



Welcome!

Trillium Team Meet & Greet and Volunteer Judges Training

Today's Agenda

- Program Overview & Important Program dates
- Trillium Advisory Team
- Trillium Ward Coaches
- Trillium Judges
- Trillium Award Categories
- Judging Criteria
- Using online judging scorecard and maps
- Judge's resources social media and online toolkit
- Questions?



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Program Overview

- The program is approaching 70 years of celebrating gardens. The program was established in 1956. Legions of volunteers have been devoted to continuing this Hamilton tradition.
- The City of Hamilton has embraced a responsible online approach. The city website allows for universal access for all participants.
- The Trillium Advisory Team, in tandem with the City Liaison Coordinator, directs and guides the team consisting of Judges and Ward Coaches to complete important work by key dates.
- A revitalized, envisioned Trillium Awards Advisory Team will be the next step in securing the Biodiversity shift for the benefit of the beautification of the City of Hamilton.



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Trillium Program Schedule

January 8 to June 11

Monthly Advisory Working Meetings

June 1

Judge's Registration portal closes

June 19

Judge's (In Person) Orientation

June 20

Judge's (Virtual) Orientation 12pm – 1pm

July 1

Garden Nomination portal closes

July 2 to 4

Judge's assignment process

July 5 to 20

White Trillium Judging

July 20

White Trillium Judges Scorecard
Submission Deadline

July 21 to 25

White Judges Scorecard Evaluation

July 26 to August 10

White Awards Delivered

Pink Trillium Judging

August 10

Pink Trillium Judges Scorecard

Submission Deadline

August 11 to 13

Pink Judges Scorecard Evaluation

August 16 to 24

Pink Awards Delivered, Pink Photo

Consent and Photos

Red Trillium Judging

August 24

Red Trillium Judges Scorecard
Submission Deadline

August 25 to 27

Red Judges Scorecard Evaluation Process

August 28

Red Winner Report emailed to Red
Judges

August 29

Red Award Delivered (within 2 weeks)

August 29

Trillium Winners posted on Website

September 1

Judges Registration portal and Garden
Nomination portal open

October (TBD)

Volunteer Appreciation / Trillium
Celebration/ Conversation Cafe

November 12

Trillium Program Debrief, SWOT Analysis
and Planning

Trillium Award Volunteers

The Hamilton Trillium Awards Advisory Team is responsible for the execution and successful operations of the Trillium Awards Program. With the support of the Community Liaison Coordinator, the Advisory Team carry out the goals and objectives of the program.

The role the volunteers play is important to the success of the Trillium Awards Program. The success of the program depends on the contributions made by each of its members. All volunteer members are encouraged to play an active role in the Trillium Awards Program by following guidelines and procedures.



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Trillium Advisory Team

Are you passionate about the Hamilton Trillium Awards?

Consider joining the Trillium Advisory Team Today!

- We meet several times throughout the year, team meetings, training day and of course our big celebration event in October!
- We offer many types of positions, requiring a 4-year term, each requires varying degrees of experience.
- Advisory Team roles require 20-40 volunteer hrs. each year and access to a computer, internet and email.
- And most importantly...joining our team requires a positive attitude!
- Check out our website to review all the positions and how to apply!

<https://www.hamilton.ca/city-council/awards-tributes/trillium-awards#advisory-team-volunteers>



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Trillium Advisory Team

Chair – Ann Cochren

Vice Chair – Joanne Hofstee

Ward Coach Coordinator – Melita Vrakela

Horticultural Advisor – Cat McGill

City staff, Liaison Coordinator – Theresa Phair

City staff, Project Manager – Florence Pirrera

City staff, Trillium Student -

Secretary – Vacant and actively recruiting

Communication Coordinator – Vacant and actively recruiting



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Role: Ward Coaches / Pink Level Judges - 1 year of experience being a White Judge, consider applying today:

The responsibilities of the Ward Coach / Pink Level Judge require a commitment of approximately 20 hours per year and include:

- Get out early in your wards April 1 to June 15, identify and submit public nominations for both (10) Trillium Awards and (5) Community Trillium Awards.
- Recruits, coaches, and responds to White Judges questions and concerns.
- Be prepared to cover nonrespondent or outstanding White Judges assignments.
- Deliver White winning Awards, review and score top 20 White winning gardens to determine Pink Award winners, while delivering White Awards, visit and score Community Trillium Award nominations.
- Highlight potential, feel-good Community Trillium Winners for possible media inclusion during prestatation to Trillium Awards Chair and Trillium Awards email.
- Deliver and present Pink Awards and Community Trillium Awards to winners.
- Administer Publication / Photo Permission Forms for Winning Pink Gardens and Community Trillium Award Winners email completed forms to Community Liaison Coordinator.
- Assume all follow-up needed for maintaining deadlines to ensure the successful completion of the White, Pink and Community Trillium Awards.
- Deliver program information and promotional materials in your ward.
- Help with posting social media content, graphics, and promotional artwork, found in the digital toolbox listed as Share Kit.



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Trillium Ward Coaches: we're actively recruiting, Trillium is growing, and we'll need 2 Ward Coaches per Ward!

Ward 1 –	Ward 8 –
Ward 2 –	Ward 9 –
Ward 3 –	Ward 10 –
Ward 4 –	Ward 11 –
Ward 5 –	Ward 13 –
Ward 6 –	Ward 14 –
Ward 7 –	Ward 15 –



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Role: White Level Judges / no experience necessary, you only need a love for gardening

The responsibilities of the White Judge require a commitment of approximately 15 hours per year and include:

- Be available on crucial program dates and attend the Meet and Greet Event.
- Have access to a digital device, internet, and email.
- Be able to receive and review all the training materials and tools digitally.
- Receive mentoring and support from your ward coach and Trillium Team.
- Support your ward coach with delivering awards to winners if required / desired.
- Get out early each year and submit public nominations in your ward.
- Deliver program information and promotional materials in your ward.
- Help with posting social media content, graphics, and promotional artwork, found in the digital toolbox listed as Share Kit.



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Judges Core Responsibilities:



Receive your judging assignment via email.



Score each assigned property using the judging criteria you learn today.



Submit scores for all your assigned properties by the category deadline.



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- As a judge, you will receive your judging assignment via email. After receiving your assignment you are free to begin.
- You will visit and score each of your assigned properties using the judging criteria that you learn today.
- You are responsible for ensuring that scores for your assigned properties are submitted by the category deadline using the online platform.

JUDGING ASSIGNMENTS

Each Judge will be emailed a personalized link which will include their Ward Coach contact information, garden assignments, mapping and scorecards.

Here is Your personalized link:

<https://spatialsolutions.maps.arcgis.com/apps/dashboards/66fab59ee60f4fb398317e357ac5cae5#Judge=Yasmeen%20Minocher>

Be sure to bring your Public Nomination Cards and wear your Judging button

If you cannot complete your assignments, for any reason, you must notify your Ward Coach and the Community Liaison, right away, if you do not contact, you jeopardize being a judge in future years.



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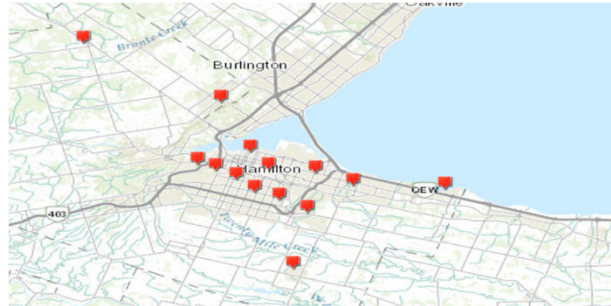
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JUDGING ASSIGNMENTS

Judges, when you click on your link, you will see your assignments on the Map, see the example below. Be sure to keep a list of your assigned addresses and scroll all the way, to ensure that you do not miss any.



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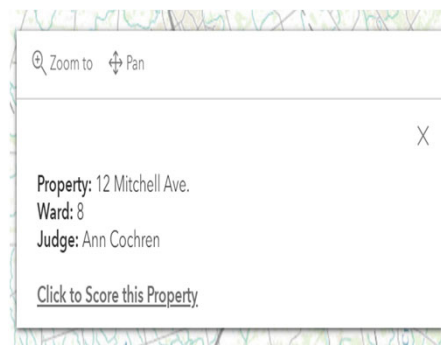
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Judging Assignments

Judges when you click on the icon / which is a mapped garden, a pop-up window will appear, you will see more information, if it is labelled Public Nomination, you must leave a Public Nomination Card in the mailbox. See link to the scorecard for this garden (Click to Score this Property)



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Online scorecard

Judges click on Score this Property, when you click on it, a Scorecard will appear, you must complete these online one at a time, please take your time to make sure the address aligns with the correct address you're scoring. See the example below.

Trillium Awards Judging Scorecard



Volunteer judges will review nominated gardens and use the following judging criteria to score them. Top Scoring gardens will be awarded different levels of the Trillium Award - White, Pink and Red.

Judging Criteria

Click here to see specific criteria for each section.

Scorecard Details

Judging Components

Curb Appeal

Judging Components

Curb Appeal

Evaluate front meeting, welcoming and attractive - Property creates a good first impression - Property catches your attention immediately

Please select

Landscape Maintenance: Softscape/Hardscape

Softscape comprises live horticultural elements, ornamental grasses, and naturalization of plants and shrubs. -Hardscape refers to a built environment

Please select

Landscape Maintenance: Trees, Evergreen & Shrubs

Proportional, shaped and maintained

Please select

Landscape Design: Rhythm/Sequence

Smooth blending of different elements - Garden is one unified scene - Property has year-round appeal

Please select

Landscape Design: Focal Area

Plants or structural elements that create a given area - Can be achieved using an entrance, front door or a certain location in the garden such as a pond, fountain, arbour, birdbath, pots, rocky or stony

Please select

Total Score

Submit

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A few Reminders....

Before you set out to judge remember

- If by mistake you have been assigned your own garden, you must inform your Ward Coach, as you cannot judge your own garden.
- Review your nominations, you receive (emailed link with mapping).
- Print a scorecard and bring it with you, to help in managing scores and a later upload.
- Small gardens compared to big gardens, inner City compared to rural, must be evaluated not only on Horticultural Excellence, but also Citizen Engagement, Effort and Equity.
- Score each nominated garden, once submitted it cannot be changed.
- The Top 20 highest scores in each ward will receive a White Trillium Award and be considered for a Pink Trillium Award.



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When you're out and about....

When Judging:

- Ensure you review all your assigned gardens, map out your route before leaving, use MapQuest <https://www.mapquest.com/>
- Only judge what you see from the street / public view perspective / do not walk on the property or go up the driveway, you must remain on public property, sidewalk or street.
- Judging Townhouse Complexes, if they receive Municipal Garbage Service, we can judge them. If they don't, they're considered private laneways and we can't judge them, unless they're outer facing units onto a public facing sidewalk or road.
- Look at the garden from several angles.
- Use the Online Scorecard link, attachments and virtual tools to help you.
- Be on the lookout for Community Trillium award nominations and submit them online www.hamilton.ca/trilliumawards
- If you have any problems, inconsistencies or have questions? Contact your Ward Coach Or email the Community Liaison Coordinator at trilliumawards@hamilton.ca



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Trillium Award Categories



White
20 per ward



Pink
1 per ward



Red
1 per City



Community Trillium Award (CTA)
2 per ward



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- Each year, nominees have the opportunity to win one of the 4 types of trillium awards.
- White trillium awards, which is the category you will be judging, are issued to 20 residential properties in each ward that participates in the program.
- From there, ward coaches will review the properties that earned white trillium awards and select the best one to receive a pink trillium award.
- Following that, a special panel of judges will review pink winners and award one residential property in the City with a Red Trillium Award.
- Community Trillium Awards (or CTA) are awarded to industrial, commercial, institutional, small businesses, churches, schools, community centers, community gardens, apartment buildings and multi-residential properties across the City. Up to two CTA's can be awarded in each ward.

JUDGING CRITERIA

Volunteer judges will score their assigned gardens using the following criteria.

Most categories are worth 10 points, however Biodiversity is worth 20 points, given how important this issue is.

Each property nominated is given a score out of 100.

- Curb appeal and focal area
- Softscape/ hardscape
- Flowers: Annual & Perennials
- Property Maintenance
- Trees, Evergreens and Shrubs
- Unity/Harmony/Harmony
- Scale/Proportion
- Rhythm & Sequence
- Biodiversity Excellence



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Trillium Judging Sheet Tool:

Trillium Judging Sheet											Please Score all nominated properties
Judges Name(s):											
Ward:	Landscape Maintenance					Landscape Design				Scores	Comments
	Curb appeal and Focal Area	Softscape / Hardscape	Flowers: Annuals & Perennials	Property Maintenance	Trees, Evergreens and Shrubs	Unity/Harmony/Balance	Scale/Proportion	Rhythm & Sequence	Level of Biodiversity	Total	
											
Address	/10	/10	/10	/10	/10	/10	/10	/10	/20	/100	



CURB APPEAL & FOCAL AREA 10 Points

The attractiveness of the property from the street.

- Does it grab your attention?
- Does it stand out as an exceptional landscape?

Does the exterior look inviting and welcoming? Is there:

- Innovation or new design
- Healthy ecology
- Wise water use
- Exterior décor
- Colour scheme
- Extensive attention to landscaping
- Potential year round interest
- **FOCAL AREA**
- Plants or structural elements that compliment garden
- Entry way, pond, water features, arbour, bird bath, pots, stairways, murals and colours



LANDSCAPE MAINTENANCE 10 Points

SOFTSCAPE/HARDSCAPE

Softscape comprises of:

- Live horticultural elements
- Ornamental grasses
- Naturalize or butterfly gardens
- Pollinators or native species
- Groundcover such as moss/ivy
- Edged and maintained sod

Hardscape comprises of:

- Stones/rocks/pavers
- Artificial enhancements may be present
- Mulches
- Water elements

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LANDSCAPE MAINTENANCE 10 Points

FLOWERS

Flowers should be:

- Annuals and Perennials
- Pollinators and Native Species
- Well maintained – healthy colours & foliage
- Is there a colour scheme
- Proper size and proportion for the garden and containers/planters

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LANDSCAPE MAINTENANCE 10 Points

PROPERTY MAINTENANCE

Property is maintained:

- Walkways, driveway, porch and fences all in good order.
- Landscape compliments structure
- Overall good appearance

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LANDSCAPE MAINTENANCE 10 Points

TREES, EVERGREENS & SHRUBS 10 Points

Trees, Evergreens & shrubs:

- Well maintained – no deadwood or damaged branches
- Pruned/shaped

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LANDSCAPE DESIGN 10 Points

UNITY / HARMONY / BALANCE

- Repetition of elements (shrubs, plants, colours)
- Added items fit – benches, water features, fences
- Can be symmetrical or asymmetrical
- Is your eye attracted to both sides of the property

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LANDSCAPE DESIGN 10 Points

SCALE/PROPORTION

- Size of an object in relation to the house or property
- Size of parts of the design in relation to each other

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LANDSCAPE DESIGN 10 Points

RHYTHM/SEQUENCE

- Blending of different elements
- One unified scene
- Does it have year-round appeal?

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BIODIVERSITY EXCELLENCE 20 Points

- Pollinators and Native Species
- Water feature that supports visiting pollinators
- Wise water use
- Pesticide free
- Invasive species free
- Innovative when it comes to biodiversity (bird houses, seed libraries, bird feeders)

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JUDGING TRAINING CHECKLIST

- ☐ Review PowerPoint Training Presentation and Video.
- ☐ Practice opening your assignment link.
- ☐ Review Judging Criteria and Scorecard.
- ☐ Visit and review our website www.hamilton.ca/trilliumawards
- ☐ Check out the Online Judges Toolkit, on our website.
- ☐ Review MapQuest Tutorial and practice using the mapping app.
- ☐ Be sure you have your Judging supplies.
- ☐ Be sure to have your Ward Coaches contact information with you while out judging.
- ☐ When out judging, stay on public property and wear your Judges Button.
- ☐ Deliver Public Nomination Cards for all Public Nominations, labelled on scorecard.
- ☐ Remember to track your volunteer hours, send total hours to Trillium email.
- ☐ Complete an end of season survey monkey, this will be emailed to you.
- ☐ Be sure to share feedback, your experience is important to us.
- ☐ And most importantly, have fun and enjoy the gardens



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Trillium Judges Mapping MAPQUEST Tool

HOW TO USE MAPQUEST ROUTE PLANNER

Have a lot of stops? Route Planner can optimize your route, so you spend less time driving and more time

doing. Provide up to 26 locations and Route Planner will optimize, based on your preferences, to save you

time and gas money.

Step 1: Go to www.mapquest.com

Step 2: Navigate mouse towards 3 lines and then select Route Planner in the dropdown menu

Step 3: Select either Line by Line, Copy/Paste, or Import and enter desired addresses



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Protecting Biodiversity from Invasive Plants:

Over the last century the global horticultural trade has exploded, with plants from all over the world being grown in new places... with unintended consequences. Most common garden plants, like hostas, peonies, and begonias, are non-native species that remain confined to the garden but provide no benefit to pollinators and other wildlife - making the garden pretty to look at but functionally useless for nature. And many of the traditional garden staples known for their perceived hardiness, resilience, and low maintenance are invasive species actively harming the environment!

Invasive species are plants, animals, and microorganisms that have been introduced to an area outside of their natural range and have a negative impact on the environment, the economy, and/or society and human health. Invasive plants outcompete native species for light, water, and space by growing rapidly to form dense stands, reproducing quickly with lots of seeds/roots, and sending chemicals into the soil to stop other plants from growing (allelopathic). As the native plants are pushed out, our insects and animals lose vital food sources and habitat. Invasive plants are a major threat to a healthy environment and biodiversity.

Unfortunately, invasive plants are adaptable and easily escape from our gardens into nearby natural areas - whether we notice or not. As gardeners we have a responsibility to avoid planting invasive plants, removing them from our gardens when they are present, and disposing of yard waste properly.

FOR MORE INFORMATION, PLEASE VISIT: <https://www.hamiltonpollinatorparadise.org/invasive-species.html>



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Take the BiodiverCITY Pledge Today!



Together, We Move Biodiversity Foward!

I, _____, endorse the Biodiversity Action Plan and commit to planting Ontario native species and eliminating invasive species from my garden. I **pledge to:**

- ☒ Work within my professional and/or personal life to advance the plan.
- ☒ Actively participate in (choose one or more strategy areas):
 - ☐ Spread Biodiversity Awareness
 - ☐ Plant Ontario Native Species
 - ☐ Remove Invasive Species

TRILLIUM JUDGES VIDEO



<https://www.youtube.com/watch?v=WQ0x740z0Q>



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THANK YOU

**Your contribution
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**We hope you enjoy
your judging
experience!**

