

**CITY OF HAMILTON**

**PUBLIC WORKS DEPARTMENT  
Waste Management Division**

**Report to:** Chair and Members  
Public Works Committee

**Submitted by:** Scott Stewart, C.E.T.  
General Manager  
Public Works Department

**Date:** August 13, 2007

**Prepared by:** Adam Watson  
Extension 5522

**SUBJECT: Citizen Appointment to the City of Hamilton Waste Reduction Task Force - (PW07109) - (City Wide)**

**RECOMMENDATION:**

That Council approve the City of Hamilton Waste Reduction Task Force (WRTF) recommendation that the following citizen be appointed to the City of Hamilton Waste Reduction Task Force for the noted term of office:

<b>Name</b>	<b>Affiliation</b>	<b>Term of Office</b>
Rose Killey	Public - B2 Zone	December 31, 2008

\_\_\_\_\_  
Scott Stewart, C.E.T.  
General Manager  
Public Works

**EXECUTIVE SUMMARY:**

The Waste Reduction Task Force was established in response to Recommendation #17 of the Solid Waste Management Master Plan (SWMMP), which was approved by Council in 2001. The Waste Reduction Task Force consists of a maximum of fourteen (14) members of the public representing a cross-section of the community.

In instances where a current WRTF member submits his/her resignation, an election is held to find a replacement for the remainder of the resigning member's term of office. At the April WRTF meeting a resignation was received from the Public Sector representative in the B2 Zone, Dorianne Cushman. Recruitment was subsequently undertaken to identify a successful applicant to serve the remaining one and a half (1.5) years of this member's term of office.

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The Waste Reduction Task Force considered two (2) applications and of these, recommended that Rose Killey be appointed.

**BACKGROUND:**

The information in this report has City wide implications.

On December 12, 2001, Council approved the nineteen (19) strategic recommendations in the City's Solid Waste Management Master Plan (SWMMP) to set out a framework for the City's waste management system over the next twenty-five (25) years. The Master Plan was developed through a public consultation process with the assistance of a Public Advisory Committee (PAC).

The PAC included a recommendation in the Master Plan that a waste management implementation task force be established to assist staff and Council to implement and monitor changes of various components of the new waste management system. Council approved the establishment of the Waste Reduction Task Force (formerly the SWMMP Implementation Task Force) on September 11, 2002 (Report TOE02170). The Waste Reduction Task Force membership is staggered with one third of the members' terms of office expiring each year. The staggered membership provides the opportunity for new members to join the Task Force on an annual basis. Members can serve for two (2) terms of office. Incumbent members who wish to re-apply for their position must complete an application form stating their intentions.

The mandate of the Waste Reduction Task Force is to advise and assist the City of Hamilton with the implementation and monitoring of the Solid Waste Management Master Plan. The responsibilities of the WRTF include the following:

- Provide a community-based forum to present a wide range of input to the Solid Waste Management Master Plan;
- Provide input and recommendations on waste management initiatives;
- Assist in identifying and resolving community concerns related to the waste management system;
- Assist in research of new waste management practices and solutions; and
- Participate in public consultation and community events in co-ordination with the Waste Management Division Community Outreach efforts.

The Waste Reduction Task Force is comprised of individuals reflecting a broad range of socio-economic and environmental interests including residents, businesses, education, and local organizations. Through their community networks, Task Force members gather information and provide feedback to staff and Council on the performance and public acceptance of the City's waste management system.

The membership is comprised of:

- Six (6) members of the Public representing all City waste collection zones
- Two (2) representatives from the Business Sector
- Two (2) representatives from the Education Sector
- Three (3) representatives from the Environmental Sector
- One (1) representative from the Glanbrook Landfill Coordinating Committee

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Waste Management staff is responsible for advertising the positions on the Waste Reduction Task Force. A variety of methods are used to solicit applications:

- Application packages are emailed, faxed, or mailed to the public and various stakeholder groups; and
- Advertisements are placed in local newspapers and the public can access the application form on the City's Web Site, at the Municipal Service Centres, and at the Waste Management Division's office.

Citizen appointees are selected by the Waste Reduction Task Force based on a review of the applications submitted. The SWMMP Steering Committee gave approval for the new citizen appointees to begin their participation with the Waste Reduction Task Force on an interim basis, with the understanding that the appointees would be endorsed by the Public Works Committee and Council upon presentation of this staff report.

**ANALYSIS/RATIONALE:**

Applications for the available positions on the Waste Reduction Task Force were received for a three (3) week period in May and June 2007. A total of two (2) applications were received prior to the deadline of June 8, 2007. The Waste Reduction Task Force established a sub-committee of three (3) members to review the applications. The sub-committee's recommendations were presented at the Waste Reduction Task Force meeting on June 20, 2007. The Task Force discussed the sub-committee's recommendations and recommended that Rose Killey be appointed to the Waste Reduction Task Force.

The successful applicant was selected based on her interest in environmental issues and her ability to represent the residents of Stoney Creek. Rose Killey was subsequently approved by the SWMMP Steering Committee at their meeting held on July 13, 2007.

A list of Waste Reduction Task Force members including the recommended appointee is provided in Appendix A. The unsuccessful applicant was formally thanked for his/her interest in joining the Waste Reduction Task Force and invited to attend future meetings as a member of the public.

**ALTERNATIVES FOR CONSIDERATION:**

Since the formation of the Waste Reduction Task Force is in accordance with the Solid Waste Management Master Plan, alternatives have not been considered.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The staffing level to support the Waste Reduction Task Force is provided by the Waste Management Division. The Waste Reduction Task Force reports to the SWMMP Steering Committee.

The Waste Reduction Task Force provides valued advice to Council and City staff, assists with community outreach, and acts as representatives with stakeholder community groups.

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**POLICIES AFFECTING PROPOSAL:**

The establishment of the Waste Reduction Task Force is outlined in Recommendation #17 of the City of Hamilton's Solid Waste Management Master Plan. The Task Force assists the City in its goal of an effective solid waste management system.

**RELEVANT CONSULTATION:**

The SWMMP Steering Committee and the Waste Reduction Task Force have been consulted in the citizen appointment process and both have recommended approval of appointment.

**CITY STRATEGIC COMMITMENT:**

By evaluating the "**Triple Bottom Line**", (community, environment, economic implications) we can make choices that create value across all three bottom lines, moving us closer to our vision for a sustainable community, and Provincial interests.

**Community Well-Being is enhanced.**  **Yes**  **No**  
Participation in community life is accessible to all Hamiltonians.

**Environmental Well-Being is enhanced.**  **Yes**  **No**  
Waste is reduced and recycled.

**Economic Well-Being is enhanced.**  **Yes**  **No**

**Does the option you are recommending create value across all three bottom lines?**  
 **Yes**  **No**

**Do the options you are recommending make Hamilton a City of choice for high performance public servants?**  
 **Yes**  **No**

<b>WASTE REDUCTION TASK FORCE MEMBERS</b>		
<i>(As of August 13<sup>th</sup>, 2007 - including the recommended appointee)</i>		
<b>NAME</b>	<b>AFFILIATION</b>	<b>TERM OF OFFICE</b>
Michael Caruso	Business	December 31, 2007
Mary Lou Dickson	Public - B1 Zone	December 31, 2008
David Hart Dyke, Vice-Chairperson	Environmental	December 31, 2008
Peter Hutton	Environmental	December 31, 2007
Rose Killey	Public - B2 Zone	December 31, 2008
Betty Hay Lambeck	Public - A3 Zone	December 31, 2008
Karin Maja Larsen	Education	December 31, 2007
Laurie Nielsen, Chairperson	Environmental	December 31, 2007
Angela Pastorius	Public - B3 Zone	December 31, 2008
Daniel Rodrigues	Business	December 31, 2007
Jim Sweetman	Public - A2 Zone	December 31, 2009
Tom Thompson	Public - A1 Zone	December 31, 2009
Anton Volcansek	Education	December 31, 2009