
MF	- Possibility of two troughs on John, and at end of James Mtn. Rd.)?	
<i>Claremont to W 5<sup>th</sup> (37):</i>		
DB	<ul style="list-style-type: none"> <li>- accommodate MUP by narrowing street and shift concrete barrier</li> <li>- all works potentially in road diet, as it is cheapest method</li> </ul>	
<i>Dundurn Stairs (46):</i>		
DB	- NEC to evaluate the stair proposal (retrofit) to determine if a permit is required.	
<i>Chedoke MUP (54):</i>		
DB	<ul style="list-style-type: none"> <li>- The MUP is proposed on an undeveloped part of the Chedoke Rail Trail at the toe of the Escarpment.</li> <li>- No scaling or crossing identified at the meeting.</li> <li>- Flagged in Shifting Gears to be paved</li> </ul>	
<i>MUP Iroquoia Heights to Old Mohawk (52):</i>		
DB	-Currently a mucky foot path, to be paved	
<i>Hwy 8 (69):</i>		
DB	- Hwy 8 is an MTO road, would require consultation	
<i>Hwy 8 (70):</i>		
DB	<ul style="list-style-type: none"> <li>- Bruce Trail is a safety issue, more investigation needed for this trail</li> <li>- LL Please clarify – safety issue</li> </ul>	
<i>Waterdown Bypass (92):</i>		
DB	- This path is an East-West Corridor	
DB	Covered (53), (80), (89) – no concerns	
SB	<b>To do:</b> Send NEC a TMP CD	SB
KP, LL	MUPs vertically crossing Escarpment pose the most environmental impacts MUPs on rail beds are of the least concern to NEC	

DB	Covered the remainder of the projects - Solutions are not solid yet, still subject to studies and change	
<b>6. CMP – Next Steps</b>		
LL	NEC wishes to be involved in any process that looks at bike paths/trails that link to Escarpment	
LL, KP	Bike lanes on Winona to stop just south of Hwy 8 to discourage development - Notify planners on this decision	DB, MF
LL	Goal is to figure out how to allow for bikes, but decrease impacts	
	<b>To do:</b> Flag all cautionary items for council members	NEC
	<b>To do:</b> Tell council that consultation with NEC has occurred	MF
	<b>To do:</b> List projects that would need consultation with NEC and/or MTO	MF
	<b>To do:</b> Contact NEC when any projects of concern begin	DB
	<b>To do:</b> Check a list sent by NEC in letter: <b>April 30, 2009</b> <b>To: Margaret Fazio</b> <b>Re: City Wide Cycling Master Plan – Shifting Gears – Phase 2</b>	MF
KP	When in doubt of whether or not project requires permit, contact NEC first to see	
<b>7. Mailing List</b>		
	<b>To do:</b> Put Martin Kilian onto CMP Mailing List	DH



Votre référence - Your file

19 NOV. 2008

Notre référence - Our file

Ms. Margaret Fazio  
Project Manager – Environmental Planning  
City of Hamilton  
Public Works Department  
77 James Street North, Suite 320  
HAMILTON, ON L8R 2K3

Dear Ms. Fazio:

**Re: Cycling Master Plan – “Shifting Gears”**

I am writing in response to your letter of October 30, 2008 inquiring about any claims that may affect the subject property.

We can advise that our inventory does not include active litigation in the vicinity of this property. Please note that we are unable to make any representations regarding potential or future claims.

We cannot make any comments regarding claims filed under other departmental policies. For information on any claims you should also contact Don Boswell of the Specific Claims Branch at (819) 953-1940 to inquire about any Specific Claims, and Guy Morin of the Comprehensive Claims Branch at (819) 956-0325 to inquire about any current Comprehensive Claims.

.../2

If you have any further questions please do not hesitate to contact me at (819) 994-1947.

Sincerely,

A handwritten signature in black ink, appearing to read 'M A Millaire', with a decorative flourish at the end.

Marc-André Millaire  
Litigation Team Leader  
Litigation Portfolio Operations East  
Litigation Management and Resolution Branch

DISCLAIMER: In this Disclaimer, "Canada" means Her Majesty the Queen in right of Canada and the Minister of Indian Affairs and Northern Development and their servants and agents. Canada does not warrant or assume any legal liability or responsibility for the accuracy, completeness, or usefulness of any data or information disclosed with this correspondence or for any actions in reliance upon such data or information or on any statement contained in this correspondence. Data and information is based on information in departmental records and is disclosed for convenience of reference only. Canada does not act as a representative for any Aboriginal group for the purpose of any claim. Information from other government sources and private sources (including Aboriginal groups) should be sought, to ensure that the information you have is accurate and complete.

RECEIVED DEC 22 2008

Ministry of the Environment  
West Central Region

Ministère de l'Environnement



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December 16, 2008

Ms. M. Fazio  
Capital Planning and Implementation  
Public Works Department, City of Hamilton  
77 James Street North, Suite 320  
L8R 2K3

Dear Ms. Fazio:

**Re: Cycling Master Plan**

Thank you for your recent letter advising of the initiation of a City-wide cycling master plan, which is to be undertaken in accordance with the requirements of the MEA Class EA. The general public's "environmental awareness" has increased dramatically in recent years and in therefore, we cannot stress enough the need for the master planning process to ensure that the public is kept well-informed as to the progress that is being made, and that particular effort be made to ensure that information is readily available in as user-friendly language as possible, given the technical nature of the project. You should also be aware that it is becoming Ministry practice to require detailed documentation regarding the public consultation process that has been undertaken and the efforts made to address the public or agencies' concerns, especially where Part II Orders may be received for the individual projects that will arise out of the master planning exercise.

With respect to agency consultation, please keep in mind the range of other approvals and/or permits that may be required in order to implement the specific projects that are identified through the master planning exercise. It is crucial that these agencies are circulated so that their input is obtained and their issues are addressed.

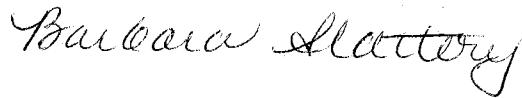
In summary, it is our expectation that the master planning exercise will:

- Address the key principles of successful environmental;
- Address at least the first two phases of the MEA;
- Allow for an integrated process with other planning initiatives;
- Provide a strategic level assessment of various options to better address overall system needs and potential impacts and mitigation;
- Take a system-wide approach to planning which relates infrastructure either geographically or by a particular function;
- Recommend an infrastructure master plan which can be implemented through the implementation of separate projects; and
- Include a description of the specific projects including any other approvals that will be required.

Please note that as part of the required stakeholder and agency consultation, proponents are advised to contact the following agencies to determine potentially affected Aboriginal communities in the project area. You are encouraged to visit the ministry's website at [http://www.ene.gov.on.ca/envision/env\\_reg/ea/english/General\\_info/GRTLlist.htm](http://www.ene.gov.on.ca/envision/env_reg/ea/english/General_info/GRTLlist.htm) for the most up to date contact list in this regard.

Should you have any questions regarding the Class EA process, please feel free to contact me at (905) 521-7864 or at [Barbara.slattery@ontario.ca](mailto:Barbara.slattery@ontario.ca).

Sincerely,

A handwritten signature in cursive script that reads "Barbara Slattery".

Barbara Slattery  
Environmental Assessment and Planning Coordinator  
Air, Pesticides & Environmental Planning

cc. J.A. Nairn, Ecoplans Limited, 2655 North Sheridan Way, Mississauga, Ontario, L5K 2P8