

THE CHURCHILL PARK PUBLIC ART PROJECT

Appendix A SUBMISSION FORM

*****If submitting a hard-copy proposal, please complete, print and sign this form*****

Communication:

All questions *related* to this competition are to be directed to:

Jen Anisef
Cultural Projects Specialist
Public Art and Projects Section
Tourism and Culture Division
Planning and Economic Development Department
City of Hamilton
P. O. Box 2040
Hamilton, ON L8P 4Y5
Tel: 905.546.2424 ext. 7612
e-mail: Jen.Anisef@hamilton.ca

It is the *Artist's* responsibility to visit the project web page at www.hamilton.ca/publicart to review any posted clarifications or revisions to the Call for Artist documents.

Deadline for Submissions:

Submissions will be received up to and including
Thursday November 22, 2018 at 3:00 PM (Hamilton time)

Submissions by courier or in person must be delivered and addressed to:

Churchill Park Public Art Project
c/o The Tourism Hamilton Information Centre
28 James Street North, Ground Floor (The Lister Building)
Hamilton, Ontario. L8R 2K1
Hours of operation: Monday through Friday 9:00 AM to 4:00 PM

Submissions by Canada Post must be delivered and addressed to:

Churchill Park Public Art Project
c/o Jen Anisef
Cultural Projects Specialist
Public Art and Projects Section
Tourism and Culture Division
Planning and Economic Development Department
City of Hamilton
P. O. Box 2040
Hamilton, ON L8P 4Y5

Artist Information

Name of *Artist*: _____

Address: _____

(include street, city, province and postal code)

Primary Phone: _____

Secondary Phone: _____

E-mail Address: _____

Submission Checklist

Your submission shall include the following information as outlined in detail in the Call for Artists document.

- A completed and signed Submission Form, all 3 pages
- Description of Approach
- Curriculum Vitae
- Visual Documentation
- Letters of Reference

Team Members

If submitting as an *Artist-Led Team*, please list the members of your team below

Signature

I, the undersigned *Artist*, having carefully examined the Call for Artists document, including all Appendices and any clarifications or revisions posted on the project website, understand and agree to the requirements and processes as outlined. Without limiting the forgoing I understand:

Late submissions will not be accepted;

Incomplete submissions will not be accepted; and

Submissions by e-mail and fax will not be accepted.

Signature of *Artist* (Lead Artist) submitting this Proposal

Date