



**APPLICATION FOR AN OFFICIAL PLAN AMENDMENT**  
**Under Section 22 of the *Planning Act***

**APPLICATION FOR A ZONING BY-LAW AMENDMENT**  
**Under Sections 34 and 36 of the *Planning Act***

**Note:** *The following items are prescribed by regulation and must be completed:*  
*i) For Official Plan Amendment applications all items except Part V; and*  
*ii) For Zoning By-law Amendment applications all items except Part IV*  
*To avoid delays, other information supplied must be complete and accurate.*  
*A sketch map and legal description are required. Incomplete applications will be returned.*  
*All applications must be signed. Metric units must be used. Please type or print.*

**For Office Use Only**

|                      |                               |                             |            |
|----------------------|-------------------------------|-----------------------------|------------|
| Application Received | Application Deemed Incomplete | Application Deemed Complete | File No(s) |
|                      |                               |                             |            |

**PART I GENERAL PROPERTY DESCRIPTION**

1. **Application for:**
  - Regional Official Plan Amendment
  - Local Official Plan Amendment
  - Zoning By-law Amendment
2. **Former Area Municipality**
3. **All applicants are required to consult with the City of Hamilton prior to the submission of an application for Official Plan Amendment or Zoning By-law Amendment.**
  - 3.1 *Have you formally consulted with the City of Hamilton prior to submitting this application? (If yes, please attach record of Formal Consultation to application)*  Yes  No
  - 3.2 *Have the required studies, plans or reports been submitted?*  Yes  No

**4. Applicant Information**

| NAME                 | ADDRESS | TELEPHONE NO. |
|----------------------|---------|---------------|
| Registered Owner(s)* |         | Home: ( )     |
|                      |         | Business: ( ) |
|                      |         | E-Mail:       |
| Applicant            |         | Home: ( )     |
|                      |         | Business: ( ) |
|                      |         | E-Mail:       |

|   |  |                   |
|---|--|-------------------|
| Agent or Solicitor                                |  | Business: (     ) |
|   |  | E-mail:           |
| All correspondence should be sent to (check one): | <input type="checkbox"/> Owner <input type="checkbox"/> Applicant <input type="checkbox"/> Agent/Solicitor |                   |

\* If a numbered company, give name and address of principal owner

**5. Location of Property**

|                     |                 |                    |                 |
|---------------------|-----------------|--------------------|-----------------|
| Municipal Address   | Lot/Parcel No.  | Concession         | Former Township |
| Registered Plan No. | Lot(s)/Block(s) | Reference Plan No. | Part(s)         |

**6. Particulars of Property (in metric units)**

|          |       |      |
|----------|-------|------|
| Frontage | Depth | Area |
|----------|-------|------|

**7. Encumbrances**

7.1 Are there any mortgages, easements or restrictive covenants affecting the subject land? \_\_\_\_\_  
 If yes, provide names and addresses of the holders of any mortgages, charges or other encumbrances in respect of the subject lands. \_\_\_\_\_

7.2 How long have the subject lands been in the owner's possession? \_\_\_\_\_

**8. Existing Use of Property**

Residential      Industrial      Commercial      Farmland      Vacant      Other(s)

8.1 How long has this existing use continued? \_\_\_\_\_

**9. Previous Use of Property**

Residential      Industrial      Commercial      Farmland      Vacant      Other(s)

9.1 If Industrial or Commercial, specify use: \_\_\_\_\_

**9.2 Details of Previous Uses**

|       |   | Yes                      | No                       | Unknown                  |
|-------|---|--------------------------|--------------------------|--------------------------|
| 9.2.1 | Has the grading of the subject land been changed by adding earth or other material, i.e. has filling occurred?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9.2.2 | Has a gas station been located on the subject land or adjacent lands at any time?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9.2.3 | Has there been petroleum or other fuel stored on the subject land or adjacent lands?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9.2.4 | Are there or have there ever been underground storage tanks or buried waste on the subject land or adjacent lands?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9.2.5 | Have the lands or adjacent lands ever been used as an agricultural operation where cyanide products may have been used as pesticides and/or sewage sludge was applied to the lands? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

|       |  |                          |                          |                          |
|-------|--|--------------------------|--------------------------|--------------------------|
| 9.2.6 | Have the lands or adjacent lands ever been used as a weapons firing range?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9.2.7 | Is the nearest boundary line of the application within 500 metres (1,640 feet) of the fill area of an operational /non-operational landfill or dump?                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9.2.8 | If there are existing or previously existing buildings, are there any building materials remaining on site which are potentially hazardous to public health (e.g., asbestos, PCB's)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9.2.9 | Is there reason to believe the subject land may have been contaminated by former uses on the site or adjacent sites?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

9.3 What information did you use to determine the answers to 9.2 above?

\_\_\_\_\_

9.4 If previous use of property is industrial or commercial or if YES to any of 9.2, a previous use inventory showing all former uses of the subject land, or if appropriate, the land adjacent to the subject land is needed. Is the previous use inventory attached? \_\_\_\_\_

**10. Uses Adjacent to the Subject Lands**

North \_\_\_\_\_

South \_\_\_\_\_

East \_\_\_\_\_

West \_\_\_\_\_

10.1 If applicable, describe any adjacent lands owned by the applicant(s)/owner(s) and/or lands in which the applicant(s)/owner(s) have a legal interest.

\_\_\_\_\_  
 \_\_\_\_\_

|                   |                |               |
|-------------------|----------------|---------------|
| Frontage (metric) | Depth (metric) | Area (metric) |
|-------------------|----------------|---------------|

**11. Related Planning Applications – Adjacent lands**

11.1 Are there any applications under the Planning Act, such as for approval of an official plan amendment, a zoning by-law amendment, a minor variance, a plan of subdivision or a site plan, or for a consent, that includes land within 120 metres of the subject land?  Yes  No  Unknown

11.2 If yes, and if known, list details below (if multiple applications, attach a separate page).

Approval authority: \_\_\_\_\_

Type of application and File number: \_\_\_\_\_

Description of land that is the subject of the application: \_\_\_\_\_

Purpose of the Application: \_\_\_\_\_

\_\_\_\_\_

Effect on **this** application: \_\_\_\_\_

Status of the application: \_\_\_\_\_

**12. Heritage Features**

12.1 Are there any buildings or structures on the subject lands that are on the list of Architectural and/or Historical Interest or have been designated under the Ontario Heritage Act?  Yes  No

12.2 Are there any buildings or structures on abutting lands that are on the list of Architectural and/or Historical Interest or have been designated under the Ontario Heritage Act?  Yes  No

12.3 If yes to either of the above, a Heritage Impact Assessment is needed. Is a Heritage Impact Assessment attached?  Yes  No

**13. Provide a complete written description of the application with details of the proposed development including, but not limited to: proposed use(s), development details (i.e. height/storeys, floor area(s), number of parking/loading spaces, lot coverage, landscape area, etc.). Indicate type of business proposed with a proposed number of employees. If additional space is needed, attach a separate page.**

---

---

---

---

---

---

---

---

---

---

**13.1 Provide details of the Owner/Applicant’s proposed strategy for consulting with the public with respect to the application. If additional space is needed, attach a separate page.**

---

---

---

---

---

---

---

---

---

---

**PART II    SERVICING (REQUIRED TO BE COMPLETED FOR ALL APPLICATONS)**

**14. Types of Servicing**

*This property will be serviced by (please check appropriate boxes):*

**14.1 Water Supply**

- Municipal Piped Water System
- Private Well(s) *Specify individual or communal wells:* \_\_\_\_\_
- Other (Specify) \_\_\_\_\_

**14.2 Sewage Disposal**

- Municipal Sanitary Sewer System
- Private Septic Tank and Tile Field *Specify individual or communal septic system:* \_\_\_\_\_
- Other (Specify) \_\_\_\_\_

**14.3 Storm Drainage**

- Sewer
- Ditches
- Swales
- Others (specify and provide explanation) \_\_\_\_\_

**14.4 Road Access and/or Frontage**

Name of Road \_\_\_\_\_

Type of Road (i.e. Provincial Highway, Regional Road, Local Public Road, Private Road, Other)

\_\_\_\_\_  
*If Other, specify details, including water and right of ways, if access to the subject land will be by water only, the parking and docking facilities used or to be used, and the approximate distance of these facilities from the subject land and the nearest public road.*

\_\_\_\_\_  
\_\_\_\_\_

**PART III    PROVINCIAL POLICY**

**15. Provincial Policy and Plans**

15.1 a) *Is the subject land within an area designated under any of the following Provincial Plans?*

- Growth Plan for the Greater Golden Horseshoe (P2G)  Yes       No
- Greenbelt Plan  Yes       No
- Niagara Escarpment Commission Plan  Yes       No
- Parkway Belt West Plan  Yes       No
- Other (Specify) \_\_\_\_\_  Yes       No

b) Explain how the requested Official Plan Amendment and / or Zoning By-law Amendment conforms or does not conflict with each of the applicable Provincial Plan(s). (Incorporate as part of Planning Justification Report if possible).

---

---

---

---

---

---

c) Explain how the requested amendment or rezoning is consistent with the Provincial Policy Statement (PPS) (Incorporate as part of Planning Justification Report if possible).

---

---

---

---

---

---

d) Are the parts of the Official Plan that would be affected by the requested Official Plan Amendment inconsistent with a policy statement issued under subsection 3(1) of the Planning Act or fails to conform or conflicts with a provincial plan?

Yes       No

If yes, explain how. (Incorporate as part of the Planning Justification Report)

---

---

---

---

---

---

e) Are the existing parts of the Zoning By-law that would be affected by the requested Zoning By-law Amendment inconsistent with a policy statement issued under subsection 3(1) of the Planning Act, or fail to conform or conflict with a provincial plan?

Yes       No

If yes, explain how. (Incorporate as part of the Planning Justification Report)

---

---

---

---

---

---

f) Do the existing parts of the Zoning By-law that would be affected by the requested Zoning By-law Amendment fail to conform with a City of Hamilton Official Plan?

Yes  No

*If yes, explain how. (Incorporate as part of the Planning Justification Report)*

---

---

---

---

g) Is the proposed Zoning By-law Amendment consistent with policy statements issued under subsection 3(1) of the Planning Act and does it conform with or not conflict with a provincial plan?

Yes  No

*If yes, explain how. (Incorporate as part of the Planning Justification Report)*

---

---

---

---

---

h) Does the proposed Zoning By-law Amendment conform with a City of Hamilton Official Plan?

Yes  No

*If yes, explain how. (Incorporate as part of the Planning Justification Report)*

---

---

---

---

---

15.2 Is this application to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement?  Yes  No

*If yes, provide the current official plan policies if any, dealing with the alteration or establishment of an area of settlement. Also, provide the details of the proposed official plan amendment.*

---

---

---

---

---

---

---

---

15.3 Is this application to remove land from an area of employment?  Yes  No

If yes, provide the current official plan policies, if any, dealing with the removal of land from an area of employment. Also, provide details of the proposed official plan amendment.

---



---



---



---



---



---



---



---

**16. Significant Features**

16.1 All applications under the Planning Act are subject to review for regard to the Provincial Policy Statement issued by the Province of Ontario. Complete the following table and be advised of the potential information requirements in the noted section. **If the information is not submitted, it may not be possible to do a complete and proper planning evaluation.**

**TABLE – SIGNIFICANT FEATURE CHECKLIST**

| Feature or Development Circumstance                                       | If a feature, is it on site or within 500 m OR If a development circumstance, does it apply? |                          | If a feature, specify distance in metres. | Potential Information Needs   |
|---|--|--------------------------|---|---|
|   | Yes (X)  | No (X)                   |   |   |
| Non-farm development near designated urban areas or rural settlement area | <input type="checkbox"/>   | <input type="checkbox"/> |   | Demonstrate sufficient need within 20-year projections and that proposed development will not hinder efficient expansion of urban or rural settlement areas |
| Class 1 industry <sup>1</sup>   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | Assess development for residential and other sensitive uses within 70 metres  |
| Class 2 industry <sup>2</sup>   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | Assess development for residential and other sensitive uses within 300 metres   |
| Class 3 industry <sup>3</sup>   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | Assess development for residential and other sensitive uses within 1000 metres  |



| Feature or Development Circumstance  | If a feature, is it on site or within 500 m OR If a development circumstance, does it apply? |                          | If a feature, specify distance in metres. | Potential Information Needs   |
|--|--|--------------------------|---|---|
|  | Yes (X)  | No (X)                   |   |   |
| Land Fill Site   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Address possible leachate, odour, vermin and other impacts</i>   |
| Sewage Treatment Plant   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Assess the need for a feasibility study for residential and other sensitive land uses</i>  |
| Waste Stabilization Pond   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Assess the need for a feasibility study for residential and other sensitive land uses</i>  |
| Active Railway line  | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Evaluate impacts within 100 metres</i>   |
| Controlled access highways or freeways, including designated future routes                       | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Evaluate impacts within 100 metres</i>   |
| Airports where noise exposure forecast (NEF) or noise exposure projection (NEP) is 28 or greater | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Demonstrate feasibility of development above 28 NEF for sensitive land uses. Above the 35 NEF/NEP contour, development of sensitive land uses is not permitted</i> |
| Electric transformer station   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Determine possible impacts within 200 metres</i>   |
| High voltage electric transmission line  | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Consult the appropriate electric power service</i>   |
| Transportation and infrastructure corridors  | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Will the corridor be protected?</i>  |
| Prime agricultural land  | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Demonstrate need for use other than agricultural and indicate how impacts are to be mitigated</i>  |
| Agricultural operations  | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Development to comply with the Minimum Distance Separation Formulae</i>  |
| Mineral aggregate resource areas   | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Will development hinder access to the resource or the establishment of new resource operations?</i>  |

| Feature or Development Circumstance  | If a feature, is it on site or within 500 m OR If a development circumstance, does it apply? |                          | If a feature, specify distance in metres. | Potential Information Needs   |
|--|--|--------------------------|---|---|
|  | Yes (X)  | No (X)                   |   |   |
| Existing Pits and Quarries   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Will development hinder continued operation or extraction?</i>   |
| Mineral and petroleum resource areas   | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Will development hinder access to the resource or the establishment of new resource operations?</i>  |
| Significant wetlands   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Development is not permitted</i>   |
| Significant portions of habitat of endangered species and threatened species   | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Development is not permitted</i>   |
| Significant fish habitat, woodlands, valley lands, areas of natural and scientific interest, wildlife habitat  | <input type="checkbox"/>   | <input type="checkbox"/> | m   | <i>Demonstrate no negative impacts</i>  |
| Significant groundwater recharge areas, headwaters and aquifers  | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Demonstrate that these features will be protected</i>  |
| Significant built heritage resources and cultural heritage landscapes  | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Development should conserve significant built heritage resources and cultural heritage landscapes</i>  |
| Significant archaeological resources   | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Assess development proposed in areas of medium and high potential for significant archaeological resources. These resources are to be studied and preserved, or, where appropriate, removed, catalogued and analysed prior to development.</i> |
| Great Lakes system:<br>A - within defined portions of the dynamic beach and 1:100 year flood level along connecting channels<br><br>B - on lands subject to flooding and erosion | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>A - Development is not permitted.<br/><br/>B - Development may be permitted; demonstrate that hazards can be safely addressed</i>  |
| Erosion hazards  | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Determine feasibility within the 1:100 year erosion limits of ravines, river valleys and streams</i>   |

| Feature or Development Circumstance | If a feature, is it on site or within 500 m OR If a development circumstance, does it apply? |                          | If a feature, specify distance in metres. | Potential Information Needs  |
|-------------------------------------|--|--------------------------|---|--|
|                                     | Yes (X)  | No (X)                   |   |  |
| Floodplains                         | <input type="checkbox"/>   | <input type="checkbox"/> |   | <p><i>Where one-zone floodplain management is in effect, development is not permitted within the floodplain.</i></p> <p><i>Where two-zone floodplain management is in effect, development is not permitted within the floodway.</i></p> <p><i>Where a floodplain Special Policy Area (SPA) has been established through approval from the Ministry of Natural Resources and the Ministry of Municipal Affairs and Housing, must meet the official plan policies for the SPA.</i></p> |
| Hazardous sites <sup>4</sup>        | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Demonstrate that hazards can be addressed</i>   |
| Contaminated sites                  | <input type="checkbox"/>   | <input type="checkbox"/> |   | <i>Assess an inventory of previous uses in areas of possible soil contamination</i>  |

- <sup>1</sup> *Class 1 industry: Small scale, self-contained plant, no outside storage, low probability of fugitive emissions and daytime operations only.*
- <sup>2</sup> *Class 2 industry: Medium scale processing and manufacturing with outdoor storage, periodic output of emissions, shift operations and daytime truck traffic.*
- <sup>3</sup> *Class 3 industry: Processing and manufacturing with frequent and intense off-site impacts and a high probability of fugitive emissions.*
- <sup>4</sup> *Hazardous sites: property or lands that could be unsafe for development or alteration due to naturally occurring hazard. These hazards may include unstable soils or unstable bedrock.*

**17. Please provide any additional information which may assist staff and other agencies in reviewing this application.**

---



---



---



---



---



---



---

**PART IV**

**OFFICIAL PLAN AMENDMENT  
(MUST BE COMPLETED FOR OFFICIAL PLAN AMENDMENT APPLICATIONS)**

**18. Current Development Applications<sup>1</sup>**

*(<sup>1</sup>This Section is in addition to Section 11 – Relating Planning Applications, and is required to be completed by Ontario Regulation for Official Plan Amendments)*

18.1 *Is the subject land or land within 120 metres of it the subject of an application by the applicant under the Planning Act for a:*

- |                                   |                              |                             |
|-----------------------------------|------------------------------|-----------------------------|
| (a) Minor Variance                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Consent                           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Amendment to an official plan     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Zoning by-law                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Minister’s zoning order           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Approval of a plan of subdivision | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Site plan                         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

(b) *If the answer to part (a) is Yes, the following information must be provided:*

(i) File number(s) \_\_\_\_\_

(ii) Name of the approval authority considering the application(s) \_\_\_\_\_

(iii) Land(s) affected \_\_\_\_\_

(iv) Purpose of Application(s) \_\_\_\_\_

(v) Status of the Application(s) \_\_\_\_\_

(vi) Effect on the requested amendment \_\_\_\_\_

**19. Official Plan Information**

19.1 *What is the existing Rural Hamilton Official Plan designation on the subject lands?*

\_\_\_\_\_

*Explain how the subject lands conform to the existing Rural Hamilton Official Plan designation.*

\_\_\_\_\_

\_\_\_\_\_

19.2 *What is the existing Urban Hamilton Official Plan designation on the subject lands?*

\_\_\_\_\_

*Explain how the subject lands conform to the existing Urban Hamilton Official Plan designation.*

\_\_\_\_\_

19.4 Are the subject lands located within an existing Secondary Plan?  Yes  No

If yes, what is the designation on the subject lands?

---

Explain how the subject lands conform to the existing secondary plan designation.

---

---

19.3 Is the proposed Official Plan amendment intended to change, delete or replace an approved (Rural or Urban) official plan policy?  Yes  No

If yes, which policy or policies are proposed to be changed, replaced, or deleted?

---

---

---

Describe the purpose of the requested amendment

---

---

---

19.4 Is the proposed Official Plan amendment intended to add new policy?  Yes  No

If yes, provide details for the requested new policy

---

---

---

Describe the purpose of the requested amendment

---

---

---

19.5 Is the proposed Official Plan amendment intended to change or replace a land use designation?  Yes  No

If yes, what is the proposed designation on the subject land?

---

---

What land use(s) will be permitted by the proposed designation on the subject land?

---

---

---

Describe the purpose of the requested amendment

---

---

---

19.6 What are the proposed Land Uses of the Property?

- Residential    Commercial    Mixed Use    Industrial    Institutional    Other(s)

19.7 Why is this Amendment(s) required? Outline the planning evidence providing justification for the amendment(s). This should address, but not be limited to, why the proposed change is desirable and how it relates to the overall goals and objectives of the Rural Hamilton Official Plan and the Urban Hamilton Official Plan. (Incorporate as part of Planning Justification Report if possible)

---

---

---

19.8 If a policy in the official plan is being changed, replaced or deleted or if a policy is being added, provide the text of the requested amendment(s). (attach to application)

19.9 If the requested amendment changes or replaces a schedule in the official plan, provide the requested schedule and the text that accompanies it. (attach to application)

|               |   |
|---------------|---|
| <b>PART V</b> | <b>ZONING BY-LAW AMENDMENT<br/>(MUST BE COMPLETED FOR ZONING BY-LAW AMENDMENT APPLICATIONS)</b> |
|---------------|---|

**20. Official Plan and Zoning Information**

20.1 Do the existing parts of the Zoning By-law that would be affected by the requested Zoning By-law Amendment fail to conform or conform with the Rural Hamilton Official Plan? Please explain. (Incorporate as part of the Planning Justification Report.

---

---

---

20.2 Do the existing parts of the Zoning By-law that would be affected by the requested Zoning By-law Amendment fail to conform or conform with the Urban Hamilton Official Plan? Please explain. (Incorporate as part of the Planning Justification Report.

---

---

---

20.3 What is the existing Zoning on the subject lands? \_\_\_\_\_

---

20.4 What is the proposed Zoning? (Provide Reason for Rezoning) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

20.5 Is this application within an area where zoning with conditions may apply?  Yes  No

If yes, provide details of how the application conforms to Official Plan policies relating to the Zoning with conditions. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

20.6 Is this application within an area where the municipality has pre-determined the minimum and maximum density requirements, or the minimum and maximum height requirements?  Yes  No

If yes, provide a statement of these requirements. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**21. List any Existing Buildings or Structures on the Property** \* = Zoning Application Only

| Type of Buildings or Structures | *All Yard Setbacks (m) |      |      |      | *Building Dimensions | *Ground Floor Area | *Height | *When Built |
|---------------------------------|------------------------|------|------|------|----------------------|--------------------|---------|-------------|
|                                 | Front                  | Rear | Side | Side |                      |                    |         |             |
| 1.                              |                        |      |      |      |                      |                    |         |             |
| 2.                              |                        |      |      |      |                      |                    |         |             |
| 3.                              |                        |      |      |      |                      |                    |         |             |

**22. List any Proposed Buildings or Structures on the Property**

| Proposed Buildings or Structures | *All Yard Setbacks(m) |      |      |      | *Building Dimensions | *Ground Floor Area (m <sup>2</sup> ) | *Total Floor Area (m <sup>2</sup> ) | Building Height and No. of storeys |
|----------------------------------|-----------------------|------|------|------|----------------------|--------------------------------------|-------------------------------------|------------------------------------|
|                                  | Front                 | Rear | Side | Side |                      |                                      |                                     |                                    |
| 1.                               |                       |      |      |      |                      |                                      |                                     |                                    |
| 2.                               |                       |      |      |      |                      |                                      |                                     |                                    |
| 3.                               |                       |      |      |      |                      |                                      |                                     |                                    |

**23. Related Planning Applications – Subject lands**

23.1 Has the subject land ever been the subject of an Official Plan amendment and/or rezoning application?  Yes  No  Unknown

If yes, state type of application, file number and status. \_\_\_\_\_  
 \_\_\_\_\_

23.2 Has a severance/consent application ever been made?  Yes  No  Unknown

If yes, state type of application, file number and status. \_\_\_\_\_

Note: If a decision on the severance has been made, please enclose a copy of the decision with this application.

23.3 Does the proposed amendment involve a subdivision or condominium application?  Yes  No  Unknown

If yes, state type of application, file number and status. \_\_\_\_\_

23.4 Has the subject lands ever been the subject of a Minister's Zoning Order?  Yes  No  Unknown

If yes, provide the Ontario Regulation number of that order and details. \_\_\_\_\_

**24. For Zoning By-law Amendment applications, a sketch (in metric units) must be attached showing the following:**

- (a) the boundaries and dimensions of the subject lands;
- (b) the location, size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
- (c) the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that,
  - (i) are located on the subject land and on land that is adjacent to it, and
  - (ii) in the applicant's opinion may affect the application;
- (d) the current uses of land that is adjacent to the subject land;
- (e) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- (f) if access to the subject land will be water only, the location of the parking and docking facilities to be used; and
- (g) the location and nature of any easement affecting the subject land.



**PART VI**

**25. ACKNOWLEDGEMENT CLAUSE**

I acknowledge that the City of Hamilton is not responsible for identification and remediation of contamination on the property, which is the subject of this Application - by reason of its approval to this Application.

\_\_\_\_\_   
*Date*

\_\_\_\_\_   
*Signature of Owner*

**26. AFFIDAVIT OR SWORN DECLARATION**

I, \_\_\_\_\_ of the \_\_\_\_\_   
in the \_\_\_\_\_ make oath and say (or solemnly   
declare) that the information contained in this application is true and that the information contained in the   
documents that accompany this application is true.

Sworn (or declared) before me

at the \_\_\_\_\_

in the \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_

\_\_\_\_\_   
*A Commissioner, etc.*

\_\_\_\_\_   
*Applicant*

**27. AUTHORIZATION**

If the applicant is not the owner of the land that is the subject of this application, the authorization set out below must be completed.

**Authorization of Owner for Agent   
to Make the Application**

I, \_\_\_\_\_ , am the owner of the land that is the subject of this   
application and I authorize \_\_\_\_\_ to act as my agent in this matter and   
to make this application on my behalf and to provide any of my personal information that will be included in this   
application or collected during the processing of the application.

\_\_\_\_\_   
*Date*

\_\_\_\_\_   
*Signature of Owner*

**28. CONSENT OF THE OWNER**

**Consent of Owner to the Disclosure of  
Application Information and Supporting Documentation**

Application information is collected under the authority of the *Planning Act*, R.S.O. 1990, c. P.13. In accordance with that Act, it is the policy of the City of Hamilton to provide public access to all *Planning Act* applications and supporting documentation submitted to the City.

I, \_\_\_\_\_, the Owner, hereby agree and acknowledge that the information  
(*Print name of Owner*)  
contained in this application and any documentation, including reports, studies and drawings, provided in support of the application, by myself, my agents, consultants and solicitors, constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, I hereby consent to the City of Hamilton making this application and its supporting documentation available to the general public, including copying and disclosing the application and its supporting documentation to any third party upon their request.

Furthermore, I acknowledge that if the Public Notice Sign is not removed within 30 days of City Council's decision, the City is authorised to enter the land and to remove the sign at my expense.

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Owner*

**29. COLLECTION OF INFORMATION**

The personal information contained on this form is collected under the authority of the *Planning Act*, R.S.O. 1990, c. P.13, and will be used for the purpose of processing the application. This information will become part of the public record and will be made available to the general public. Questions about the collection of this information should be directed to the general Planning Division email at [pdgeninq@hamilton.ca](mailto:pdgeninq@hamilton.ca) or 905-546-2424, ext.1355.

**CITY OF HAMILTON  
COST ACKNOWLEDGEMENT AGREEMENT**

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**BETWEEN:**

\_\_\_\_\_  
Applicant's name(s)  
hereinafter referred to as the "Developer"

-and-

**CITY OF HAMILTON**  
hereinafter referred to as the "City"

WHEREAS the Developer represents that he/she is the registered owner of the lands described in Schedule "A" attached hereto, and which lands are hereinafter referred to as the "lands";

AND WHEREAS the Developer has filed for an application for a (circle applicable) consent / rezoning / official plan amendment / subdivision approval / minor variance.

AND WHEREAS it is a policy of the City that any City costs associated with an appeal to the Ontario Land Tribunal, by a party other than the Developer, of an approval of a consent, rezoning, official plan amendment, plan of subdivision, and/or minor variance, such as, but not limited to, legal counsel costs, professional consultant costs and City staff costs, shall be paid by the Developer.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the sum of two dollars (\$2.00) now paid by the City to the Developer, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. In this Agreement:
  - (a) "Application" means the application(s) for a (circle applicable) consent / rezoning / official plan amendment / subdivision approval or minor variance dated \_\_\_\_\_ with respect to the lands described in Schedule "A" hereto.
  - (b) "Expenses" means all expenses incurred by the City if the application is: (a) approved by the City; (b) appealed to the Ontario Land Tribunal by a party other than the developer; and (c) the City appears before the Ontario Land Tribunal or any other tribunal or Court in support of the application, including but not limited to: City staff time, City staff travel expenses and meals, City disbursements, legal counsel fees and disbursements and all consultant fees and disbursements including, without limiting the generality of the foregoing planning, engineering or other professional expenses
2. The City agrees to process the application and, where the application is approved by the City but appealed to the Ontario Land Tribunal by a party other than the Developer, the Developer shall file an initial deposit, in the form of certified cheque or cash with the General Manager, Finance & Corporate Services within fifteen days of the date of the appeal of the application by a third party in the amount of 50% of the estimated expenses associated with the appeal as estimated by the City Solicitor in his sole discretion which shall be credited against the Expenses.

3. It is hereby acknowledged that if the deposit required pursuant to section 2 of this Agreement is not paid by the Developer the City shall have the option, at its sole discretion, of taking no further steps in supporting the Developer's application before the Ontario Land Tribunal.
4. It is hereby acknowledged that all expenses shall be paid for by the Developer. The Developer shall reimburse the City for all expenses the City may be put to in respect of the application upon demand.
5. It is hereby acknowledged and agreed that all expenses shall be payable by the Developer whether or not the Developer is successful before the Ontario Land Tribunal or any other tribunal or Court in obtaining approval for their application.
6. The City shall provide the Developer with copies of all invoices of external legal counsel or consultants included in the expenses claimed by the City.
7. The City shall provide the Developer with an accounting of all staff costs and City disbursements included in the expenses claimed by the City.
8. The City may, at any time, draw upon the funds deposited in accordance with sections 2 and 9 of this Agreement to satisfy expenses incurred pursuant to the appeal of the application.
9. In the event that the amount deposited pursuant to section 2 of this Agreement is reduced to less than 10% of the initial deposit, the City may halt all work in respect of the appeal of the application until the Developer deposits with the City a sum sufficient to increase the deposit to an amount which is equal to 100% of the expenses estimated pursuant to paragraph 2 of this Agreement and still to be incurred by the City.
10. Within 60 days of: (a) a decision being rendering in respect of the appeal or any legal proceedings resulting from the decision, whichever is later; or (b) the termination of all legal proceedings in respect of the application, the City shall prepare and submit a final account to the Developer. If there are any deposit funds remaining with the City they shall be applied against the account. Any amount owing in respect of the final account in excess of deposit funds shall be paid by the Developer within 30 days of the date of the final account. If any deposit funds are remaining after the final account has been paid they shall be returned to the developer within 30 days of the date of the final account.
11. This Agreement shall not be construed as acceptance of the application and nothing herein shall require or be deemed to require the City to approve the application.
12. This Agreement shall not stand in lieu of or prejudice the rights of the City to require such further and other agreements in respect of the application that the City may deem necessary.
13. Every term, covenant, obligation and condition in this Agreement ensures to the benefit of and is binding upon the parties hereto and their respective heirs, executors, administrators, successors, trustees and assigns.
14. When the context so requires or permits, the singular number is to be read as if the plural were expressed, and the masculine gender as if the feminine, as the case may be, were expressed; and,
15. This Agreement and the schedules hereto constitute the entire agreement between the parties in respect of the subject matter contained herein and is not subject to, or in addition to, any other agreements, warranties or understandings, whether written, oral or implied. This Agreement may not

be modified or amended except by instrument in writing signed by the Developer and the City, and,

16. The waiver or acquiescence by the City of any default by the Developer under any obligation to comply with this Agreement shall not be deemed to be a waiver of that obligation or any subsequent or other default under this Agreement.
17. The Developer covenants and agrees to be bound by the terms and conditions of this Agreement and not to seek a release from the provisions thereof until such time as the Developer's obligations hereunder have been assumed by its successor, assignee or transferee by way of written agreement in the form set out in Schedule "B" to this Agreement.

**IN WITNESS WHEREOF** the parties hereto have set their corporate seals under the hands of their duly authorized officers.

**DATED** at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
**WITNESS**

\_\_\_\_\_  
Per:

I have authority to bind the corporation.

\_\_\_\_\_  
**WITNESS**

\_\_\_\_\_  
Per:

I have authority to bind the corporation

**DATED** at Hamilton, Ontario this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

**City of Hamilton**

Per:

\_\_\_\_\_  
Mayor

Per:

\_\_\_\_\_  
Clerk

**SCHEDULE "A"**  
**DESCRIPTION OF LANDS**

**SCHEDULE "B"**  
**FORM OF ASSUMPTION AGREEMENT**

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

**BETWEEN**

\_\_\_\_\_  
(hereinafter called the "Owner")

**OF THE FIRST PART**

-and-

\_\_\_\_\_  
(hereinafter called the "Assignee")

**OF THE SECOND PART**

-and-

**CITY OF HAMILTON**  
(hereinafter called the "Municipality")

**OF THE THIRD PART**

**WHEREAS** the owner and the Municipality entered into and executed a Cost Acknowledgement Agreement dated \_\_\_\_\_.

**AND WHEREAS** Assignee has indicated that it will assume all of the Owner's duties, liabilities and responsibilities as set out in the Cost Acknowledgement Agreement.

**AND WHEREAS** Council for the Municipality has consented to releasing the Owner from its duties, liabilities and responsibilities under said Cost Acknowledgement Agreement subject to the Assignee accepting and assuming the Owner's duties, liabilities and responsibilities and subject to the Assignee the Owner and the Municipality entering into and executing an Assumption Agreement.

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of the mutual covenants hereinafter expressed and other good and valuable consideration, the parties hereto agree as follows.

1. The Assignee covenants and agrees to accept, assume and to carry out the Owner's duties, liabilities and responsibilities under the Cost Acknowledgement Agreement and in all respects to be bound under said Cost Acknowledgement Agreement as if the Assignee had been the original party to the agreement in place of the Owner.

2. The Municipality hereby releases the Owner from all claims and demands of any nature whatsoever against the Owner in respect of the Cost Acknowledgement Agreement. The Municipality hereby accepts the Assignee as a party to the Cost Acknowledge Agreement in substitution of the Owner, and agrees with the Assignee that the Assignee will be bound by all the terms and conditions of the Cost Acknowledgement Agreement as if the Assignee had been the original executing party in place of the Owner.
3. All of the terms, covenants, provisos and stipulations in the said Cost Acknowledgement Agreement are hereby confirmed in full force save and except for such modifications as are necessary to make said clauses applicable to the Assignee.

**IN WITNESS WHEREOF** the Parties have hereunto affixed their corporate seals duly attested to by their proper signing officers in that behalf.

**SIGNED, SEALED AND DELIVERED**

\_\_\_\_\_  
Owner:  
Title:  
I have authority to bind the corporation

\_\_\_\_\_  
Assignee:  
Title:  
I have authority to bind the corporation

**CITY OF HAMILTON**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk