



HARBOURFRONT STORMWATER CREDIT APPLICATION FORM

Purpose of this Form

This form is exclusively for Industrial, Commercial, and Institutional (ICI) property owners seeking a Harbourfront Stormwater Credit when stormwater is discharged directly or indirectly into Lake Ontario without utilizing municipal infrastructure.

General

The City of Hamilton collects information under authority of Section 227 of the Municipal Act, 2001. Any personal information collected for Stormwater Incentive Program will be used to ensure eligibility for the Stormwater Incentive Program Rebates. By providing your email address, you are consenting to receiving emails from the City of Hamilton and/or their agents/contractors to verify the details of the incentive and ensure the garden or measure is in operational condition and effective. Information collected for this initiative may be stored on servers located in Canada and the United States and may be subject to Canadian and/or American laws. Questions about the collection of this personal information can be directed to the Superintendent, Environmental Monitoring and Enforcement, Public Works, Hamilton City Hall, 71 Main St W, Hamilton, ON L8P 4Y5, (905) 973-3503, ext.1252, muhammad.mujtaba@hamilton.ca.

A Stormwater Credit shall expire five years from the date of approval unless the approval is revoked. Stormwater Credit recipients must ensure that they report any changes to the on-site stormwater measures that would reduce a property's eligible credit amount via this application form.

Consumers whose premise is not in compliance with any of the provisions of the Sewer Use By-law, No. 14-090, as amended, are not eligible for the Stormwater Rate Incentive Program, along with consumers who are not in good financial standing with the City of Hamilton.

Alternate formats are available upon request in accordance with the Accessibility for Ontarians with Disabilities Act, 2005. Please contact Hamilton Water at 905-546-2489.

The General Manager or an Officer may enter on land at any reasonable time and in accordance with the conditions set out in sections 435 and 437 of the Municipal Act, 2001, to carry out an inspection.

Instructions

1. For questions regarding form completion or submission, contact the Environmental Monitoring and Enforcement unit at 905-546-2424, ext. 5866, or email StormwaterIncentives@hamilton.ca.
2. This application form must be fully completed before it will be considered for approval by the City. Incomplete applications for the Stormwater Rate Incentive Program will not be accepted. A complete application consists of a fully completed and signed Application Form. The information submitted in this application form and accompanying documents is subject to verification by the City.
3. Additional information may be required to be submitted by an applicant during the review of application for the Stormwater Rate Incentive Program including but not limited to engineering reports, drawings, or maintenance records. The City will contact the Applicant in writing, should additional information be required.
4. The original and complete application must be submitted using the online form or by sending a signed completed form electronically or by mail to:

City of Hamilton, Hamilton Water Division

Attn: Stormwater Incentives Program, Project Manager

700 Woodward Avenue,

Administration Building

Hamilton, ON L8H 6B4

StormwaterIncentives@hamilton.ca

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Application Form

1. General Information

Date of Application: _____

Physical Address of Premises

Street Number: _____ Street Name: _____ Unit #: _____ City/Town: _____

If a street name and number have not been assigned yet: _____ Property PIN: _____

Legal property description: _____

Property Owner Information

Legal Name: _____ Contact Name: _____

Company: _____

Street Number: _____ Street Name: _____ Unit #: _____

City/Town: _____ Province: _____ Postal code: _____

Phone Number: _____ Email address: _____

Applicant Information (if different from owner)

Legal Name: _____ Contact Name: _____

Company: _____

Street Number: _____ Street Name: _____ Unit #: _____

City/Town: _____ Province: _____ Postal code: _____

Phone Number: _____ Email address: _____

I am the property:

Owner

Tenant

Manager

Other: _____

2. Credit Information

Credit Type Applied For

New Credit

Credit Update

Credit Renewal (Reapplication is required every five years. Approval is subject to the maintenance and condition of the stormwater treatment facility)

Status of Measures

Existing

Proposed as Retrofit

Proposed with New Development

Percentage of on-site stormwater runoff that is conveyed directly to Lake Ontario without the utilization of municipal infrastructure _____ %

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3. Submission Requirements

New Credit or Credit Update

Report, certified by a qualified Professional Engineer, that demonstrates the percentage of stormwater run-off that is conveyed directly to Lake Ontario through overland flow and/or private infrastructure (e.g., private sewers and outfalls). The report should include the following items, where applicable:

- Engineering drawings
- Supporting calculations and/or modelling results
- Operation and Maintenance Plan Management
- Confirmation that the system is in good working order

Credit Renewal

The report, certified by a qualified Professional Engineer, which confirms that the previously approved measures continue to be in a state of good repair, including:

- Inspection and maintenance logs
- Updates to drawings, calculations, operation and maintenance plan (if applicable)

4. Declaration of Applicant

I, _____ (print name), solemnly declare as the applicant that the information provided in this Application Form is true, that the information contained in the documents that accompany the Application Form is true and that the City of Hamilton may rely on all of the foregoing information in determining whether or not to approve a Stormwater Credit for the above-noted premises.

Declared at the City of Hamilton this _____ day of _____, _____.

Signature of Applicant: _____

Name: _____

Title: _____

Professional Engineers Ontario number if applicable: _____

Place Engineer's stamp
here if applicable (optional)