



Voting Place Boundaries	City Clerk – Election Office
	Policy No.: EO-29-23

1. Purpose

- 1.1. This policy designates the boundaries of voting places used during an election to ensure unencumbered access to the voting place and to provide for the orderly administration of elections.

2. Application

- 2.1. This policy applies wherever the term "voting place" is used in the *Municipal Elections Act, 1996* or in any policy or procedure created and implemented by the City Clerk.

3. Legislative Authority

- 3.1. The City Clerk is required to establish voting places for an election.
Reference MEA s.45.
- 3.2. The City Clerk may provide for any matter or procedure that is not otherwise provided for in an Act or Regulation and that, in the Clerk's opinion, is necessary to conduct an election in a manner that reflects the principles of the *Municipal Elections Act, 1996* ("MEA") and its Regulations.
Reference MEA s.12

4. Policy

- 4.1. "Voting place" may include any place in the immediate vicinity of the voting place designated by the City Clerk. *Reference MEA s.48(3)*

- 4.2. The designated “voting place” means the location(s) where electors cast their ballots as established and approved by the federal, provincial or municipal election officials and includes the entire property and all the boundaries associated with it, including any abutting Road Allowance, when such Voting Place is located within a City Property or Private Property and shall also include the common elements when the Voting Place is located within a Private Property.
- 4.3 Where a voting place is located in a multi-residential building (e.g. apartment, condominium, university residence, nursing home, chronic care facility, retirement home, etc.) the boundaries do not include any residences on the property.
- 4.4 While an elector is in a voting place, no person shall attempt, directly or indirectly, to influence how the elector votes. *Reference MEA s.48(1).*
- 4.5 No person shall display a candidate’s election campaign material or literature in a voting place. *Reference MEA s.48(2).*

5. Legislation

Municipal Elections Act, 1996, S.O. 1996, CHAPTER 32

6. Revision History

Policy Approved	October 2023
Policy Reviewed	January 2026