



Hamilton

# INFORMATION REPORT

**CITY WIDE  
IMPLICATIONS**

<b>To:</b>	Chair and Members Corporate Administration Committee		
<b>From:</b>	Kevin C. Christenson City Clerk Corporate Services	<b>Telephone:</b> <b>Facsimile:</b> <b>E-mail:</b>	905 546-2728 905 546-2095 kchriste@hamilton.ca
<b>Date:</b>	April 24, 2006		
<b>Re:</b>	<b>FOI Quarterly Report (January 1 to March 31, 2006) CL06006 (City Wide)</b>		

## **Council Direction:**

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Corporate Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the Municipal Freedom of Information and Protection Act and what, if any, exemptions have been applied to municipal records.

## **Information:**

Listed on Appendix "A" attached to report CL06006 are details of the Freedom of Information requests received from January 1 to March 31, 2006. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. In addition, we are now including time spent by other city departments on FOI requests.

In 2005, through the first quarter, we received 71 Freedom of Information requests. During the same time frame in 2006 we have received 49 requests. This is largely due to the fact that we have received much fewer requests from the news media.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in camera, in accordance with the Municipal Act and the City's Procedural By-law.

The next quarterly report will be presented in the late summer or early fall for the second quarter of 2006. In order to comply with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, the names of the requesters and any personal identifiers have been removed from this report.

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Kevin C. Christenson  
City Clerk  
Corporate Services

Access Requests received under the Municipal Freedom of Information and Protection of Privacy Act  
for January 1, 2006 to March 31, 2006

File #	General (G) or Personal (P) records	Information Requested	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	Other Dept. (Min.)	Source - Personal, Business, Media
06-001	G	Complaint records from Property Standards for a municipal property	Jan. 3/06	Jan. 31/06	28	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	108	NA	P
06-002	P	Social Assistance File	Jan. 2/06	Feb. 2/06	30	Partial Disclosure	362	NA	B
06-003	G	Environmental records for a municipal property	Jan. 3/06	Jan. 19/06	16	No responsive records	106	NA	B
06-004	G	Environmental records for a municipal property	Jan. 3/06	Jan. 19/06	16	Copy of GIS mapping area disclosed. Request directed to Dept for routinely accessible permits	265	NA	B
06-005	G	Environmental records for a municipal property	Jan. 3/06	Jan. 19/06	16	Copy of CIS map and complaint disclosed. Request directed to Dept for routinely accessible permits and orders	171	120	B
06-006	P	Social Assistance File	Jan. 5/06	Feb. 3/06	29	No exemptions. All disclosed	266	NA	B
06-007	G	Complaint records from Property Standards for a municipal property	Jan. 6/06	Jan. 10/06	4	All Disclosed - no exemptions	100	15	P

06-008	G	Complaint records from Property Standards for a municipal property	Jan. 6/06	Jan.31/06	25	Partial disclosure. Request abandoned after decision & costs (\$18.40) issued 3/15/06	171	NA	P
06-009	G	Zoning/Sewer information on municipal properties	Jan. 6/06	Feb. 3/06	27	Partial Disclosure - Sec. 12 (Solicitor-client privilege) exemption applied	1402	81	P
06-010	P	Social Assistance File	Jan. 10/06	Jan. 25/06	15	All disclosed.	200	128	B
06-011	G	Inspection records from Property Standard pertaining of a municipal property	Jan.16/06	Feb. 7/06	22	All Disclosed - No Exemptions	84	NA	P
06-012	G	Animal Control records re dog bite	Jan. 13/06	Jan. 26/06	6	Partial disclosure	123	NA	B
06-013	G	Inspection records from Property Standards pertaining to a municipal property	Jan. 18/06	Jan. 31/06	13	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	119	NA	B
06-014	G	Complaints & orders re: municipal property address	Jan. 18/06	Jan. 25/06	7	Partial disclosure. Request abandoned after decision & costs (\$25.40) issued 3/15/06	208	NA	B
06-015	G	Inspection records from Property Standards pertaining to a municipal property	Jan. 20/06	Feb. 13/06	24	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	136	25	P
06-016	G	Records re: Gore Park Xmas Deer display	Jan. 23/06	Feb. 22/06	30	Partial Disclosure (sever unit prices - section 10)	142	90	B

06-017	G	Inspection records from Property Standards pertaining to a municipal property	Jan. 27/06	Feb. 14/06	18	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	130	NA	B
06-018	G	Complaints records from Public Health & Property Standards re a municipal property	Jan. 30/06	Feb. 27/06	28	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	153	41	P
06-019	G	Environmental records for a municipal property	Feb. 3/06	Feb. 6/06	3	No Responsive Records	39	6	B
06-020	G	Dog bite incident	Feb. 7/06	Feb. 28/06	21	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	114	37	B
06-021	G	Environmental records for a municipal property	Feb. 9/06	Feb. 13/06	4	No responsive records	26	2	P
06-022	G	A copy of application/bid that is in place and in effect until replace with the successful for contract #C2-02-06 (towing and storage of vehicles)	Feb. 10/06	*	*	3.17.06 3rd Party notice to affected party and requester	*	*	P
06-023	G	Dog bite incident	Feb. 10/06	Feb. 17/06	7	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	165	40	B
06-024	G	A copy of the application/bid for contract #C9-03-05	Feb. 10/06	*	*	3.17.06 3rd Party notice to affected party and requester	*	*	P
06-025	P	Social Assistance File	Feb. 13/06	Mar 15/06	16	Partial Disclosure - Sec. 38(b) applied	552	260	B
06-026	G	Health Inspection report for municipal address	Feb. 16/06	Mar 15/06	27	Complete disclosure	140	67	P

06-027	G	Complaints to Building & Licensing concerning a municipal property	Feb. 17/06	Mar 7/06	18	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	84	5	P
06-028	G	Repairs, mtnc or breaks to Montgomery Drive, Ancaster water main	Feb. 17/06	March 17/06	28	All Disclosed - no exemptions	219	102	B
06-029	G	Health inspection records concerning a municipal property	Feb. 20/06	Mar 8/06	16	All Disclosed - No Exemptions	84	19	B
06-030	G	Inspection reports, Orders to Comply, correspondence municipal property address	Feb. 21/06	March 28/06	35	Personal information severed [sec 14]	303	151	P
06-031	G	Records from By-law Enforcement concerning a shopping plaza at 989 Fennell Ave., Hamilton	Feb. 22/06	Mar 13/06	19	No responsive records	174	63	B
06-032	P	Client's Ont. Works file	Feb. 22/06	Mar 13/06	19	All disclosed. No applicable exemptions.	97	30	B
06-033	G	A copy of Risk Management's investigation files pertaining to a claim for damages against the City of Hamilton	Feb. 28/06	Mar 17/06	17	Records exempted in their entirety - Sec. 12 (Solicitor-client privilege) applied	103	11	P
06-034	G	Records pertaining to a dog bite incident	Mar 1/06	Mar 16/06	16	Partial disclosure [SEC 14]	119	6	P
06-035	G	Records of ongoing investigations of Hamilton charities for lottery/bingo license misuse	Mar. 1/06	Mar 29/06	28	Records exempted in their entirety - Sec. 8 (Law Enforcement) exemption applied	261	291	M

06-036	P	Social Assistance file	Mar. 9/06	Apr. 10/06	30	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	135	131	B
06-037	G	Records from Public Health concerning an inspection of a municipal property	Mar. 10/06	Mar 14/06	4	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	70	39	P
06-038	G	Records from Public Health concerning an inspection of a municipal property	Mar. 10/06	Mar 14/06	4	Partial Exemption - section 14	90	2	P
06-039	G	Animal Control records concerning a dog bite incident at a municipal property	Mar. 14/06	Mar 30/06	16	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	120	26	P
06-040	G	Environmental records re municipal property, Hamilton	Mar 14/06	Mar 14/06	1	Records routinely available for a fee through Public Works - section 15	30	0	B
06-041	G	Contract awarded to Wiebe Engineering with respect to RFP for municipal drainage engineer for Van Every Gardens drain	Mar 21/06	Apr 11/06	21	Records exempted in their entirety - Sec. 10 (Third Party Information) exemption applied	165	21	P
06-042	P	Social Assistance File	March 20/06	*	*	Voluminous file. Notice of ext of 20 days sent to requester 4.11.06.	*	*	B
06-043	G	Records from Property Standards regarding a municipal property	Mar 21/06	Apr 11/06	21	All disclosed. No applicable exemptions	121	20	P
06-044	G	A copy of bid/proposal Re: Contract C2-02-06	Mar 21/06	*	*	3rd Party Notice	*	*	B

06-045	G	All records between the City Manager's Office, Corporate Services, Public Works, HR, Public Health, and Community Services, and between the Catalyst consult firm concerning various issues	Mar 23/06	*	*	Forwarded fee estimate in the amount of \$322.50 Apr 18/06. 50% deposit due by May 18/06 or request deemed abandoned.	*	*	P
06-046	P	Dog Bite Records	Mar. 23/06	Apr. 21/06	28	Partial Disclosure - section 14	150	31	B
06-047	G	Health Inspection Report for municipal business	March 30/06	Apr 21/06	22	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	84	6	B
06-048	P	Client's Ont. Works file	March 29/06	*	*	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	*	*	B
06-049	G	Copy of complaint re municipal address	March 30/06	Apr 21/06	22	Partial Disclosure - Sec. 14 (Personal Privacy) exemption applied	90	5	B

\* In Process

NA - Not Available (Recording of Departmental Minutes Had Not Commenced)