

**Evaluation Date**  
**Evaluation Due Date**  
**Evaluation ID**  
**Supplier**  
**Primary Contact**

Prime Consultant

**Type**  
**Project Lead**  
**Project Lead's Manager**  
**Department**  
**Division**  
**Substantial Performance Date**

**Contract Number**  
**Contract Name**  
**Contract Start Date**  
**Previous Performance Rating**  
**Previous Performance Status**  
**Evaluation Form Type**  
**Supplier can see comments**

**Supplier can see attachments**

Attachments

Criteria	Max Score	Current Score
Health and Safety	5% (3.00)	0.00% (0.00/3.00)
Quality, Execution and Management of the Work	40% (6.00)	0.00% (0.00/6.00)
Project Schedule	35% (3.00)	0.00% (0.00/3.00)
Financial Components of Project	20% (3.00)	0.00% (0.00/3.00)

<b>Total Bonus Points</b>	0
<b>Total Percentage</b>	0.00
<b>Rating</b>	Unsatisfactory

Evaluation Criteria	Evaluation Assessment	Comments
Health and Safety ( 5% )		
To the best of your knowledge, did the Prime Consultant comply with all health and safety requirements noted in the Agreement?	<input type="radio"/> 3 - Above General Standard <input type="radio"/> 2 - Meets General Standard <input type="radio"/> 1 - Below General Standard <input type="radio"/> 0 - Well Below General Standard <input type="radio"/> Not Applicable	Project Lead Comments <span>Required</span> <input type="text"/>
		Project Lead's Manager Comments <input type="text"/>
		Procurement Lead Comments <input type="text"/>
		Supplier Comments <input type="text"/>
Quality, Execution and Management of the Work ( 40% )		

Evaluation Criteria	Evaluation Assessment	Comments
<p>Phase 1: From Contract Award to Administration of Construction Contract.</p> <p>Did the Prime Consultant manage the work effectively and comply with the contract terms and conditions related to quality and execution of the work?</p> <p><b>Note:</b> <i>Score as Not Applicable when the Prime Consultant is in the “Administration of the Construction Contract” phase.</i></p>	<p> <input type="radio"/> 3 - Above General Standard  <input type="radio"/> 2 - Meets General Standard  <input type="radio"/> 1 - Below General Standard  <input type="radio"/> 0 - Well Below General Standard  <input type="radio"/> Not Applicable </p>	<div>Project Lead Comments <span>Required</span></div> <div></div> <div>Project Lead's Manager Comments</div> <div></div> <div>Procurement Lead Comments</div> <div></div> <div>Supplier Comments</div> <div></div>
<p>Phase 2: Administration of Construction Contract to Project Completion.</p> <p>Did the Prime Consultant manage the construction contract effectively and in compliance with the contract terms and conditions related to the administration of the Construction Contract?</p> <p><b>Notes:</b>  <i>Score as Not Applicable if the Prime Consultant is not in the “Administration of the Construction Contract” phase.</i>  <i>Some of the terms and conditions noted in Phase 1 may also be relevant to Phase 2. Relevant terms and conditions from Phase 1 should be considered when scoring this question.</i> </p>	<p> <input type="radio"/> 3 - Above General Standard  <input type="radio"/> 2 - Meets General Standard  <input type="radio"/> 1 - Below General Standard  <input type="radio"/> 0 - Well Below General Standard  <input type="radio"/> Not Applicable </p>	<div>Project Lead Comments <span>Required</span></div> <div></div> <div>Project Lead's Manager Comments</div> <div></div> <div>Procurement Lead Comments</div> <div></div> <div>Supplier Comments</div> <div></div>
Project Schedule ( 35% )		
<p>Did the Prime Consultant comply with the contractual terms and conditions related to timing and scheduling and maintain progress in alignment with the Agreement?</p>	<p> <input type="radio"/> 3 - Above General Standard  <input type="radio"/> 2 - Meets General Standard  <input type="radio"/> 1 - Below General Standard  <input type="radio"/> 0 - Well Below General Standard  <input type="radio"/> Not Applicable </p>	<div>Project Lead Comments <span>Required</span></div> <div></div> <div>Project Lead's Manager Comments</div> <div></div> <div>Procurement Lead Comments</div> <div></div> <div>Supplier Comments</div> <div></div>

Evaluation Criteria	Evaluation Assessment	Comments
Financial Components of Project ( 20% )		
Did the Prime Consultant meet all financial and budget requirements noted in the Agreement?	<div><div><div></div>3 - Above General Standard</div><div><div></div>2 - Meets General Standard</div><div><div></div>1 - Below General Standard</div><div><div></div>0 - Well Below General Standard</div><div><div></div>Not Applicable</div></div>	<div>Project Lead Comments <div>Required</div></div> <div></div>
		<div>Project Lead's Manager Comments</div> <div></div>
		<div>Procurement Lead Comments</div> <div></div>
		<div>Supplier Comments</div> <div></div>
General Comments	<div></div> <div></div>	
Supplier Comments	<div></div> <div></div>	

Evaluation	
Maximum Points Available	100.00