

Evaluation Date  
Evaluation Due Date  
Evaluation ID  
Supplier  
Primary Contact

Type  
Project Lead  
Project Lead's Manager  
Department  
Division  
Substantial Performance Date

Contract Number  
Contract Name  
Contract Start Date  
Previous Performance Rating  
Previous Performance Status  
Evaluation Form Type: Goods  
Supplier can see comments

Supplier can see attachments

|             |
|-------------|
| Attachments |
|             |

| Criteria                                   | Max Score  | Current Score     |
|--|------------|-------------------|
| Health and Safety                          | 5% (3.00)  | 0.00% (0.00/3.00) |
| Management and Administration              | 10% (3.00) | 0.00% (0.00/3.00) |
| Scheduling and Logistics                   | 45% (3.00) | 0.00% (0.00/3.00) |
| Product Quality and Product Specifications | 40% (3.00) | 0.00% (0.00/3.00) |

|                    |                |
|--------------------|----------------|
| Total Bonus Points | 0              |
| Total Percentage   | 0.00           |
| Rating             | Unsatisfactory |

| Evaluation Criteria  | Evaluation Assessment                                 | Comments                                    |
|--|---|---|
| Health and Safety ( 5% )   |   |   |
| To the best of your knowledge did the Vendor comply with all health and safety requirements noted in the Contract? | <input type="radio"/> 3 - Above General Standard      | Project Lead Comments <span>Required</span> |
|  | <input type="radio"/> 2 - Meets General Standard      |   |
|  | <input type="radio"/> 1 - Below General Standard      | Project Lead's Manager Comments             |
|  | <input type="radio"/> 0 - Well Below General Standard |   |
|  | <input type="radio"/> Not Applicable                  | Procurement Lead Comments                   |
|  |   | Supplier Comments                           |
| Management and Administration ( 10% )  |   |   |

| Evaluation Criteria  | Evaluation Assessment   | Comments  |
|--|---|---|
| Did the Vendor manage and administer the project effectively and in compliance with the contract terms and conditions related to contract management and administration? | <input type="radio"/> 3 - Above General Standard<br><input type="radio"/> 2 - Meets General Standard<br><input type="radio"/> 1 - Below General Standard<br><input type="radio"/> 0 - Well Below General Standard<br><input type="radio"/> Not Applicable | <div>Project Lead Comments <span>Required</span></div> <div></div> <div>Project Lead's Manager Comments</div> <div></div> <div>Procurement Lead Comments</div> <div></div> <div>Supplier Comments</div> <div></div> |
| Scheduling and Logistics ( 45% )   |   |   |
| Did the Vendor comply with the contract terms and conditions related to scheduling and logistics?  | <input type="radio"/> 3 - Above General Standard<br><input type="radio"/> 2 - Meets General Standard<br><input type="radio"/> 1 - Below General Standard<br><input type="radio"/> 0 - Well Below General Standard<br><input type="radio"/> Not Applicable | <div>Project Lead Comments <span>Required</span></div> <div></div> <div>Project Lead's Manager Comments</div> <div></div> <div>Procurement Lead Comments</div> <div></div> <div>Supplier Comments</div> <div></div> |
| Product Quality and Product Specifications ( 40% )   |   |   |
| Did the Vendor comply with the contract terms and conditions related to product quality and product specifications?  | <input type="radio"/> 3 - Above General Standard<br><input type="radio"/> 2 - Meets General Standard<br><input type="radio"/> 1 - Below General Standard<br><input type="radio"/> 0 - Well Below General Standard<br><input type="radio"/> Not Applicable | <div>Project Lead Comments <span>Required</span></div> <div></div> <div>Project Lead's Manager Comments</div> <div></div> <div>Procurement Lead Comments</div> <div></div> <div>Supplier Comments</div> <div></div> |

| Evaluation Criteria | Evaluation Assessment | Comments |
|---------------------|-----------------------|----------|
| General Comments    |                       |          |
|                     |                       |          |
| Supplier Comments   |                       |          |
|                     |                       |          |

| Evaluation               |        |
|--------------------------|--------|
| Maximum Points Available | 100.00 |