

RULES AND REGULATIONS REGARDING SECURE BIKE PARKING FACILITY

Subject to the following conditions, secure bike parking facility access is only guaranteed for the facility for which access was issued. Assistance for the use of the secure bike parking facility is only available during normal City business hours (Monday through Friday, 8:30 am to 4:30 pm) through the Hamilton Municipal Parking System (905) 540-6000. Security staff is not responsible for the secure bike parking facility and is not able to provide access to the facility.

1. Payment for use of the secure bike parking facility must be made in advance of use of the facility to the Hamilton Municipal Parking System. Application and payment is only accepted in person at the office of the Hamilton Municipal Parking System, 80 Main Street West at Summers Lane. Payment options include; cash, cheque, VISA, MasterCard or Direct Debit Card.
2. All access to the secure bike parking facility will cease on December 31st each year. It is recommended that renewal be done in advance to ensure continued access. The secure bike parking policy will be reviewed annually and is subject to revision each year.
3. All access must be accompanied by a photo ID, when requested. Purchase of a permit is **a guarantee of a parking space** in the facility for which access is granted. Access will only be given out in accordance with the number of secure spots provided. Access to the facility is only for one bike per access designate.
4. The fee is determined on an annual basis. No refunds will be made for any part of the year during which access is not used.
5. Access may be revoked or renewal refused for failure to comply with the regulations of the secure bike parking facility. **Access is non-transferable.**
6. Charges are for the use of the secure bike parking facility only. Do not leave personal belongings in the facility. The City of Hamilton, or the Hamilton Municipal Parking System is not responsible for loss and/or damage of any kind whatsoever to bikes, bicycle equipment or personal belongings however caused. Cyclists must use the secured bicycle facility at their own risk. Follow these recommendations to deter theft:
 - Use a secure bicycle lock to lock your bicycle to the rack
 - Remove any detachable items including your bicycle seat and saddlebags and take them with you
 - Personalize bicycle with stickers, decals, lights and other equipment
 - Engrave your name or serial numbers on the frame of your bicycle for identification.
7. All signage and pavement markings must be observed and obeyed in all car park facilities. Do not block the general flow of traffic.
8. Cyclists are only permitted to enter and exit the York Boulevard Parkade with their bicycle from the Vine Street entrance and from the Summers Lane exit in the Convention Centre. Cyclists are **not** permitted to ride bicycles in the Facilities. Dismount from bicycle before entering the structures. Cyclists who do not abide by this rule will have their parking privileges revoked.

Secure Bike Parking Form

APPLICATION - SECURE BIKE PARKING FACILITY

Complete this form and submit to:

Hamilton Municipal Parking System
 80 Main Street West (at Summers Lane), Hamilton, L8P-1H6
Phone : (905) 540-6000
Email : parking@hamilton.ca

A \$50.00 fee for use of the secure bike parking facility will be applied yearly.
 An additional \$10 fee will be charged for every lost, stolen, or damaged access key.

Cyclist Information:

Full Name	
Employer	
Address	
City & Postal Code	
Day Time Phone	
Email	

Bicycle Information:

Make/Model	
Identifying Features	
Colour/Size	

Agreement for use of Secure Bicycle Parking Facility and bicycle parking:

I agree to sole responsibility for the bicycle I choose to park in the Secure Bicycle Parking Facility. I will not share access or parking space. I will update the Hamilton Municipal Parking System if the above information changes. The City of Hamilton, and its local boards, elected officials, employees, agents and the Hamilton Municipal Parking System are not responsible for any damage to or theft of bicycles or equipment left at a Secure Bicycle Parking Facility. I also agree to all terms and conditions defined in the City of Hamilton Rules & Regulations, which I explicitly acknowledge having read and understood.

Cyclist Signature: _____ Date: _____

For Office Use Only	<input type="checkbox"/> York Blvd Parkade <input type="checkbox"/> Convention Centre Parking Garage <input type="checkbox"/> City Hall Parking Lot
Date Application Received	Date Access Enabled Key Code #