

This application form is to be used to request the deferral of Development Charges under the City of Hamilton's Discretionary Development Charges Deferral Program (Section 39 of By-Law 24-072).
Developments eligible for legislated instalment payments should instead complete the Development Charge Instalment Declaration Form.

Applications for deferral of City Development Charges (DCs) are accepted for industrial, non-residential, and high-density residential developments with a minimum City Development Charge payable of \$50,000. Application does not guarantee approval. For approved developments, it takes approximately 3-4 months from application to execute the agreement.

APPLICATION FEE PAYABLE
(Fee set via 2025 Tax Supported User Fees Report FCS25001)

\$953.31
Includes HST

APPLICATION INSTRUCTIONS

Please complete the Application Details Section of the Application Form in Full

The \$953.31 Non-Refundable Application fee is Payable by Cheque to the "City of Hamilton"

**Please return the completed
application and application fee
to:**

City of Hamilton
Attention: Ailish Brooke, 1st Floor Finance
71 Main Street West
Hamilton, ON
L8P 4Y5

AND

send a scanned copy to
DCRequest@hamilton.ca

DEFERRAL PROGRAM DETAILS

Interest

Industrial Developments:

An industrial development with a building permit issued on or before August 31, 2027, may be permitted to defer City development charges with no interest.

Non-Industrial Developments:

Interest shall be charged on DC Deferral Agreements based on the City's Five Year Debenture Rate for the month the relevant building permit is issued.

1st or 2nd priority on title:	+0.25% administrative fee + 3.0%
3rd priority on title:	+0.25% administrative fee + 4.5%
4th priority on title:	+0.25% administrative fee + 6.0%
5th priority on title:	Not Eligible

ERASE DC Deferrals:

A development approved by the City for an Environmental Remediation and Site Enhancement Redevelopment (ERASE) Grant, may be permitted to defer City development charges with no interest. In addition, there is no application fee applicable to ERASE DC Deferral applications.

APPLICATION DETAILS

Applicant Information

Application Date:

Property Owner:

Individual or Company Name

Signing Authority:

Individual to Bind the Company including Position/ Title

Majority Shareholder:

Individual to enter into Personal Guarantee

Mailing Address:

General Phone Line:

Contact Person:

Name

Phone Number

Email Address

Legal Representative Information

Note: Lawyer must be able to register the agreement as a mortgage on title (member of Teranet)

Lawyer's Name:

Law Firm:

Address:

Phone:

Email:

Development Information

Name of Development:

Address of Development:

Legal Description of Land:

Type of Development:

e.g. 60,000 square foot industrial building, 320 unit apartment building, etc.

Building Permit Number:

Expected Building Permit
Issuance Date:

Note: execution of approved deferral agreements can take 3-4 months. Building Permits will not be issued until DCs have been paid or a deferral agreement has been executed.

Requested dollar value of DCs
to be Deferred: \$

Note: only City DCs are eligible for deferral.

APPLICATION RECEIPT

For DCPD Use Only

Staff Initials

Application Number:

Date Application Received:

Date Application Fee Received:

DC Deferral Amount:

Date Application Approved: