



Planning and Economic Development Department
Planning Division
71 Main Street West, 5th Floor
Hamilton, Ontario, L8P 4Y5
Email: ZoningRequest@hamilton.ca

Hamilton

**ZONING VERIFICATION
REPORT APPLICATION**

NOTE: FEES ARE NON-REFUNDABLE

FOR OFFICE USE ONLY	
DATE	
PAYMENT TYPE	
<input type="checkbox"/> DEBIT <input type="checkbox"/> CHEQUE <input type="checkbox"/> VISA / MASTERCARD	
RECEIPT NUMBER	RECEIVED BY
FILE NUMBER	ASSIGNED TO
EXPRESS STAMP	

SERVICE REQUESTED	<input type="checkbox"/> REGULAR SERVICE	Completed within 10 working days commencing the first working day after receipt by the Planning Division. If an email address is specified, only an emailed copy will be sent out. If no email address is specified, the certificate will be sent out by regular mail.
	<input type="checkbox"/> EXPRESS SERVICE	Completed within 5 working days commencing the first working day after receipt by the Planning Division. If an email address is specified, only an emailed copy will be sent out. If no email address is specified, the certificate will be available for pickup only, or will be sent out by regular mail upon request.
	<input type="checkbox"/> INTERNAL APPLICATION	

PLEASE PRINT CLEARLY

PROPERTY INFORMATION	ADDRESS	UNIT/ SUITE #
	LEGAL DESCRIPTION (LOT, PLAN, ETC.)	<input type="checkbox"/> Ancaster <input type="checkbox"/> Dundas <input type="checkbox"/> Flamborough <input type="checkbox"/> Glanbrook <input type="checkbox"/> Hamilton - Proper <input type="checkbox"/> Stoney Creek
	OWNER NAME	
USE INFORMATION	PRESENT USE OF PROPERTY (PLEASE BE SPECIFIC AND PROVIDE AS MUCH INFORMATION AS POSSIBLE)	
	PROPOSED USE OF PROPERTY (PLEASE BE SPECIFIC AND PROVIDE AS MUCH INFORMATION AS POSSIBLE)	
APPLICANT	NAME	
	ADDRESS	UNIT / SUITE #
	CITY	POSTAL CODE
	EMAIL	PHONE NUMBER
	SIGNATURE	DATE
CONTACT INFORMATION FOR PAYMENT (IF DIFFERENT THAN APPLICANT) – FOR APPLICATIONS RECEIVED BY EMAIL ONLY		
NAME		PHONE NUMBER

The personal information collected on this form will be used to contact you and for the administration of performing record searches as authorized under the *Municipal Act, 2001*, section 227.

PLEASE NOTE THAT THE CITY OF HAMILTON IS CHANGING ITS ZONING VERIFICATION REPORTS. Going forward, Zoning Verification Reports will include the following information: last/current recognized use of the property, confirmation that the intended or current use of a property is permitted within the zoning of that property; if the property is subject to Cultural Heritage Value or Interest; and/or if the property requires Conservation Authority approval. Zoning Verification Reports **will not** include information such as outstanding work orders (including outstanding building permits, Orders to Comply, Stop Work Orders, Zoning Violations and/or Property Standards Orders), confirmation of the issuance of any building permits for septic systems, and/or confirmation if a final grading certificate has been received.