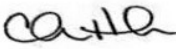




## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	June 2, 2025
<b>SUBJECT:</b>	Ancaster Square Life-Cycle Improvements (CFEM2504) (Ward 12)
<b>WARD(S) AFFECTED:</b>	Ward 12
<b>SUBMITTED BY:</b>	Chris Herstek Acting Director, Corporate Facilities & Energy Management Public Works Department
<b>SIGNATURE:</b>	

As communicated on April 15<sup>th</sup>, 2025, Ancaster Municipal Service Centre, otherwise known as “Ancaster Square”, located at 300 Wilson Street East is currently undergoing roof and HVAC replacement. Due to this necessary work, a planned closure was put into effect from May 5<sup>th</sup> through June 2<sup>nd</sup>, 2025.

The critical disruption to HVAC service has been resolved on schedule, allowing reopening to all occupant groups - staff and public, as planned on June 2<sup>nd</sup>. The remaining roofing and flashing work will continue beyond this date, with demobilization planned for mid to late June.

The displaced occupant groups: Ancaster Municipal Centre and Hamilton Public Library have re-opened today.

A reminder of occupants affected:

### **Councillor Cassar’s Ward 12 Office**

Contact Ward 12 Constituency Office at [ward12@hamilton.ca](mailto:ward12@hamilton.ca) or 905-546-2704.

### **Ancaster Municipal Service Centre**

Contact Sandra Neil, Manager, Service Channel at [sandra.neil@hamilton.ca](mailto:sandra.neil@hamilton.ca) or 905-546-2424 x 2208.

**Hamilton Public Library, Ancaster Branch**

Contact Communications Department at [communications@hpl.ca](mailto:communications@hpl.ca) or 289-779-7588.

**Ontario Works**

Contact Jennifer Elwood-O'Brien, Ontario Works Worker II at [jennifer.elwood-o'brien@hamilton.ca](mailto:jennifer.elwood-o'brien@hamilton.ca) or 905-546-2424 (extension 3545).

**Ancaster Community Services**

Contact Kaylee Norwood, Executive Director at [knorwood@hpl.ca](mailto:knorwood@hpl.ca) or 905-648-6675.

**Public Communication**

Client outreach will continue. There will be an updated alert at the top of the City's Municipal Centre webpage. The City and Library will continue to communicate via their various Corporate Social Media channels. If members of the public have any additional inquiries, they can contact the Customer Communications Centre at 905-546-2489.

If Council requires any further information related to the life-cycle improvement project, please contact Amanda Pavao, Acting Manager, Strategic Planning, Capital and Compliance at [amanda.pavao@hamilton.ca](mailto:amanda.pavao@hamilton.ca) or 905-546-2424 (extension 7325).

We appreciate the public's patience and understanding during this important life-cycle work.

**APPENDICES AND SCHEDULES ATTACHED**

N/A