



Protective Plumbing Program Assessment Form

The Protective Plumbing Program: The City of Hamilton (City) offers a grant through the Protective Plumbing Program (Program) to residential property owners. This program is designed to provide guidance and financial assistance to homeowners who want to proactively protect their home from sewer backups caused by heavy storms. This is done primarily by the installation of a backwater valve and downspout disconnection.

Pre-qualified Contractor List: In order to ensure that the Program work is being delivered by contractors who are qualified to perform the work and offer value for service, the City has compiled a list of 5 contractors that have been pre-qualified to perform this work on behalf of property owners within the City of Hamilton. They are as follows:

Contractor Name:	Phone:	Email:	Approved Amount
Hamilton Sewer and Water Services Inc.	1-877-337-3937	info@hamiltonsewer.com	\$1296.00 + HST
Rooter Guys Inc.	905-549-0200	dan.cordell78@gmail.com	\$1342.00 + HST
Dave Stokoe Plumbing	905-961-6180	dstokoe@stokoeplumbing.com	\$1369.00 + HST
The Plugged Piper Drain Service Inc.	905-308-9346	dispatch@pluggedpiper.com	\$1432.00 + HST
Tomel Mechanical Contractors Ltd.	289-396-0328	info@tomelmechanical.com	\$1433.00 + HST

Property Owners should be aware that the above list of pre-qualified contractors was compiled as a result of a competitive public process. The contractors were invited to submit an application in support of their qualifications and to identify the price that they would charge for a complete Backwater Valve installation. The five contractors meeting the mandatory requirements and having the lowest pricing for the Backwater Valve Installation became the five contractors identified above. The contractors have agreed to charge the price outlined above for a complete Backwater Valve installation and are not entitled to charge a higher price for that item.

The 3 mandatory requirements of the contractor are:

1. To have at least one (1) Licensed Master Plumber with a minimum of five (5) years of experience, and/or one (1) Licensed Master Drain Layer with a minimum of five (5) years of experience.
2. Prove that it had been operating for at least the past three (3) consecutive years.
3. Be licensed as a Plumbing or Drain Layer Contractor, in accordance with the City of Hamilton Trade License By-Law 07-170, Schedule 29.

The contractors were also required to confirm that they:

- a) Carry minimum Commercial General Liability insurance in the amount of \$2 million.
- b) Either have WSIB coverage in place or are WSIB exempt.
- c) Comply with all laws.
- d) Complete the Assessment form and provide it to the property owner who had engaged their services.

Property Owner’s Responsibilities: Property owners who do not use contractors from the Pre-qualified Contractors List for this Program work will only be eligible for \$500 for the installation of a Backwater Valve. The Property owner is responsible for understanding the requirements of the Program and grant limits. The Property owner shall be responsible for all costs incurred that are not eligible for reimbursement through the Program.

It remains the Property owner’s decision as to which contractor on the list they choose (if any) to perform work for them. Any contract for work will be between the property owner and the contractor. There will be no contract between a contractor and the City. The Property owner will be responsible for any future maintenance at their sole expense.



[Hamilton](http://www.hamilton.ca)

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Property owners are encouraged to ensure that the contractor they choose (whether on the pre-qualified list or another) has appropriate WSIB coverage or exemption and Commercial General Liability insurance in place. Your insurance broker is a good source of information for determining the appropriate insurance coverage necessary and advising what written documentation should be provided to you to show that coverage is current.

Any payment made for the Program work will be made by the City to a Property owner on the basis of the Property owners' compliance with the Program Guidelines. No payment shall be made directly to a contractor. Program Guidelines can be found at www.hamilton.ca/backwatervalve.

City of Hamilton Disclaimers: Program availability is subject to funding as determined by City of Hamilton Council and may be discontinued at any time without notice. The City's provision of grant monies under the Program in no way constitutes an acceptance of any risk or responsibility for the works undertaken by a Property owner for which they may seek reimbursement under the Program.

The City of Hamilton will not be held responsible for the work performed by any contractor (including contractors on the above pre-qualified list) hired by a Property owner to perform work on the Property owner's property for any reason whatsoever. It is the Property owner's responsibility to ensure that a proper assessment of the work is undertaken, that the contractor they hire to perform the work does so in a competent manner to industry standards and warrants its work to the Property owner. The work eligible for Program grant monies shall in no way be construed to be part of the City of Hamilton's wastewater or stormwater system.

Notice of Collection of Personal Information: Notice of Collection of Personal Information under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA): Personal information provided by the Property owner and/or Contractor including the submission of the Assessment Form or other information and documentation submitted is collected by the City of Hamilton in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) under the authority of section 106(3) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, and section 28 of the Planning Act and will be used by the City of Hamilton as part of its administration and assessment of eligibility for grant monies under the Protective Plumbing Program. If there are any questions with respect to this Notice of Collection of Personal information please contact the City at privacy@hamilton.ca.



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Based on the geographic location, is this home at an increased risk of a sewer backup? Yes No
Explain:

Are any downspouts connected to the building drains? Yes No

If yes, are they all recommended for disconnection? Yes No

If no, please explain why:

What kind of backwater valve is being recommended for installation and why?

Is there potential for ground water to enter the basement at the backwater valve installation site? Yes No
If yes, please explain why:



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Provide a full description of the work to be completed:

Provide full details of any additional costs or work NOT covered by the Program:

Does the Property owner wish to proceed with the work covered under the Program? Yes No

Does the Property owner wish to proceed with additional work not covered by the Program? N/A Yes No

Is the Contractor identified as being on the City of Hamilton's Pre-qualified Contractor List? Yes No

Signature of Property Owner: _____ Date: _____

ACKNOWLEDGEMENTS

Property Owner

By signing below I acknowledge and certify that the following is accurate:

1. I am the legal property owner and my municipal property taxes are paid up to date.
2. The contractor has thoroughly explained this assessment to me as well as the work to be completed including any additional costs.
3. I understand the requirements of the Program, grant limits and that I am responsible for costs not reimbursed.

Name: _____

Signature: _____

Date: _____

Contractor

By signing below I certify that the following is accurate:

1. This assessment was completed by a licensed plumber or a licensed drain layer.
2. I have thoroughly explained this assessment to the Property Owner as well as the work to be completed including any additional costs.

Name: _____

Signature: _____

Date: _____



Protective Plumbing Program Request For Payment

Customer Name: _____ Confirmation Number: _____

Property Address: _____ Date Work Completed: _____

Customer Phone #: _____ Contractor Name: _____

Date of City Inspection: _____ City Inspector Name: _____

Who Completed the Work? Contractor Property Owner

Items Required If Work Has Been Completed By A Contractor

- Original complete and signed assessment
- Digital copy of CCTV inspection
- Original detailed invoice for work performed including HST
- Original permit and receipt

Items Required If Work Has Been Completed By The Property Owner

- Original permit and receipt

Grant Work Completed

- Backwater Valve Installation
- Downspout Disconnection - How Many? _____
- Sump Pump & Pit Installation
- Unsuccessful CCTV Attempt

I _____ (name of the property owner)
verify that the above information is accurate and complete.

I acknowledge that it is the property owners responsibility to properly maintain the backwater valve and that the City does not own or is responsible for the proper functioning of the Backwater Valve. I hereby request reimbursement for the above noted work according to the Protective Plumbing Program Guidelines.

Signature: _____ Date: _____