

Evaluation Date		Type	Interim
Evaluation Due Date		Project Lead	Project Lead
Evaluation ID	Service Provider	Project Lead's Manager	Project Lead Manager
Supplier		Department	
Primary Contact		Division	
		Substantial Performance Date	
Contract Number			
Contract Name			
Contract Start Date			
Previous Performance Rating			
Previous Performance Status			
Evaluation Form Type			
Supplier can see comments		Supplier can see attachments	Yes

Attachments

Criteria	Max Score	Current Score	Total Bonus Points	0
Health and Safety	15% (3.00)	0.00% (0.00/3.00)	Total Percentage	0.00
Management and Administration	10% (3.00)	0.00% (0.00/3.00)	Rating	Unsatisfactory
Schedule of the Work	35% (3.00)	0.00% (0.00/3.00)		
Quality and Execution of the Work	40% (3.00)	0.00% (0.00/3.00)		

Evaluation Criteria	Evaluation Assessment	Comments
Health and Safety (15%)		
To the best of your knowledge did the Vendor comply with all health and safety requirements noted in the Contract?	<input type="radio"/> 3 - Above General Standard	Project Lead Comments Required
	<input type="radio"/> 2 - Meets General Standard	
	<input type="radio"/> 1 - Below General Standard	Project Lead's Manager Comments
	<input type="radio"/> 0 - Well Below General Standard	
	<input type="radio"/> Not Applicable	Procurement Lead Comments
		Supplier Comments
Management and Administration (10%)		

Evaluation Criteria	Evaluation Assessment	Comments
Did the Vendor manage and administer the project effectively and in compliance with the contract terms and conditions related to contract management and administration?	<input type="radio"/> 3 - Above General Standard <input type="radio"/> 2 - Meets General Standard <input type="radio"/> 1 - Below General Standard <input type="radio"/> 0 - Well Below General Standard <input type="radio"/> Not Applicable	<div>Project Lead Comments Required</div> <div></div> <div>Project Lead's Manager Comments</div> <div></div> <div>Procurement Lead Comments</div> <div></div> <div>Supplier Comments</div> <div></div>
Schedule of the Work (35%)		
Did the Vendor comply with the contract terms and conditions related to timing and scheduling?	<input type="radio"/> 3 - Above General Standard <input type="radio"/> 2 - Meets General Standard <input type="radio"/> 1 - Below General Standard <input type="radio"/> 0 - Well Below General Standard <input type="radio"/> Not Applicable	<div>Project Lead Comments Required</div> <div></div> <div>Project Lead's Manager Comments</div> <div></div> <div>Procurement Lead Comments</div> <div></div> <div>Supplier Comments</div> <div></div>
Quality and Execution of the Work (40%)		
Did the Vendor comply with the contract terms and conditions related to quality and execution of the work?	<input type="radio"/> 3 - Above General Standard <input type="radio"/> 2 - Meets General Standard <input type="radio"/> 1 - Below General Standard <input type="radio"/> 0 - Well Below General Standard <input type="radio"/> Not Applicable	<div>Project Lead Comments Required</div> <div></div> <div>Project Lead's Manager Comments</div> <div></div> <div>Procurement Lead Comments</div> <div></div> <div>Supplier Comments</div> <div></div>

Evaluation Criteria	Evaluation Assessment	Comments
General Comments		
Supplier Comments		

Evaluation	
Maximum Points Available	100.00