



Voting Place Inspection Checklist

Ward:	8	Poll:	2
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<input type="checkbox"/> Regular Poll <input checked="" type="checkbox"/>	<input type="checkbox"/> Institutional Poll	<input type="checkbox"/> Community Poll
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Completed by: Dave Michal	Date: July 31
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Section 1: Building Information

Building Name	St. Charles Education – Mountain
Building Address	150 East 5 th Street – Gymnasium

Section 3: Building Exterior

Signage

Does the location have signs for the street address and/or building name that are clearly visible from the street and well-lit during evening events?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> <input type="checkbox"/> No	Notes:
Is the main entrance easy to find when entering the site?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> <input type="checkbox"/> No	Notes:

Parking

Question	Yes	No	Notes
1) Is Parking available onsite? Note # of spaces	<input checked="" type="checkbox"/>		100
2) Is the parking lot paved?	<input checked="" type="checkbox"/>		
3) Parking lot general condition observation? Note: poor, average, good			
4) Are Accessibility parking spaces available (identified with accessible parking signage)? Note # of spaces	<input checked="" type="checkbox"/>		3
5) Are the accessible parking spaces located as close as possible to the main entrance?		<input checked="" type="checkbox"/>	Will need to identify 3 spots closer to sidewalk for closest possible to entrance
6) Do sidewalks have curb cuts at locations near parking and along the route to the accessible entrance?	<input checked="" type="checkbox"/>		No curb cut directly in front of entrance. Curb cut at corner

			intersection
7) Is on-street parking available?	<input checked="" type="checkbox"/>		
8) Is on-street accessible parking available?		<input checked="" type="checkbox"/>	
9) Is the location accessible by DARTS?	<input checked="" type="checkbox"/>		
10) Is there an area for passenger drop-off/pick-up?	<input checked="" type="checkbox"/>		
11) Is the location on a bus route?	<input checked="" type="checkbox"/>		170m from Fennell Ave W
12) Is there a place to securely store bicycles?	<input checked="" type="checkbox"/>		

Access to the Building			
Question	Yes	No	Notes
1) Do sidewalks, walkways, pathways to the main entrance surfaces appear firm, stable, slip resistant?	<input checked="" type="checkbox"/>		
2) Sidewalks, walkways, pathways to the main entrance general condition observation? Note: poor, average, good	<input checked="" type="checkbox"/>		
3) Are there sudden level, or slope changes to the main entrance?		<input checked="" type="checkbox"/>	
4) Is there an accessible route of travel from the parking lot to the main entrance?	<input checked="" type="checkbox"/>		
5) Accessible route of travel from the parking lot to the main entrance general condition observation? Note: poor, average, good			Good
6) Do sidewalks, walkways, pathways appear appropriate widths? (allowing two persons to pass each other easily)	<input checked="" type="checkbox"/>		
7) Are there low hanging signs or other impediments restricting accessible access to the building?		<input checked="" type="checkbox"/>	
8) Are there stairs leading to the main entrance? If present, - Surface appear firm, stable, slip resistant - Uniform risers and runs (steps) - Have tactile walking surface indicators at the top of flight - High tonal contrast strip on leading edge of stairs - Handrails on both sides	<input checked="" type="checkbox"/>		Yes one step to door.
9) Stairs general condition observation? Note: poor, average, good			Good
10) Is there an accessible ramp leading to the main entrance?	<input checked="" type="checkbox"/>		Runing slope is short

If present, - Surface appears firm, stable, slip resistant - Running slope appears to meet 1:15 (every 1" in elevation, 15" in length) - Clear landing areas (the flat area at the top, bottom or turning transitions) - handrails on both sides			of 1:15 Slope is approx. 1:8 Handrail on right only
11) Ramp general condition observation? Note: poor, average, good			Good
12) Is the main entrance equipped with automatic sliding doors?		<input checked="" type="checkbox"/>	
13) Would you consider the width of the main entrance doors to be (add response in note): Narrow Standard Wide			Wide
14) Entrance doors general condition observation? Note: poor, average, good			Good
15) Does the main entrance door(s) have a power or automatic door for entry?	<input checked="" type="checkbox"/>		
16) Is the door threshold more than ½ inch in height?		<input checked="" type="checkbox"/>	
17) Does the main entrance have an exterior canopy?	<input checked="" type="checkbox"/>		
Lighting			
Question	Yes	No	Notes
1) Is there lighting in the parking areas for the evening?	<input checked="" type="checkbox"/>		
2) Is there lighting to illuminate sidewalks, walkways, pathways to the main entrance?	<input checked="" type="checkbox"/>		
3) Is there lighting to illuminate the main entrance of this location?	<input checked="" type="checkbox"/>		

Section 4: Building Interior			
Interior Access			
Question	Yes	No	Notes
1) Does this location have more than one level?		<input checked="" type="checkbox"/>	
2) Main entry and corridor flooring? - Firm, slip resistant, produce minimal glare	<input checked="" type="checkbox"/>		

- Carpet			
3) Are there any stairs? If present, - Surface appear firm, stable, slip resistant - Uniform risers and runs (steps) - Have tactile walking surface indicators at the top of flight - High tonal contrast strip on leading edge of stairs - Handrails on both sides		<input checked="" type="checkbox"/>	
4) Stairs general condition observation? Note: poor, average, good		n/a	
5) Is there an accessible ramp(s)? If present, - Surface appear firm, stable, slip resistant - Running slope appears to meet 1:15 (every 1" in elevation, 15" in length) - Clear landing areas (the flat area at the top, bottom or turning transitions) - Handrails on both sides		n/a	
6) Ramp general condition observation? Note: poor, average, good		n/a	
7) Is there an elevator(s)? If present, - Door width, narrow, standard (36"), wide - Interior cab approx. 5'x5' or more - Illuminated buttons - Braille - Audible indicators & signals - handrails		n/a	
8) Elevator general condition observation? Note: poor, average, good		n/a	
9) Is there an accessible route of travel from the main entrance lot to voting location?	<input checked="" type="checkbox"/>		
10) Would you consider the width of the interior doors/passages to the voting location to be (add response in note): Narrow Standard Wide			Wide

11) Do any obstacles impede electors from reaching the voting location? Note impediment obstacles. If yes, will impediment obstacles be removed on election day?		<input checked="" type="checkbox"/>	
12) Is there a fire alarm system on site?	<input checked="" type="checkbox"/>		
13) Is there emergency lighting present?	<input checked="" type="checkbox"/>		
14) Is there access to public washrooms?	<input checked="" type="checkbox"/>		
15) Is there access to public accessible washroom(s)/stall(s)?	<input checked="" type="checkbox"/>		
16) Is there access to public telephone(s)?	<input checked="" type="checkbox"/>		
17) Is there access to public Wifi?	<input checked="" type="checkbox"/>		

Voting Location			
Question	Yes	No	Notes
1) Is the voting location within sight of the main entrance?	<input checked="" type="checkbox"/>		
2) Is the voting location easy to find from the main entrance?	<input checked="" type="checkbox"/>		
3) General condition observation of voting location? Note: poor, average, good			Good
4) If tables need to be 6ft apart, how many can be placed in the room?			20
5) Is the heating that will be provided a comfortable amount of heat for the anticipated use?	<input checked="" type="checkbox"/>		
6) Is the air conditioning that will be provided a comfortable amount of cooling for the anticipated use?	<input checked="" type="checkbox"/>		
7) Is there natural lighting in voting location?	<input checked="" type="checkbox"/>		
8) Is there lighting in the voting location that will provide a comfortable amount of illumination for the anticipated use?	<input checked="" type="checkbox"/>		

Location Drawing (include measurements)

Please diagram the parking lot, the route to the main entrance, any ramps, walkways and accessible entrances, as well as the voting location and the route inside the building to that location.

Parking lot is 100m from entrance. 3 accessible parking spaces to be created at NE corner for closest access. On street parking is abundant.



Section 5: Overall Assessment of Location and the Area

Good large voting location with level access. Obstacle is the front ramp is less than than ideal slope for ramp and single step for other doors.