



Planning and Economic Development Department
 Licensing and By-Law Services
 330 Wentworth St N (Floor 2)
 Hamilton, L8L 5W2
 www.hamilton.ca
 Phone: (905) 546-2782 option #2 Fax: (905) 540-6280

REQUEST TO REVIEW FEES

FOR OFFICE USE ONLY	
FOLDER NUMBER	
Non-Refundable Fee \$43.00 \$38.05 + \$4.95 (HST) Fees subject to change yearly	
RECEIPT NUMBER	DATE
PAYMENT TYPE	RECEIVED BY
APPROVED	DENIED

APPLICANTS MUST INCLUDE THE NON-REFUNDABLE FEE WITH THE APPLICATION.

PLEASE PRINT CLEARLY

FILE INFORMATION	MUNICIPAL ADDRESS TO WHICH FEES WERE APPLIED		
	OFFICER (if known)		
APPLICANT INFORMATION	FIRST AND LAST NAME		Property Owner? <input type="checkbox"/> YES <input type="checkbox"/> NO
	PHONE NUMBER	EMAIL ADDRESS	Tenant? <input type="checkbox"/> YES <input type="checkbox"/> NO
	Acting on Behalf of Owner or Tenant? <input type="checkbox"/> YES <input type="checkbox"/> NO		Permission Letter from Owner attached. <input type="checkbox"/> YES

Please explain why you feel the fees should be reviewed.

More space available on reverse

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Cheques or money orders are payable to the City of Hamilton. **Do not send cash in the mail.**

Payment can be made by: Cash, Debit Card, Visa or MasterCard in person at:

Licensing & Permits Office: 330 Wentworth St. N (Floor 2), Hamilton, L8L 5W2

Cheque mailed to: Licensing & Permits Office: 330 Wentworth St. N (Floor 2), Hamilton, L8L 5W2

Attention: Municipal Law Enforcement, Licensing & Permits

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DECISION

APPROVE REQUEST

DECLINE REQUEST

Reason for Decision

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Reviewed By:	Date:
Sent to Taxation	Date:
Decision Sent to Applicant Mail Email	Date: