

Authority: Item 28, Audit, Finance & Administration
Committee Report 13-011
Report (FCS13069)
CM: December 11, 2013

Bill No. 316

CITY OF HAMILTON

BY-LAW NO. 13-316

**TO AMEND BY-LAW NO. 11-040
TO ESTABLISH RETENTION PERIODS FOR RECORDS
OF THE CITY OF HAMILTON**


WHEREAS the Council of the City of Hamilton enacted by-law 11-040 being a By-law to Establish Retention Periods for Records of the City of Hamilton, on January 26, 2011, pursuant to section 255, of the Municipal Act, 2001;

AND WHEREAS the Council of the City of Hamilton, in adopting item 27 of Report 13-011 of the Audit, Finance & Administration Committee, at its meeting held on the 9th day of December, 2013, recommended that Records Retention By-law 11-040 be amended as hereinafter provided;

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. That the following file classification in Schedule A to Records Retention By-law 11-040 be amended as follows:
 - (a) **CO06 – Council/Standing Committee Meeting Recordings**
Total Retention be amended to reflect ‘temporarily suspended’ status pending the Web Redevelopment Review.
2. This By-law comes into force on the day it is passed.

PASSED this 11th day of December, 2013.



R. Bratina
Mayor



R. Caterini
City Clerk