



Hamilton

“Municipal Address Number / Unit Request Form”

**For new addresses, unit assignments, or changes to existing
municipal addresses and / or unit numbers.**

1. Name and mailing address of the APPLICANT

Address	Telephone No. () -	<input type="checkbox"/> Owner (if different than applicant) - Letter of permission provided
Postal Code	Fax () -	Owner contact information:
	Email address	

2. Current address of SUBJECT PROPERTY

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3. Reason for the Requested Change / Addition to the existing Municipal Number(s) or Unit

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4. If your application is accepted, the APPLICANT will receive a confirmation notice letter mailed to the above address. Please ensure the owner receives a copy of the letter for their records.

The current fee required for processing an application to change or add a new municipal number is **\$455.00** ‘per property’. Please make cheques payable to “City of Hamilton” and mail or deliver along with your request to:

**Hamilton City Hall
Planning and Economic Development Department
Attention: Legislative Approvals / Staging of Development
71 Main Street West, 6th Floor
Hamilton ON L8P 4Y5**

Note: All decisions of the Planning and Economic Development Department are considered Final with respect to municipal numbers.