



Acknowledgement for Concurrent Building Plan Review Process

[This form is to be completed by the applicant (owner or owner’s authorized agent)]

Address of Development

Municipality

Description of Development

The Applicant, _____, acknowledges and agrees to the following:

1. The Concurrent Building Plan Review Process is being made available by the City of Hamilton to the Applicant for this development. Participation in this process is solely at the discretion of the Applicant.
2. The selection by an Applicant to participate in the Concurrent Building Plan Review Process:
 - (a) Does not guarantee final Site Plan approval;
 - (b) Does not guarantee final Building Permit approval; and
 - (c) Is not an approval of any other application related to this Building Permit Application
3. The time period within which a Building Permit is issued or refused will not start until the requirements of the Ontario Building Code for a Building Permit application have been met.
4. The Building Permit application must comply with any Building Code amendments that come into force prior to the date of final Site Plan approval.
5. The Applicant acknowledges that changes made through the Site Plan process could result in changes requiring a re-submission of the Building Permit application.
6. **Anyone choosing to be subject to the Concurrent Building Plan Review Process does so at their own risk and cost, including the potential for additional fees if a revised Building Permit application is required following final Site Plan approval.**

By signing below, you are indicating that you have requested that the Concurrent Building Plan Review Process apply to your Building Permit application and that you acknowledge and agree to the foregoing statements:

Signed by Applicant:

Date:

Signed by Witness:

Date:

Name of Witness: