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Date Issued: March 22, 2018

City of Hamilton

REQUEST FOR PROPOSALS

Contract Number: C11-66-17

**Request for Proposals
Pier 8 Development Opportunity**

ADDENDUM 20

The following queries and responses, issued by the Procurement Section shall form part of the **Request for Proposals** documents for the above, and the revisions and additions noted herein and any attachments shall read in conjunction with all other documents. This Addendum shall, however, take precedence over all previously issued **Request for Proposals** documents where differences occur.

Included in this Addendum are: 3 Pages for Addendum 20

1.0 CLARIFICATION OF BID FORM 2 INSTRUCTIONS re: LIVE/WORK GFA

In Bid Form 1, Proponents were asked to separate out the Live/Work units in both the Unit Count and Gross Floor Area sections.

In Bid Form 2 however, for further clarification, Proponents are to allocate any Live/Work Gross Floor Area to the appropriate "Number of Bedrooms" category.

As Live/Work units are considered Residential (see City Response #81, Addendum 7), the total Residential Gross Floor Areas reported in both Bid Form 1 and Bid Form 2 must be the same.

2.0 QUESTIONS AND RESPONSES

Question #179	"Insert Proponent Name Here" cell at the top of Bid Form 2 appears to be locked.
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City Response #179	Please disregard this input instruction. The City's evaluators will be able to identify your team's submission by way of the signature block (hard copy) and/or by the electronic file name.
Question #180	Can we specify the order in which the [presentation] panels will be arranged on display?
City Response #180	<p>Proponents may provide instruction as to the preferred order in which panels are to be displayed. However, while the City will make every effort to display the panels in accordance with the instructions, please note that:</p> <ol style="list-style-type: none"> 1. each panel will be displayed on a portable easel, which does not necessarily allow for panels to be placed "edge-to-edge"; and 2. given the configuration of the spaces in which these panels may be displayed, there may not be sufficient room to display panels in the desired configuration (e.g., continuous linear) <p>If you wish viewers to comprehend your panels in a particular order, it would be advisable to number each, reflecting the intended order</p>
Question #181	Are we allowed to put our company brand logos on the [presentation] panels or are they supposed to be anonymous?
City Response #181	Proponents may depict corporate logos and/or project branding on all forms of the Public Presentation Materials.
Question #182	How are the User Story Guidelines being used by the city? That is, are they being made available to the general public online or just viewed by the city as part of the Technical Submission?
City Response #182	User Stories will be made available for viewing by the general public, predominantly in digital format, but hard copies will accompany the presentation panel displays where practical.
Question #183	Will there be a 3rd CCM meeting?
City Response #183	No, there will not be a third set of Commercially Confidential Meetings. If you have a question, including any that you identify as commercially confidential, please note that the final deadline to submit questions is March 26, 2018 and the final date that the City can respond is March 29, 2018.

END OF ADDENDUM 20

Proponents providing a signed Form of Proposal have made any necessary inquiries with respect to addenda issued by the City and have provided for all addenda in their Proposal submission.

**All addenda will be posted on the City's bid portal at:
hamilton.bidsandtenders.ca**

and at

www.hamilton.ca/westharbour

Procurement Section, City of Hamilton, Ontario