



SITE ALTERATION PERMIT QUESTIONNAIRE

GROWTH MANAGEMENT DIVISION
71 Main Street West, 6th Floor
Hamilton, ON L8P 4Y5
Ph: (905) 546-2424 Ext.3933
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Site Alteration Permit Questionnaire

SECTION "A"

PROPERTY ADDRESS _____
ADDRESS FORMER MUNICIPALITY

OWNER _____
NAME ADDRESS PHONE #

APPLICANT _____ _____ _____
OWNER AGENT/CONSULTANT SIGNATURE & DATE

SECTION "B"

Will the placement or removal of land (fill) alter the grade of the property by more than 0.5m (20") at any location on the property? YES NO

Will the placement or removal of land (fill) alter the grade of the property by more than 0.2m (8") within 3.0m (9'-10") of any property line? YES NO

Will the placement or removal of land (fill) alter the flow of water in a watercourse (i.e. river, creek, stream, etc.)? YES NO

Will the placement or removal of land (fill) cause water normally contained on the lot to drain off site? YES NO

Will the amount of land (fill) being placed or removed exceed 8 cubic meters for every 0.125 hectares of property area? YES NO

Is a retaining wall with a height of greater than 0.2m (8") being installed? YES NO
(If yes, please contact Building Services Division for further information.)

OTHER COMMENTS/INFORMATION _____

PLEASE NOTE THAT IF YOU HAVE ANSWERED YES TO ANY OF THE QUESTIONS IN SECTION "B" OF THIS QUESTIONNAIRE A SITE ALTERATION PERMIT MUST BE OBTAINED PRIOR TO COMMENCING ANY OF THE PROPOSED SITE WORKS. IF YOU ARE UNSURE WHETHER OR NOT A SITE ALTERATION PERMIT WILL BE REQUIRED OR HAVE ADDITIONAL QUESTIONS, PLEASE CONTACT GROWTH MANAGEMENT DIVISION AT (905) 546-2424 EXT.3933

WHERE THERE IS A DISPUTE AS TO WHETHER OR NOT A SITE ALTERATION PERMIT IS REQUIRED TO BE OBTAINED, IT SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER TO PROVIDE EVIDENCE SHOWING THAT NONE OF THE LIMITS IN SECTION "B" OF THIS QUESTIONNAIRE HAVE BEEN EXCEEDED.

- WHERE A SITE ALTERATION PERMIT IS REQUIRED TO BE OBTAINED THE FOLLOWING WILL BE REQUIRED TO BE SUBMITTED:
- * MINIMUM 6 COPIES OF A CONTROL PLAN PREPARED BY A PROFESSIONAL ENGINEER
 - * A DETAILED ESTIMATE OF THE COST OF THE PROPOSED SITE WORKS
 - * SITE ALTERATION PERMIT APPLICATION COMPLETED AND SIGNED
 - * PERMIT FEE (AMOUNT VARIES DEPENDANT ON PROPERTY SIZE AND USE)
 - * SECURITY DEPOSIT (AMOUNT WILL VARY DEPENDANT ON SCOPE OF WORK)

ADDITIONAL INFORMATION MAY ALSO BE REQUIRED TO BE SUBMITTED.