

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

By Law No. R92-031

A BY-LAW TO ESTABLISH 1992 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

WHEREAS The Regional Municipality of Hamilton-Wentworth provides certain services to the public, the area municipalities and to various government and outside agencies;

AND WHEREAS Regional Council has determined that, wherever feasible, the total cost of any such services provided by the Regional Municipality of Hamilton-Wentworth shall be recovered by the corporation;

AND WHEREAS Regional Council is desirous of establishing user fees and charges for 1992 to recover the total cost of services provided by the corporation;

AND WHEREAS pursuant to Section 5 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980, Chapter 437, as amended, the powers of Regional Council shall be exercised by By-law:

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. THAT the 1992 user fees and charges as specified in Column 2, entitled "1992 Approved Fee" of Schedules 1-20, attached to this By-law, be charged by the Regional Municipality of Hamilton-Wentworth for those services provided by the Regional Municipality, as specified in column 1, entitled "service", of Schedules 1-20 to this By-law.
2. THAT Schedules 1-20 attached to this By-law forms part of this By-law.
3. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R79-172, as amended, being the Regional Sewer and Drain By-Law, the provisions and Schedules of By-Law R79-172, as amended, prevail.
4. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R84-026, as amended, being the Regional Waterworks By-Law, the provisions and Schedules of By-Law R84-026, as amended, prevail.
5. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R88-136, as amended, being the Regional Trades Licensing By-Law, the provisions and Schedules of By-Law R88-136, as amended, prevail.

6. In the event of conflict between the provisions and Schedules of this By-Law and the provisions and Schedules of By-Law R80-098, as amended, being the Regional Solid Waste By-Law, the provisions and Schedules of By-Law R80-098, as amended, prevail.
7. That this By-law shall come into force and take effect on the first day of January, 1992.
8. THAT Regional By-law R91-084 is hereby repealed.

PASSED AND ENACTED THIS 7th DAY OF April, 1992.

Acting/ *Ken Scott*
Regional Chairman

Approved
as to form
B
Legal
Services

R. Rowe
Regional Clerk

Schedule "1"

Department: Clerks

Division: Administration Services

Service	1992 Fee
<u>Subscription Rates:</u>	
1. Council Agenda	\$175.00
2. Committee Agendas	
- Administrative Services	75.00
- Economic Development and Planning	190.00
- Environmental Services	75.00
- Finance	145.00
- Health and Social Services	190.00
- Transportation Services	235.00
- Other	55.00
3. Agenda Pages Only	
- Administrative Services	25.00
- Economic Development and Planning	40.00
- Environmental Services	40.00
- Finance	40.00
- Health and Social Services	45.00
- Transportation Services	35.00
- Other	10.00

1992 Proposed fees reflect new standing Committees formed December 1, 1991.

Schedule "1" Continued

Department: Clerks

Division: Administration Services

Service	1992 Fee
4. Committee Report Only	
- Administrative Services	\$ 25.00
- Economic Development and Planning	40.00
- Environmental Services	50.00
- Finance	40.00
- Health and Social Services	45.00
- Transportation Services	35.00
- Other	10.00
5. By-law Reproduction	
- Sewer #R79-172	6.00
- Water #R84-026	6.00
- Traffic #R89-038	15.00
- Procedural By-law	2.00
- Store Hours By-law	1.00
- Roads By-law	2.50
- Official Plan	30.00
- Records Retention	1.50
- Solid Waste	2.00
- Trades Lic. By-law	3.00
- Development Charges	1.15
6. Photocopying Material	\$1 first pg. + \$.25 each additional
7. Corporate Policy Manual	20.00

1992 Proposed fees reflect new standing Committees formed December 1, 1991.

Schedule "2"

Department: Economic Development

Division: Business Development

Service	1992 Fee
1. Sale of Economic Directory	\$50.00*

* Plus GST and postage.

Pursuant to Council directive, the Region will acquire its 1992 Business Directory from the Hamilton and District Chamber of Commerce

Schedule "3"

Department: Engineering

Division: General Engineering Service Charges

Service	1992 Fee
1. MAPS**	
- 1" = 2 miles	2.00
- 1" = 1000 feet	4.00
- 24" x 36" Print	4.00
2. Specification Books "A" and "B"	50.00/set
3. Contract Documents:	
- Normal	20.00/set
- Major*	Varies
4. Minor Revision to Subdivision Agreement	122.00
5. Major Alteration to*** Subdivision Agreement	293.00
6. Resubmission of Engineering drawings for review and approval	82.00
7. Discharge of Water/Sewer Agreements	165.00
8. Processing of Water/Sewer Agreements	244.00

* The fee for this service cannot be broken down as it depends on the individual package

** All Costs are based on the size of the map and the number of people involved in reproduction.

*** Cost review resulted in decreased fee.

Schedule "3" Continued

Department: Engineering

Division: General Engineering Service Charges

Service	1992 Fee
9. Inquiries Regarding Status of Water/Sewer Agreements	
-if field investigation	\$109.00
-if no field investigation	45.00
10. Permit Refunds - Water*	10.00
11. Permit Refunds - Sewer*	
12. Tender Results Subscription	100.00
13. Discharge of Subdivision Agreement	75.00
14. Compliance Subdivision Agreement	45.00

* When a refund of a permit fee is requested, a service charge will apply for each permit.

Schedule "4"

Department: Engineering

Division: Sewer Service Charges

Service	1992 Fee
Item 1, as set out in Schedule "C" of Regional By-law R79-122, as amended	
1. Basic fee for any permit. In addition to the basic fee described in Subsection (1), the following fees are payable:	44.00
a) for a sanitary yard sewer and a sanitary private drain, or for either one individually	14.00
b) for a storm water yard sewer and a storm water private drain, or for either one individually	14.00
c) for a lateral connection to a yard sewer	14.00
d) for a catchbasin, including connection to a storm water yard sewer	14.00
e) inspect storm sewer	14.00
f) inspect sanitary sewer	14.00
2. Special Sanitary Sewer Agreements (Clause 5(1)(b)(ii) of By-law R79-172, as amended	1370.00
3. Special Dual Sewer Agreements (Clause 5(1)(b)(ii) of By-law R79- 72, as amended	1730.00
4. Fee for an annual permit to discharge hauled sewage	38.00

Schedule "4" Continued

Department: Engineering

Division: Sewer Service Charges

Service	1992 Fee
5. Discharge fees for hauled sewage:	
a) Waste Transportation Systems with contents to be discharged only at Woodward and Dundas Sewage Treatment Plants and in compliance with Section 4(1) of By-law R89-049, as amended	7.65/ 2500L
b) Waste Transportation Systems with contents to be discharged in compliance with Section 4(1) of By-law R89-049, as amended, other than B.O.D. and Suspended Solids	\$ 3.05 1000kg.
c) Holding Tanks of Recreational Vehicles	NIL
RECOVERY	
6. The minimum charge per load of septic wastes	\$15.30 Minimum plus \$7.65/2500L or part of
7. The minimum charge per load of holding tank wastes	15.30

Schedule "5"

Department: Engineering

Division: Waterworks Service Charges

Service	1992 Fee
1. Water Service Permit Fee As referred to in Section 4(1) of Regional By-law R84-026, as amended	\$ 23.00
2. Superintending the laying of service	35.00
3. Superintending the laying of service after normal working hours	42.00
4. Shut water off	42.00
5. Turn water on	42.00
6. Turn off and turn on during same call	52.00
7. Service calls, other than specified	47.00
8. Special water service agreements as referred to in Section 9 of Regional By-law R84-026, as amended	650.00
9. Turn off and on for non-payment	84.00
10. Testing water meter 16 mm to 25 mm as referred to in Section 9 of Regional By-law R84-026, as amended	79.00
11. Testing water meter 38 mm to 50 mm as referred to in Section 9 of Regional By-law R84-026, as amended	120.00
12. Testing water meter 75 mm to 250 mm as referred to in Section 9 of Regional By-law R84-026, as amended	280.00

Schedule "5" Continued

Department: Engineering

Division: Waterworks Service Charges

Service	1992 Fee
13. Fire Hydrant Maintenance*	180.00
14. Flow test for fire-fighting design purposes	53.00
15. Temporary connections (\$200.00 deposit required)	52.00 (+ meter rate)
16. Poor Pressure Tests**	52.00
17. Installation of Public Drinking Fountains	295.00
18. Supplying water to a pool having a capacity of more than 5m ³ , as referred to in Section 18(8) of Regional By-law R84-026, as amended	55.00
19. Install 1" meter	78.00
20. Install up to 3/4" meter	41.00

* This fee is subject to an additional \$20 capital contribution charge for each hydrant.

** This charge is applicable only on properties tested which have adequate water pressure flows and wish to be retested.

Schedule "6"

Department: Engineering

Division: Road Maintenance

Service	1992 Fee
1. Culvert Installation Regional Roads outside of Hamilton	\$1,575.00* estimate
2. Culvert Installation Inspection Only	35.00

* Deposit is first required. Actual Recovery is equal to actual job cost.

Schedule "7"

Department: Engineering

Division: Regional Laboratories

Service	1992 Fee
1. Routine determinations not otherwise listed	\$ 16.80
2. COD	31.50
3. TKN	36.75
4. Bacteriological Counts	33.60
5. BOD	31.50
6. Phenol	38.85
7. Non-routine tests by Technician	52.50/hr
8. Non-routine tests by Technologist	52.50/hr
9. Non-routine tests by Analytical Chemist	78.75/hr
10. Non-routine tests by Supervising Chemist	105.00/hr
11. Non-routine tests by Manager	131.25/hr
12. P.H. Test*	7.35
13. Ammonia*	26.25
14. Nitrate/Nitrile*	16.80

Prices above are given for each determination on each sample. Where there are a number of samples, all requiring the same determinations, there may, in some cases, be a reduction in the basic rate.

* Services previously listed as "Routine determinations not otherwise listed".

Schedule "7" Continued

Department: Engineering

Division: Regional Laboratories

Service	1992 Fee
15. Phosphate (total)*	\$ 33.60
16. Conductivity*	7.35
17. TSS*	16.80
18. VSS*	16.80
19. Cyanide	47.25
20. Sulphite	33.60
21. Oil & Grease (total)	47.25
22. Mineral Oil	52.50
23. Chlorophyll*	33.60
24. Asbestos	33.60
25. Leachate	99.75
26. Hydride Generation*	26.25
27. Flame*	14.28
28. Graphite Furnace*	23.10

* Services previously listed as "Routine determinations not otherwise listed".

Schedule "7" Continued

Department: Engineering

Division: Regional Laboratories

Service	1992 Fee
<u>Organics</u>	
29. Volatiles	\$262.50
30. Acid/Extractables	315.00
31. Base/Neutral Extractables	315.00
32. Oil ID	126.00

Schedule "8"

Department: Engineering

Division: Meter Shop

Service	1992 Fee
Water Permit Fees:	
1. 16m/m Meter	\$ 197.00
2. 20m/m "	247.00
3. 25m/m "	289.00
4. 38m/m "	447.00
5. 50m/m "	530.00
6. 100m/m " (Compound)	2302.00
7. 100m/m " (Turbine)	2302.00
8. 150m/m "	4032.00
9. 200m/m " (Compound)	N/A
10. 200m/m " (Turbine)	N/A
11. 250m/m "	N/A

Schedule "9"

Department: Finance

Division: All

Service	1992 Fee
1. Transfer to Taxes for Non-payment of Account	22.00
2. N.S.F. and Returned Cheques	14.00
3. Local Improvement Information	22.00
4. Set-Up & Credit Check Fee for Billable Waste Disposal Customers	30.00
5. Trades Licensing Fees*	
Building Repair Contractors	167.00
Master Building Repairer	83.00
Drain Repair Contractor	167.00
Master Drain Installer	83.00
Electrical Contractor	167.00
Master Electrician	83.00

* Trades Licensing Fees were approved by Council on November 5, 1991

Schedule "9" Continued

Department: Finance

Division: All

Service	1992 Fee
5. (cont'd.)	
Heating, Air Conditioning and Ventilation Contractor	167.00
Master Warm Air Heating, Air-Conditioning and Ventilation Installer	83.00
Plumbing Contractor	167.00
Master Plumber	83.00
Renewal of License All Contractors, each	167.00
All Masters, each	83.00
Licensing Examining Board Examination	27.00
Replacement of License	2.40
6. Subdivision Agreements* Processing Fees	200.00/lot
7. Best Efforts	500.00
8. Payment Agreement Fees	500.00
9. Open By-Pass	250.00
10. Account setup/change fee	10.00

* Fee is divided between Engineering, Planning and Finance Departments, 40%, 40% 20% respectively.

Schedule "9" Continued

Department: Finance

Division: All

Service	1992 Fee
11. Special Reading Fee	18.00
12. Account Breakdown**	10.00/yr
13. Status Certificate Fee	22.00

** Fee previously established under the Water Works By-law R84-026.

Schedule "10"

Department: Health

Division: Nursing Services

Service	1992 Fee
<u>Contraceptives</u>	
1. IUD	\$ 15.00
2. Birth Control Pills	3.00
3. Canestin	14.00
4. Contraceptive Foam	9.00
6. Diaphragm	10.00
<u>Prenatal:</u>	
1. 9 week course	30.00/Cpl

NOTE: Health Department will no longer supply Monostat for 1992

Schedule "11"

Department: Health

Division: Inspection Services

Service	1992 Fee
Inspection of	
1. Private Sewer disposal systems under 4500L	\$100.00*
2. Private sewer disposal systems over 4500L	150.00**
3. Property Status Reports	30.00

* Fee is supplemented by a grant of \$71.00 from the Ministry of the Environment. Actual cost of the service is \$171.00.

** Fee is supplemented by a grant of \$114.00 from the Ministry of the Environment. Actual cost of the service is \$264.00.

Schedule "12"

Department: Planning and Development

Division: All

Service	1992 Fee
1. Land Severance Application Fees	\$ 700.00
2. Maps, Reports	*
3. Data Base Information	**
4. Regional Official Plan Amendments	\$2,400.00***

* Fee is based on actual production costs of an outside agency and 35% overhead, mailing costs are extra. Minimum charge is \$1.00

** Fees charged are based on system retrieval costs, labour and 35% overhead.

*** There are two phases for processing applications to amend the Regional Official Plan. The fee shown is the cost for the full process. The fees for Phase I and II are \$1000 and \$1400, respectively.

Schedule "13"

Department: Police

Division: All

Service	1992 Fee
1. General Occurrence and Sale of Accident Reports	\$ 20.00
2. Visa/Security Clearances	20.00
3. Firearm permits	10.00*
4. Processing of Licence Application	20.00

* The \$10.00 user fee is supplemented by a Federal government subsidy of \$8.51. Combined, the two sources of revenue recoup all of the estimated costs. Both the fee and the subsidy are set by the Provincial/Federal governments.

* revised April 7, 1992

Schedule "14"

Department: Social Services

Division: Administration

Service	1992 Fee
1. Subscription Rates Policy Manual	\$ 15.00
2. Amendments to Policy	10.00

Schedule "15"

Department: Social Services

Division: Employment Services - Helping Hands

Service	1992 Fee
Home Maintenance*	21.00

* Rate of \$7.30 per hour for a 3 hour visit.

Schedule "16"

Department: Social Services

Division: Homes for the Aged - Macassa Lodge

Service	1992 Fee
1. Diner's Club	\$ 3.75
2. Day Program - all day	10.50
3. Meals-on-Wheels	5.05

Schedule "17"

Department: Social Services

Division: Homes for the Aged - Wentworth Lodge

Service	1992 Fee
1. Meals-on-Wheels (Food)	\$ 3.71
2. Meals-on-Wheels Supplies	.49

Schedule "18"

Department: Engineering

Division: Transportation Services

Service	1992 Fee
1. <u>Passive Encroachment on Road Allowance</u>	
a) INITIAL FEE ** Processing Fee Registration Fee	\$131.00
b) ANNUAL FEE	
- Landscaping Area greater than 100m2	30.00
- Overhead Overhanging signs, fire escapes, canopies, marquees, etc.	10% of market or \$30.00 Min.
2. <u>Active Encroachments on Road Allowance</u>	
A) INITIAL FEE ** Processing Fee Registration Fee	206.00

NOTE: All market values in this schedule are obtained from the Real Estate Office.

** The initial Processing and Registration Fee for a passive encroachment on a road allowance have been combined into one fee.

Schedule "18" Continued

Department: Engineering

Division: Transportation Services

Service	1992 Fee
B) ANNUAL FEE	
- Boulevard Parking Fees	
Downtown	\$.30sq. ft. yr
Commercial	.25sq. ft. yr
Industrial	.20sq. ft. yr
- Patio Cafes	\$930.00
Processing and Seasonal	initial fee
Fee (6 months)	and 6/12 of
	10% of
	market value
- Areaways	10% of 50%
Annual Fee	of market
	value
C) UTILITY CORRIDORS FOR	
SERVICES, PIPES AND	
PEDESTRIANS	
i) Overhead	
1) Pedestrian	10% of
	market value
2) Pipe	10% of
	market value
ii) Underground	10% of 50%
	of market
	value

Schedule "18" Continued

Department: Engineering

Division: Transportation Services

Service	1992 Fee
(1) Billboards not on Road Allowance fee per poster panel per year	9% of Gross Revenue
(2) Fee Per Bulletin Year	9% of Gross Revenue
- Benches Annual Fee	\$54.00/Bench
- Wheel Chair Ramps	\$14.00/Year
- Newspaper Boxes Annual Fee	\$14.00/Box
- Telephone Kiosks Annual Fee	11% of Gross Revenue
3. <u>Permanent Road Closure</u> Application Fee	\$598.00
4. <u>Overweight and Overheight Permits</u>	
a) Single Incident	NIL
b) Annual Permit Tractor Trailer	\$47.00+133.0 /tonne over-weight
c) Annual Permit Single Unit Truck	\$47.00+227.0 /tonne over-weight

Schedule "18" Continued

Department: Engineering

Division: Transportation Services

Service	1992 Fee
5. <u>Enquiries Regarding Status of Engineering Agreement</u>	
a) If field investigation required	\$ 45 00
b) If no field investigation	24.00
6. <u>When a Status of Inquiry Results in a Discharge of Agreement</u>	76.00
7. <u>Discharge of Agreements (Road Allowance)</u>	127.00
8. <u>Set back Permit**</u>	1.00
9. <u>Freeway Project Office:</u>	
Maps*	1.00/ each
Plans	\$.25 sq.ft.
Photocopies	\$1.00 first page and \$.25 each additional page

* Only charged on quantities in excess of 5.

** The fee for this service does not cover the costs associated with providing the service but this service must be provided at this cost as specified in the Regional Road Setback By-law #2613, passed by the county in 1962.

Schedule "19"

Department: Transportation

Division: Airport

Service	1992 Fee
1. <u>Turbo Jet Landings*</u>	
- <u>Domestic</u> (minimum \$8.13)	
To 21,000 Kg.	2.32
21,000 - 45,000 Kg.	2.93
over 45,000 Kg.	3.47
- <u>International</u> (min. \$8.37)	
To 30,000 Kg.	3.00
30,000 - 70,000 Kg.	3.70
over 70,000 Kg	5.12
2. <u>Turboprop & Piston Landings</u>	
- <u>Domestic</u> (minimum \$8.13)	
To 21,000 Kg.	1.96
21,000 to 45,000 Kg.	2.38
over 45,000 Kg.	2.93
- <u>International</u> (min. \$8.37)	
To 30,000 Kg.	2.44
30,000 to 70,000 Kg.	3.22
over 70,000 Kg.	4.47

* Minimum guidelines for these fees are provided by Transport Canada and depend on both the type and model of aircraft. However, the Region can exercise discretion with respect to the actual fee charged. All parking and landing fees are in \$ per 1000 Kg.

Schedule "19" Continued

Department: Transportation

Division: Airport

Service	1992 Fee
3. <u>Aircraft Parking Fees</u> *	
- <u>Daily Rates</u>	
0 to 5,000 Kg.	6.11
5,001 to 10,000 Kg.	9.84
10,001 to 30,000 Kg.	18.19
30,001 to 60,000 Kg.	28.18
60,001 to 100,000 Kg.	42.54
100,001 to 200,000 Kg.	71.12
200,001 to 300,000 Kg.	99.35
Over 300,000 Kg.	128.85
- <u>Monthly Rates</u>	
0 to 5,000 Kg.	49.06
5,001 to 10,000 Kg.	199.40
10,001 to 30,000 Kg.	370.97
30,001 to 60,000 Kg.	570.83
60,001 to 100,000 Kg.	856.56
100,001 to 200,000 Kg.	1,427.68
200,001 to 300,000 Kg.	1,998.56
Over 300,000 Kg.	2,569.93
- <u>Annual Rates</u>	
0 to 2,000 Kg	310.24
2,001 to 5,000 Kg.	372.27

* Minimum guidelines for these fees are provided by Transport Canada and depend on both the type and model of aircraft. However, the Region can exercise discretion with respect to the actual fee charged.

Schedule "19" Continued

Department: Transportation

Division: Airport

Service	1992 Fee
4. <u>Passenger Handling Fee*</u>	
- Conveyor Belts	\$ 0.25
5. <u>Administration and Maintenance Fee</u>	10% of rentals, landing and parking fees
6. <u>Terminal Space Rental Rates**</u>	
Ticket Counter	
Office Space	420.15
Office Space	251.20
(unfinished)	249.30
Industrial	
	188.25

* East baggage conveyor completed in September 1987 at a cost of \$21,810.00, and West baggage conveyor completed in April 1988 at a cost of \$21,931.00. Total Cost: \$43,741.00. A charge of \$0.25 per passenger for use of the belts has resulted in completed cost recovery by the end of 1991. The \$0.25 charge per passenger will continue after the baggage conveyors have been fully paid off to pay for any major repairs or extensions.

** Rates are in dollars per metre squared. The existing rates are the minimum amounts set by Transport Canada.

A separate Administration fee has been established for 1992. This fee was previously included within the 1991 user fees.

Schedule "19" Continued

Department: Transportation

Division: Airport

Service	1992 Fee
7. <u>Land and Maintenance Rates</u> *	
Terminal Building Area	7.00
Land Outside Terminal Area	1.80
Aviation Area	.60
Maintenance Rate	.80
8. <u>Building Rate</u> *	
T3 Building	14.44
T18 Building	14.44
OHPT Building	78.21
9. Loss/Theft	
Security Passes **	25.00/pass
10. Failure to Return	
Security Passes **	25.00/pass
11. Issuance of Security	
Passes or Renewals	3.25/pass

* Rates are in dollars per metre squared. The existing rates are the minimum amounts set by Transport Canada

** Subject to change by the direction of Transport Canada.

Schedule "20"

Department: Transportation Services

Division: Transit Garage

Service	1992 Fee
1. Garage Charges/Labour	\$ 46.00
2. Parts & Material *	Cost + 20%
3. Overtime Labour	\$ 58.00/hr
4. Diesel Fuel	.55/l
5. Engine Oil	1.00/l
6. Transmission Oil	1.30/l
7. Differential Oil	1.60/l
8. Power Steering Fluid	2.75/can
9. Antifreeze	1.25/l
10. Windshield Washer Fluid	.85/l

NOTE: Provincial Sales Tax (8%) must be added to everything except diesel fuel.

currency hedging proposal within the next few weeks for review and future discussion/implementation.

(4) Strategy Package Revisions

Addition of text titles to graphs in package.

(5) Reserve Reports

Split out and segregate Development Charge Reserves

Remove 0 balance reserves from report

Check balances on Beach Rescue Unit and on Winter Control