



Audit and Administration Committee

MINUTES

9:30 a.m.

Wednesday, March 4, 2009

Committee Room 207

Hamilton Convention Centre

One Summer's Lane

Present: Chair B. Clark
Councillors B. Bratina, C. Collins, B. Morelli, and R. Powers

Absent with Regrets: M. Pearson (arrival after adjournment),
T. Whitehead (personal)

Also Present: T. Tollis, Acting General Manager, Finance and
Corporate Services
R. Male, Director, Financial Services
G. Boychuk, Chief Investment Officer, Budgets and
Finance
M. Meyer, City Clerk's Office

THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

- 1. Cemetery Accounts Investment Performance Report – December 31, 2008 (FCS08076(a)) (Item 5.1)**

(Powers/Collins)

That Information Report FCS08076(a) respecting Cemetery Accounts Investment Performance Report – December 31, 2008 be received.

CARRIED

- 2. Hamilton Future Fund Investment Performance Report – December 31, 2008 (FCS08081(a)) (Item 5.2)**

(Powers/Collins)

That Information Report FCS08081(a) respecting Hamilton Future Fund Investment Performance Report – December 31, 2008 be received.

CARRIED

3. Reserve/Revenue Fund Investment Performance Report – December 31, 2008 (FCS08082(b)) (City Wide) (Item 5.3)

(Powers/Collins)

That Information Report FCS08082(b) respecting Reserve/Revenue Fund Investment Performance Report – December 31, 2008 be received.

CARRIED

4. Monthly Status Report of Tenders and Requests for Proposals for January 1, 2009 to February 4, 2009 (FCS09027) (City Wide) (Item 5.4)

(Powers/Collins)

That Information Report FCS09027 respecting Monthly Status Report of Tenders and Requests for Proposals for January 1, 2009 to February 4, 2009 be received.

CARRIED

5. Award of Tender C12-21-08 Supply & Delivery of Automotive Batteries (FCS09026) (City Wide) (Item 8.1)

(Powers/Morelli)

That the Corporate Tender C12-21-08 Supply and Delivery of Automotive Batteries be awarded to Great Northern Battery Systems, with an estimated total three year contract price of \$101,701.70.

CARRIED

6. Grants Sub-Committee Report 09-001 (Item 8.2)

(Powers/Collins)

(a) Fee Waiver Request for the City of Hamilton's Public Health (GRA08027) (City Wide)

That the fee waiver request, in the amount of \$222.00, for the Public Health Department to utilize the Valley Park Recreation Complex gymnasium on November 14, 2008, to host Influenza Clinic's, be approved.

(b) Request for Advance Community Partnership Program Payments (GRA09001) (City Wide) (Item 4.2)

(i) That staff be authorized and directed to provide advance monthly payments, to 2009 Community Partnership Program applicants, as shown in Appendix A to Report 09-001, based upon 2008 funding levels, prior to final approval of the 2009 Community Partnership Program budget.

- (ii) That any outstanding arrears due to the City of Hamilton, by any of the organizations, listed in Appendix A to Report 09-001, be paid in full utilizing the approved advance funding, prior to the organization receiving any Community Partnership Program funding.

(c) 2008 Final Community Partnership Program Budget Update (City Wide) (GRA09002)

- (i) That the additional Event Road Closure Services (ERCS) billings, in the amount of \$59,569.53 be approved and funded from the remaining 2008 Community Partnership Program Surpluses.
- (ii) That the overall 2008 Community Partnership Program (CPP) Surplus in the amount of \$28,566.42 be transferred to the Grants Reserve Account #112230.

CARRIED

7. Governance Review Sub-Committee Report 09-001 (Item 8.3)

(Powers/Bratina)

(a) Hamilton Municipal Heritage Committee Logo (Item 1 of the Hamilton Municipal Heritage Committee) (Item 4)

That the logo for the Hamilton Municipal Heritage Committee, attached hereto as Appendix "A", be approved for use, subject to the guidelines as set out for the use of secondary logos for promotional/educational purposes.

CARRIED

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised of the following changes to the agenda:

- (i) Item 6.1, the delegation from Greg Dunnett, Hamilton Tiger-Cats Football Club, respecting partnership with the City of Hamilton, will be heard at the March 25, 2009 Audit and Administration Committee meeting, as Mr. Dunnett is unable to attend today's meeting.

On a motion **(Morelli/Powers)** the agenda was approved as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) MINUTES (Item 3)

(i) Minutes of the meeting held on February 18, 2009 (Item 3.1)

(Morelli/Collins)

That the minutes of the Audit and Administration Committee meeting held on February 18, 2009 be approved as presented.

CARRIED

(d) Minutes of Various Sub-Committees (Item 5.5)

(Powers/Collins)

That the following minutes of various sub-committees be received for information:

- (i) GBLT Advisory Committee – October 1, 2008
- (ii) GBLT Advisory Committee – November 3, 2008
- (iii) GBLT Advisory Committee – December 3, 2008
- (iv) Status of Women Committee – October 23, 2008
- (v) Status of Women Committee – November 27, 2008

CARRIED

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

Committee confirmed that the Acting General Manager of Finance and Corporate Services will be bringing forward any new information respecting US Steel to Committee of the Whole on Monday, March 9, 2009.

(f) ADJOURNMENT (Item 13)

(Collins/Powers)

The Audit and Administration Committee adjourned at 9:41 a.m.

Respectfully submitted,

Councillor Brad Clark, Chair
Audit and Administration Committee

Mary-Ann Meyer
Legislative Assistant
March 4, 2009