



Hamilton

CITY ENRICHMENT FUND COMMUNITY SERVICES What's New in 2025 – Refresher

Applications Due November 15th, 2024



The City Enrichment Fund supports the 25 Year Community Vision “Our Future Hamilton” by providing funds across a range of program areas.

1. New Community Services Portal



◀ Community Funding & Grant Programs

City Enrichment Fund

CEF Agriculture Program

CEF Arts Program

CEF Communities, Culture & Heritage Program

CEF Community Services Program

CEF Digital Program

CEF Environment Program

CEF Sport & Active Lifestyles Program



CITY ENRICHMENT FUND

2025 Applications Now Available

The 2025 City Enrichment Fund intake period is open from October 1 to November 15 at 4 pm.

[CEF Grant Portal](#) ↗



3. New Requirement for Legal Status of Organization

Legal Status of Organization (select all that apply):

- Not-for-profit
- Registered charity
- Individual artist or collective
- Unincorporated group with not-for-profit goals and governance structure

Not-For Profit Registration Number:

You Must Provide #

Registered Charitable Number:

You Must Provide #

Is your organization's head office located in the city of Hamilton?

- Yes
- No
- Not applicable

4. Scale – New Question

Describe how this program can be scaled should the total funding request not be received.

If your program is not recommended for the full amount requested, please describe what the impact of less funding would mean both in terms of impact to the program and budget. Please note this response will be used for context or clarification only and will not be scored by the adjudication team.

Although not scored, please provide a realistic response and be clear about the impact on the program overall if your full request can't be recommended. Also, in terms of good program planning, indicate what mitigation strategies might be put into place to keep the program viable with less than requested funding from CEF

5. Organization Capacity Form

ORGANIZATIONAL CAPACITY:

Indicate if your organization has the following policies, plans, or accreditations in place. If an item is not applicable to your organization, please indicate so in the "date last reviewed / Updated" column. Do not submit copies of the documents.

	Yes/No	Date Last Reviewed/Updated (DD/MM/YYYY)
Organization By-Laws		
Governance Policies		
CEO/ED Performance Review		
Strategic Plan		
Conflict of Interest Policies		
Human Resource Policies		
Financial Policies		
Privacy Policies		
Health and Safety Policies		
Client Complaints Policy		
Anti-Racism Policy		
Access and Equity Policies		
Board Recruitment Policies		
Board Training/Orientation Plan		
Accreditation with an external governing body or an independent process through a national organization		

Accreditation with an external governing body or an independent process through a national organization

Notes: If you indicated that you have attained accreditation, please use the box below to identify with whom you are accredited and current status with year.

(no response)

- Accreditation with an external governing body or ***an independent process through a national organization***
- Notes: If you indicated that you have attained accreditation, please ***use the box below to identify with whom you are accredited and status with year.***

6a. Revised Emerging Needs Questions -1

To maintain consistency in the Community Services Program, applicants requesting funding through the Emerging Needs category must demonstrate how their program supports one of the other Community Services categories to be considered for funding. Specify which one of the following Community Services categories your Emerging Needs request aligns with: **Not Scored**

Drop Box – Pick One

No one is hungry or without shelter

Everyone feels safe

Every child and family thrive

No youth is left behind

Everyone can age in place

Community capacity grows

Everyone has someone to talk to

This question provides applicants with the opportunity to indicate to adjudicators where they think their program best “fits” only to provide context when scoring the following two questions.

6b. Revised Emerging Needs Questions - 2

Please explain how the program for which funding is being requested through emerging needs fits with the specific stream description as listed in the program guidebook for the stream selected above.

(500 words)

Ensure your response specifically addresses the stream description as outlined in the program guidebook. Applicants will be scored not only based on fit with the description, but also the degree and quality by which it does.

6c. Revised Emerging Needs Questions - 3

Since the City Enrichment fund has a limit as to the % that a program can be funded it is important for us to have a clear understanding of this program's current funding status. Please indicate what other specific funding sources have been sought for this program.

Provide an update on any funding sources identified in your budget even if the status is still unknown, confirmed, or new sources not listed are being pursued.

(100 words)

Sometimes applicants may be pursuing other funding sources they did not include in their budget form – including internal ones i.e. the Board will redirect funds from another source, make up the deficit etc. Be as detailed as possible. Staff may follow up in the new year with you on any funding sources that appear “soft” i.e. not received before or overly optimistic fundraising goals based on past performance etc.

QUESTIONS



MULTI-YEAR FUNDING (MYF) PILOT



MYF – Overview

MYF is currently a 3-year pilot program beginning with the 2025 CEF cycle. Multi-Year Funding was identified during the initial build of the CEF program and again during the 2023 community consultation as a long-term strategy to provide sustained equitable funding.

It is part of CEF's overall objectives to:

- Increase community impact – strategic and equitable
- To be more consistent with best practices
- Flexible to address the needs of the community
- **MYF FAQ** is available on the City Enrichment Fund Website and the **CEF General Guidelines**.
- Only applicants that qualify for MYF in 2025 will remain in the pilot – no additional opportunities to request MYF will be available
- This is a **Pilot Program for 3-year funding**. If successful and approved as permanent, **the next intake will be in fall 2027.**

MYF - Eligibility

- **Returning Applicants** to CEF
- In order to be considered for MYF you must receive an **“A” rating** during the **2025** adjudication period.
- Additional criteria apply including:
 - Applying in a **Program Area and Stream that is eligible** for MYF
 - **Opting into MYF consideration** on the application form.
 - Submitting a **3-year Program Plan**. (*Templates for these are within the MYF Form in the Portal, download, complete, and re-upload*).
 - Organizations must be in a **healthy financial position** according to the CEF Financial Review, and, if applicable, providing either a deficit reduction plan or a surplus justification.
 - **Committing to providing the program** or services described in your application over the 3-year MYF period.

MYF – ★ Eligible Streams

Program Areas and Streams						
AGRICULTURE	ARTS	COMMUNITIES, CULTURE & HERITAGE	COMMUNITY SERVICES	DIGITAL	ENVIRONMENT	SPORT & ACTIVE LIFESTYLES
Programs and Events ★	Operating ★	Events ★	No one is Hungry or Without Shelter ★	Digital Equity ★	Capacity Building	Long Term Development
	Festivals ★	Projects	Everyone Feels Safe ★		Projects & Programs ★	Sports Awareness
	Capacity Building	Capacity Building	Every Child and Family Thrives ★			Capacity Building
	Creation & Presentation		No Youth is Left Behind ★			Sport for Development /Inclusion
			Everyone can Age in Place ★			Accessibility
			Community Capacity Grows ★			Active for Life
			Everyone Has Someone to Talk To ★			Multi- Sport Hosting ★
			Emerging Needs			

MYF – Funding Levels

- The MYF pilot offers qualifying grantees a commitment of funding over 3 years providing organizations with predictable and sustained funding.
- While the goal of MYF is to provide **consistent funding**, funding levels may vary resulting from changes in the overall CEF budget that may result in minor increases or reductions.



MYF - Schedule

3 Year Multi-Year Funding Pilot	Applicant Responsibilities	COH Staff Roles
Year 1 (2024 Nov)	Application	Receive and review application
Year 1 (2025 May)	Agreement	Offer year 1 funding to qualifying A rated organizations
Year 2 (2026 Feb)	Interim Report	Review and approve year 2 funding
Year 3 (2027 Feb)	Interim Report	Review and approve year 3 funding
Year 3 (2028 Feb)	Final Report	Review and close multi-year funding period
Next Multi-Year Funding Period	Applicant	COH Staff
Year 1 (2027 Nov)	Intake Reopen – Full Application Required	Receive and review application





Hamilton

Have more questions?

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