Cost Recovery Agreement

PURPOSE:

This document provides guidance for the preparation of a Cost Recovery Agreement, which may be required for the submission of an application under the *Planning Act*. A Cost Recovery Agreement shall be completed as referenced in this document.

A Cost Recovery Agreement provides information to enable the City of Hamilton to recuperate from the applicant/owner certain staffing costs, fees and disbursements for any outside legal counsel and external consultants that may be required for preparation for and attendance at an Ontario Land Tribunal (OLT) hearing, where the City supports a developer on third-party appeals to the developer's proposed land development application. Accordingly, a Cost Recovery Agreement shall be completed if required. At the time of the submission of a complete application a Cost Recovery Acknowledgement will be required.

PREPARED BY:

A Cost Recovery Agreement must be prepared by the owner, applicant, lawyer, or agent.

CONTENTS:

Development Planning, Planning and Economic Development Department

CONTACT:

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