



Hamilton

Planning and Economic Development

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### APPLICATION FOR TELECOMMUNICATION TOWER AND ANTENNA REVIEW

The purpose of this application is to facilitate land-use authority consultation in accordance with [Client Procedures Circular CPC-2-0-03 Radiocommunication and Broadcasting Antenna Systems](#), as mandated by Innovation, Science and Economic Development Canada (ISED), and in accordance with the City of Hamilton [Telecommunication Tower and Antenna Protocol](#).

#### Pre-Application Consultation:

Pre-Application Consultation is recommended prior to submission of an application. Section 7.1 of the City of Hamilton Telecommunication Tower and Antenna Protocol outlines the purposes of pre-application consultation. Pre-application consultation does not constitute commencement of the 120-day land-use authority consultation period.

To request pre-application consultation, please email [pdgening@hamilton.ca](mailto:pdgening@hamilton.ca) with subject line "Request for telecommunication pre-application consultation" and the municipal address.

Has Pre-Application Consultation with Planning staff been carried out? Yes  No

#### Submission Requirements:

Does this submission meet the requirements set out in Section 8 of the City of Hamilton Telecommunication Tower and Antenna Protocol? Yes  No

**1. APPLICANT INFORMATION**

\* If a numbered company, provide the name and address of the principal Owner(s).

NAME	ADDRESS	CONTACT INFORMATION
Registered Owner*		Phone:
		Email:
Applicant (if different from Owner)		Phone:
		Email:
Agent		Phone:
		Email:
<b>All correspondence should be sent to:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Applicant <input type="checkbox"/> Agent		

**(Registered Owner consent and authorization must accompany this application.)**

**2. PROPERTY INFORMATION**

2.1 Legal Description of the subject lands.

Municipal Address			
Former Municipality			
Lot		Concession	
Registered Plan Number		Lot(s) / Block(s)	
Reference Plan Number(s)		Part(s)	

2.2 Property details.

Frontage (metres)	Depth (metres)	Area (hectares)

2.3 What is the current use of the subject lands?

2.4 What is the current Zoning of the subject lands?

- 2.5 Is the subject land located within or adjacent to the City's Natural Heritage System?  
 Yes  No
- 2.6 Does the subject land contain features of the Natural Heritage System zoned "P5", "P6", "P7", or "P8" (Conservation/Hazard Lands)?  
 Yes  No
- 2.7 Are the subject lands regulated by a Conservation Authority?  
 Yes  No
- 2.8 Does the subject land have cultural heritage value or interest recognized by:
- a) Designation under Part IV or Part V of the Ontario Heritage Act?  
 Yes  No
  - b) Listing as a non-designated property on the Municipal Heritage Register under Section 27 of the Ontario Heritage Act?  
 Yes  No
  - c) An easement or covenant under the Ontario Heritage Act?  
 Yes  No
  - d) An "H" holding provision in the zoning that requires the submission and approval of a Cultural Heritage Impact Assessment prior to the holding being lifted?  
 Yes  No
  - e) Listing on the Inventory of Heritage Properties?  
 Yes  No
  - f) Listing on the Inventory of Cultural Heritage Landscapes?  
 Yes  No
- 2.9 Are any adjacent properties to the subject lands recognized as protected heritage property (i.e., designated or subject to an easement or covenant under the Ontario Heritage Act)?  
 Yes  No

**3. PURPOSE OF THE APPLICATION**

3.1 Provide a complete description of the proposal, including any accessory buildings/structures and associated surface/site alterations.

3.2 Does the proposal include the construction of a new telecommunication tower or the alteration of an existing telecommunication tower?

Yes  No

If yes, complete the table below.

3.3 Details of any telecommunication tower to be constructed or altered:

<b>TELECOMMUNICATION TOWER DATA:</b>	
Tower Design:	
Design type of telecommunication tower:	
<input type="checkbox"/> Monopole	
<input type="checkbox"/> Lattice	
<input type="checkbox"/> Other (specify):	
Proposed height of telecommunication tower (metres):	m
Proximity to Residential and Other Sensitive Land Uses:	
Distance between tower and nearest sensitive land use (metres):	m
Distance between tower and nearest residential zone (metres):	m

3.4 Is the property subject to a future right-of-way dedication, as described in Schedule C.1 of the Rural Hamilton Official Plan or Schedule C.2 of the Urban Hamilton Official Plan?

Yes  No

**Instructions for Sections 4 to 6 below:**

- Use a separate page for each registered owner of the property.
- Where the owner is a Corporation, include the full name of the Corporation and name and title of signing officer.

**4. AUTHORIZATIONS**

One authorization (if applicable) must be completed for every owner registered on title at the time of application.

NOTE: Where owner or applicant is a corporation, full name of Corporation and name and title of signing officer to be set out.

- 4.1 If the applicant is not the owner of the land that is the subject of this application, the authorization set out below must be completed.

**Authorization of Owner for Agent to Make the Application**

I/we, \_\_\_\_\_, am/are the owner(s) of the land that is the subject of this application and I/we authorize \_\_\_\_\_ to submit this application as my agent.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

- 4.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

**Authorization of Owner for Agent to Provide Personal Information**

I, \_\_\_\_\_, am the owner of the land that is the subject of this application for the purposes of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 I authorize \_\_\_\_\_ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

**5. ACKNOWLEDGEMENTS**

Acknowledgements must be signed by the owner(s). Initial beside each item and sign below.

- 5.1 I acknowledge that staff of the City of Hamilton, or its authorized agent or representatives, may enter the subject lands for the limited purposes of documenting the site and evaluating the merits of the application. Initials

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

**6. CONSENT OF THE OWNER**

Complete the consent of the owner concerning personal information set out below.

**Consent of Owner to the Disclosure of Application Information and Supporting Documentation**

Application information is collected under the authority of the *Municipal Act*, S.O. 2001, c. 25, and the *Radiocommunication Act*, R.S.C, 1985, c. R-2. It is the policy of the City of Hamilton to provide public access to Telecommunication Tower and Antenna Review applications and supporting documentation submitted to the City.

I, \_\_\_\_\_, the Owner, hereby agree and acknowledge  
(Print name of Owner)

that the information contained in this application and any documentation, including reports, studies and drawings, provided in support of the application, by myself, my agents, consultants and solicitors, constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, I hereby consent to the City of Hamilton making this application and its supporting documentation available to the general public, including copying and disclosing the application and its supporting documentation to any third party upon their request.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

**7. AFFIDAVIT OR SWORN DECLARATION**

This declaration to be sworn by a Commissioner of Oaths. A Commissioner is available at the following Departments:

- Planning Division, City Hall, 5th Floor
- City Clerk’s Division, City Hall, 1st Floor

I, \_\_\_\_\_ of the \_\_\_\_\_  
in the \_\_\_\_\_ make oath and say (or solemnly declare) that to the best of my knowledge and belief that the particulars given in this application are correct.

Sworn (or declared) before me  
at the \_\_\_\_\_  
in the \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Commissioner of Oaths

\_\_\_\_\_  
Applicant

**8. COLLECTION OF INFORMATION**

The personal information contained on this form is collected under the authority of the *Municipal Act*, S.O. 2001, c. 25, and the *Radiocommunication Act*, R.S.C, 1985, c. R-2, and will be used for the purpose of processing the request and application. This information will become part of the public record and will be made available to the general public. Questions about the collection of this information should be directed to the Planning Division at [pdgeninq@hamilton.ca](mailto:pdgeninq@hamilton.ca) or 905-546-2424 ext. 1355.