



Hamilton

Planning and Economic Development Department
Development Planning
71 Main Street West, 5th Floor, Hamilton ON L8P 4Y5
Phone: 905-546-2424 x 1355 Fax: 905-546-4202

APPLICATION FOR SIGN VARIANCE
Pursuant to Section 99 (5) of the Municipal Act

FOR OFFICE USE ONLY

File No: _____ Date Application Received: _____

Date Deemed Complete: _____ Reviewed by: _____

Fee \$625.00

Fee for a sign erected, located and displayed without a permit \$1,330.00

1. **Owner** _____ Telephone No. _____

Fax No. _____ E-mail Address: _____

Mailing Address _____

_____ Postal Code _____

2. **Tenant/Occupant** _____ Telephone No. _____

Fax No. _____ E-mail Address: _____

Mailing Address _____

_____ Postal Code _____

3. **Agent** (if any) _____ Telephone No. _____

Fax No. _____ E-mail Address: _____

Mailing Address _____

_____ Postal Code _____

4. **Address of Property** _____

5. Name and addresses of any mortgagees, holders or charges or other encumbrances:

6. Legal description of subject lands (registered plan number and lot number or other legal description and, where applicable, street and street number):

7. Nature and extent of relief applied for (specify setback, height, sign area, etc.)

8. Why is it not possible to comply with the provisions of the by-law?

9. Dimensions of lands affected:

Frontage: _____
Depth: _____
Area: _____
Width of Street: _____

10. Particulars of all signs on or proposed for the subject lands:

Existing:				Distance from lot lines		
Type	Height	Width	Area/Face	Front	Rear	Side

Proposed:				Distance from lot lines		
Type	Height	Width	Area/Face	Front	Rear	Side

11. Date of acquisition of subject lands:

12. Date of placement of existing signs (if any):

13. Existing use of the subject property:

14. Existing uses of abutting properties (both sides, front and rear):

15. Length of time the existing uses of the subject property have continued:

16. Present Official Plan provisions applying to the land:

17. Present Zoning By-law provision applying to the land:

18. Has the owner previously applied for a sign variance in respect to the subject property?

If the answer is YES, describe briefly:

AFFIDAVIT OR SWORN DECLARATION

I, _____ of the _____ of _____

in the _____ solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of **The Canada Evidence Act.**

DECLARED before me at the _____)
_____ of _____)
in the _____ of _____)
this _____ day of _____, 20____)
_____)
_____)
_____)

Signature of Owner(s), or
authorized Solicitor/Agent

A Commissioner, etc.

The personal information contained on this form is collected under the authority of the *Planning Act*, R.S.O. 1990, c. P.13, and will be used for the purpose of processing the application. This information will become part of the public record and will be made available to the general public. Questions about the collection of this information should be directed to the Coordinator of Business Facilitation, Planning and Economic Development Department, City of Hamilton, 71 Main Street West, 1st Floor, City Hall., Hamilton, Ontario, Telephone: 905-546-2424, ext.1928.

Note: Unless otherwise requested, all communications will be sent to the agent, if any.

NOTES:

- 1. It is required that two copies of this application be filed with the Planning and Economic Development Department together with the plans referred to in Note 2, accompanied by the fee by cheque made payable to the City of Hamilton.**
- 2. Each copy of this application must be accompanied by a plan showing the dimensions of the subject land and of all abutting land.**