



Hamilton

“Change / Additional Address Request Form”

1. Name of APPLICANT & Current Mailing Address

Address Postal Code	Telephone No. () -	<input type="checkbox"/> Owner (if different than applicant) - Letter of permission provided
	Fax () -	
	Email address	

2. Current address of SUBJECT PROPERTY

3. Reason for the Requested Change / Addition to the existing Municipal Number(s)

4. If your application is accepted, the APPLICANT will receive a confirmation notice letter mailed to the above address. Please ensure the owner receives a copy of the letter for their records.

The current fee required for processing an application to change or add a new municipal number is \$250.00 ‘per property’. Please make cheques payable to “City of Hamilton” and mail or deliver along with your request to:

**Legislative Approvals Section
Planning and Economic Development Department
Hamilton City Hall, 71 Main Street West, 5th Floor
Hamilton, ON L8P 4Y5**

Note: All decisions of the Planning and Economic Development Department are considered Final with respect to municipal numbers.