Cultural Heritage Assessment - Documentation and Salvage Plan

PURPOSE:

This document provides guidance for the preparation of a Cultural Heritage Assessment - Documentation and Salvage Plan, also described as a Cultural Heritage Impact Assessment – Documentation and Salvage Plan or Documentation and Salvage Report, a type of scoped Cultural Heritage Impact Assessment (CHIA) which may be required for the submission of an application under the *Planning Act*. The requirement for a Documentation and Salvage Plan may also be triggered by a process under the *Ontario Heritage Act*, including a Heritage Permit Application or a requirement of giving Notice of Intention to Designate a property listed on the Municipal Heritage Register. All Documentation and Salvage Plans shall follow the guidelines referenced in this document.

A Documentation and Salvage Plan provides information to document a cultural heritage resource that is intended to be demolished or removed from a property and to identify historic materials that may be salvaged, reused and/or interpreted.

PREPARED BY:

Cultural Heritage Impact Assessments and related plans or studies must be prepared by a qualified professional with demonstrated experience in the heritage field, typically demonstrated by membership and good standing in the Canadian Association of Heritage Professionals (CAHP) and/or the Ontario Professional Planners Institute (OPPI).

CONTENTS:

The Documentation and Salvage Report must follow the City’s approved Documentation and Salvage Plan Guidelines.

The Documentation and Salvage Plan should contain the following sections as described in more detail within the City's approved Documentation and Salvage Plan Guidelines:

- Context;
- Physiography;
- History (Euro-Canadian settlement to present);
- Property Description;
- Description of Buildings and Structures; and,
- Artifact Curation and Reuse Recommendations.

OTHER INFORMATION:

Cultural Heritage Assessment Guidelines - Documentation and Salvage Report:

https://live-city-of-hamilton.pantheonsite.io/build-invest-grow/planning-development/planning-policies-guidelines/cultural-heritage-assessment

The Canadian Association of Heritage Professionals member listing:

https://cahp-acecp.ca/membership-account/directory/

REVIEWED AND APPROVED BY:

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