



City of Hamilton Canada-Wide Early Learning and Child Care Expression of Interest

By completing the Expression of Interest, you confirm your commitment to the [City of Hamilton's Access and Inclusion Framework](#). This includes welcoming families who receive fee subsidies, supporting children with special needs, and signing off and agreeing to follow the [Early Years System's Equity, Diversity, Inclusion and Belonging \(EDIB\) Policy](#).

In addition to the above, you also confirm you will adhere to Ministry Guidelines and that you understand the [Cost Based Funding formula](#), and [Child Care Early Years Act, 2014](#).

Applicant Information

Application Date: _____

Contact Full Name: _____

Position Title: _____

Email Address: _____

Head Office Name: _____

Head Office Mailing Address _____

City: _____ Province: _____

How many sites do you currently operate in Ontario? _____

If you are currently operating other sites, please indicate which community(ies) the sites operate in. _____

Proposed Child Care Site Information

Proposed Site Name _____

Proposed Site Location (if available) _____

At what stage of becoming open and operating are you in? _____

When is the expected date the new child care spaces will be operational? _____

What is the total number of child care spaces, or homes, you are planning for this site? _____

Are you centre-based, a licensed home agency, or a co-op (centre-based)? _____

Are you a for profit or a not-for-profit organization? _____

Have you read our [Guide to Non-Profit Board of Directors](#)? _____

Will the new or expanded spaces be Indigenous-led? _____

Will the new or expanded spaces be immersive in French? _____

Are you planning to offer flexible care (evening and weekend)? _____

Proposed Child Care Site Cost Information

Only fill in this section if you are interested in infrastructure funding, should it become available by the Ministry, to start up your child care.

Please note: Infrastructure Funding is currently unavailable. Future funding availability is pending Ministry of Education confirmation to provincial service system managers (municipalities).

Total Cost of Project _____

Infrastructure Funding Requested _____

If requested, can you provide contractor quotes? _____

Knowledge of System and Framework of Operations

Have you reviewed the [Ministry of Education](#) website and guidelines? _____

Have you read the [Child Care Early Years Act, 2014](#)? _____

Have you read the City of Hamilton [Access & Inclusion Framework](#)? _____

Have you reviewed the City of Hamilton [2025 Cost-Based Funding Model](#) presentation? _____

Have you reviewed the City of Hamilton [Cost Based Funding Model Information Session Q&A](#)? _____

Have you used the [Cost- Based Funding Estimator Tool](#) on the Ministry website to determine your allocation and if you will be financially viable based on this estimator?

Notice of Collection

The City of Hamilton collects information under the authority of [Section 227 of the Municipal Act, 2001](#). Any personal information collected for the Canada-Wide Early Learning and Child Care Directed Growth Application will be used for the purposes of administering the Canada-Wide Early Learning and Child Care program, including application assessment and program planning. Information may be shared with other Consolidated Municipal Service Managers in Ontario for the purposes of planning and decision making related to child care services. By providing your email address, you are consenting to receiving emails from the City of Hamilton and/or their agents/contractors for Healthy and Safe Communities related matters. Information collected for this initiative may be stored on servers located in Canada and subject to Canadian laws. Questions about the collection of this information can be directed to: Senior Project Manager, CWELCC, Healthy & Safe Communities Department, Children's and Community Services Division, Lister Block, 6th Floor, 28 James St. N., Hamilton, ON L8R 2K1; (905) 546-2424 ext. 4881 or CWELCC@hamilton.ca

How to Submit

Please submit your completed Expression of Interest form and supporting documentation through the City of Hamilton's online [Child Care Document Submission portal](#).