

# CITY OF HAMILTON CIVIL MARRIAGE CEREMONY QUESTIONNAIRE

Please complete the following information prior to attending the Consultation.  
(PLEASE PRINT in block or capital letters)

1. **MARRIAGE LICENCE:** *Marriage Licences are valid for 90 days only.*

Licence Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

2. **APPLICANTS:** *Please bring Photo I.D. to the Consultation*

**Applicant:**

Name: \_\_\_\_\_

Photo I.D.: \_\_\_\_\_

Occupation: \_\_\_\_\_

**Joint Applicant:**

Name: \_\_\_\_\_

Photo I.D.: \_\_\_\_\_

Occupation: \_\_\_\_\_

3. **WITNESSES:** *(Witnesses to the marriage must be able to communicate in English and must be 14 years of age or older)*

**Witness 1:**

Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

**Witness 2:**

Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

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**5. CEREMONY DETAILS:**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ a.m. or p.m. Receipt #: \_\_\_\_\_

Location of Ceremony: Council Chamber or CMC or Outdoors (*Please circle*)  
(Please note: Council Chamber can accommodate 191 people and CMC can accommodate 10 people and 30 people outdoors)

Number of Guests: \_\_\_\_\_ Ceremony Option #: \_\_\_\_\_

Will there be personalized vows? Yes or No (*if you answered 'Yes', please bring a copy of the vows to the Consultation meeting*)

Would you like to acknowledge any family members? Yes or No, if yes, please provide their names:  
\_\_\_\_\_

Will anyone be giving away the applicant(s)? Yes or No (*Please circle*)

If you answered 'Yes', Name(s): \_\_\_\_\_

Will rings be exchanged? Yes or No (*Please circle*)

Will there be an exchange of embrace? Yes or No (*Please circle*)

Will there be photographs taken during the ceremony? Yes or No (*Please circle*)

Additional Comments/Details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. CITY OF HAMILTON POLICY REVIEW:**

Please check (✓) that you have reviewed and will comply with the following:

- No alcohol is permitted on City of Hamilton property.
- No consumption of alcohol or stimulants shall be permitted prior to or during the ceremony for the applicants and witnesses. (*the Officiant may cancel the ceremony if this rule is violated*)
- No music or flowers will be provided by the City during the ceremony.
- No religious connotation shall be contained in the ceremony.

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- No decorations or confetti, bubbles, rice, candles or incense are allowed in or outside of City Hall.**

*Personal Information contained on this form, is collected under the authority of Section 24 of the Marriage Act, R.S.O.1990, Chapter M3 and will be used for the purpose of performing a civil marriage ceremony. Questions regarding this collection should be directed to the Manager, Legislative Services/Deputy Clerk, 71 Main Street West, Hamilton, ON L8P 4Y5 or (905) 546-2424 Ext. 4304*