

Chapter 8

Location Certificates

Preparation and Submission

Location certificates shall comply with the requirements outlined in [Appendix R, *Minimum Location Certificate Requirements*](#), within 90 days of the date of permit expiry, the Applicant shall submit location certificates electronically to the City's Geomatics and Corridor Management section.

Non-Compliance with Location Certificate Requirements

If the Applicant does not submit a compliant location certificate within 90 days of project completion, the General Manager may, in its sole discretion, arrange for a locator and survey crew to identify, locate and prepare a drawing accurately depicting the location of the Applicant's infrastructure. All costs associated with this work shall be charged to the Applicant. The issuance of new permits may be withheld or delayed, at the sole discretion of the General Manager, until the required location certificates have been submitted.

Accountability for Inaccurate Location Certificates

The submitted location certificates may be used for management of the right-of-way and for future designs. In the event that the actual constructed plant location differs from that shown on the location certificate, the Applicant will be held 100% responsible, and shall absolve all other occupiers of the street of any responsibility for all damages, liabilities, relocation costs, redesign costs and subsequent delay costs resulting from the Applicant's failure to provide an accurate location certificate.