

**Authority:** Item 8.3, General Issues Committee (PED26025)  
CM: January 21, 2026 Ward: City Wide  
Written approval for this by-law was given by Mayoral Decision MDE-2026 01  
Dated January 21, 2026

**Bill No. 007**

**CITY OF HAMILTON  
BY-LAW NO. 26-007**

**To Amend By-law 07-170, a By-law to License and Regulate Various Businesses**

**WHEREAS** this By-law amends Schedule 31 of By-law No. 07-170: Rental Housing Units.

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. The amendments in this By-law include any necessary grammatical, numbering and lettering changes.
2. That By-law 07-170 be amended by repealing section 3.2 a) in Schedule 31 and replacing it with the following:
  - 3.2 This Schedule shall not apply to:
    - a) a Multiple Dwelling containing 6 or more Dwelling Units;
3. That By-law 07-170 be amended by repealing section 5.5 in Schedule 31 and replacing it with the following:
  - 5.5 Notwithstanding any other provision in this By-law, the Licensee shall notify the Director, within seven (7) days, of any change to any information relating to the licence issued to the Licensee pursuant to this By-law, including, but not limited to:
    - a) the name, mailing address, e-mail address and/or phone number of the Licensee, the primary contact and/or secondary contact listed on the most recent licence application;
    - b) the name, mailing address, e-mail address and/or phone number of the operator listed on the most recent application for registration, if applicable;
    - c) the ownership of the Rental Housing Unit and shall surrender his, her or its licence to the Director upon the completion of such change.

4. That immediately following Section 5.6 in Schedule 31 of By-law 07-170, the following section be added:

5.7 The Licensee shall ensure the following:

- a) Every Dwelling Unit shall have a separate and secure mailbox or mail receptacle that is maintained in good repair at all times;
- b) If a mail slot provides direct access into a Dwelling Unit, it shall be designed or located so as to prevent access from the mail slot to unlock the doorknob or other locking device; and
- c) Access to mail rooms shall be maintained in good repair to ensure the security of the mail.

5. That in all other respects, By-law 07-170 is confirmed; and

6. That the provisions of this By-law shall become effective on the date approved by City Council.

**PASSED** this 21<sup>st</sup> Day of January, 2026

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A. Horwath  
Mayor

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M. Trennum  
City Clerk