



City of Hamilton
 City Hall, 71 Main Street West
 Hamilton, Ontario,
 Canada L8P 4Y5

Traffic Engineering Section, Engineering Services Group
 Environment and Sustainable Infrastructure Division, Public Works Department
 77 James Street North, Suite 320
 Hamilton, Ontario, L8R 2K3
 Phone: 905.546.2424 extension 5920 Fax: 905.540.5926

Hamilton

ROAD OCCUPANCY PERMIT APPLICATION
A MINIMUM OF 48 HOUR ADVANCED NOTICE REQUIRED
Additional information can be attached to this application

FAX BACK TO:
905.540.5926

Company/Contact: _____

Company Address: _____ City: _____

Postal Code _____ Phone: _____ Fax: _____

Emergency Phone: _____ Previous Road Occupancy Permit #: _____

INSTRUCTIONS: (Carefully read the permit and conditions)

1. Permit will be issued with a signature from the Public Works Department, Environment and Sustainable Infrastructure Division, Engineering Services Group, Traffic Engineering Section. Permit is not valid until signed by and returned by fax by applicant.
2. It is the Applicants' responsibility to ensure that the permit is on-site at all times and available for review by City of Hamilton Enforcement Staff.
3. The Applicant will be responsible for reimbursing the City for any lost revenue from occupying a parking meter space. In addition to this permit, the applicant is responsible for the validation, meter bags, and payment at the Hamilton Municipal Parking System office.

GENERAL CONDITIONS

1. Site must be left in the same condition as existed at time of permit issue. All damage to city property shall be made good or paid for.
2. All signing/delineation must conform with the Ministry of Transportations' Book 7 Signing Requirements for Temporary Conditions.
3. The applicant will be liable for, and shall indemnify and save harmless the City for, any damages or injuries which may arise through the execution of the work for which this permit is issued.
4. The occupancy of the highway is only permitted on the condition that the requirements of the City By-laws are complied with. All works must be in accordance with and subject to the approval and satisfaction of the Manager of Traffic Engineering and Operations.
5. Unless specifically noted below in the "as follows" section, vehicles are not to be parked any closer than 3m from fire hydrants; 6m from crosswalks (marked or unmarked). No Stopping Zones (Full-Time, Part-Time, or rush hour) must be adhered to. Any hoses or cords or pipes that cross the sidewalk must be ramped. Pedestrian traffic must be controlled on the pedestrian right-of-way when it is necessary to cross the right-of-way. **This permit is not for use by personal vehicles. Active loading and/or unloading of tools and/or materials is required for the parking of Commercial vehicles.**

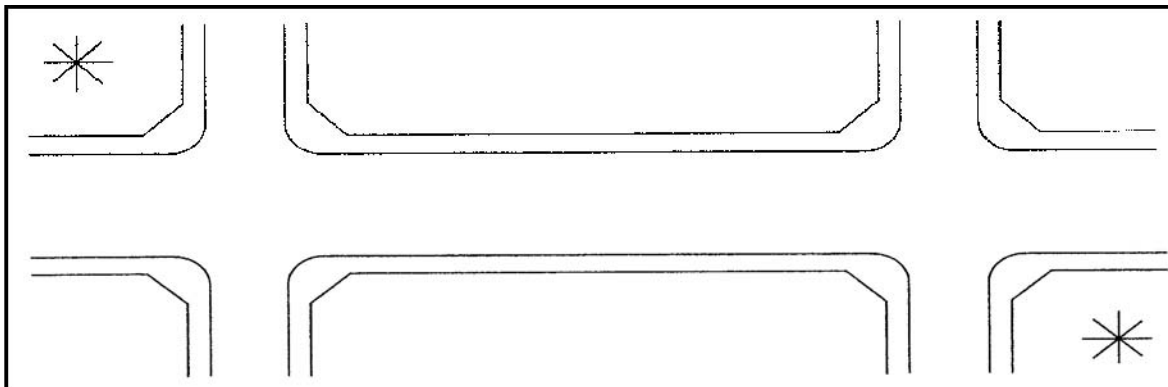
For the purpose of using _____ m by _____ m (area required to complete work)

of: BOULEVARD SIDEWALK ROADWAY
 To erect: SCAFFOLDING HOARDING BARRICADE DUMPSTER/CONTAINER
Owner of Dumpster/Container must apply.

For the period from: _____ to _____

(Note: Permits are issued for a maximum of 14 consecutive days.)

SKETCH:



Location of Work: _____

Reason for Permit

All information must be printed and legible. Failure to meet this condition may result in a delay in processing and/or your request being denied. Also, please include side of street to be used.

Applicant by signing below agrees to the conditions as set out in the general conditions above.

Signature _____

Date _____