

# CITY OF HAMILTON

## CIVIL MARRIAGE CEREMONY

### QUESTIONNAIRE

Please complete the following information prior to attending the Consultation.  
(PLEASE PRINT in block or capital letters)

**1. MARRIAGE LICENCE:** *Marriage Licences are valid for 90 days only.*

Licence Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

**2. APPLICANTS:** *Please bring Photo I.D. to the Consultation*

**Applicant:**

Name: \_\_\_\_\_

Photo I.D.: \_\_\_\_\_

Occupation: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Joint Applicant:**

Name: \_\_\_\_\_

Photo I.D.: \_\_\_\_\_

Occupation: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**3. WITNESSES:** *(Witnesses to the marriage must be able to communicate in English and must be 14 years of age or older)*

**Witness 1:**

Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

**Witness 2:**

Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

**5. CEREMONY DETAILS:**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ a.m. or p.m. Receipt #: \_\_\_\_\_

Location of Ceremony: Council Chamber / Room 830 / Outside (Please circle your choice)  
(Council Chamber and Outside can accommodate a maximum of 10 people (Couple; Witnesses (2); 5 guests + the Officiant); Room 830 can accommodate a maximum of 5 people (Couple; Witnesses (2) and the Officiant)

City of Hamilton  
Civil Marriage Ceremony Questionnaire

Number of Guests:\_\_\_\_ Ceremony/Vows Option #:\_\_\_\_ (refer to the City's website for options)

Will there be personalized vows? Yes or No (if you answered 'Yes', please bring a copy of the vows to the Consultation meeting)

Would you like to acknowledge a family member(s)? Yes or No, if yes, please provide their name(s):

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Will anyone be giving away the applicant(s)? Yes or No (Please circle)

If you answered 'Yes', Name(s):\_\_\_\_\_

Will rings be exchanged? Yes or No (Please circle)

Will there be an exchange of embrace? Yes or No (Please circle)

Will there be photographs taken during the ceremony? Yes or No (Please circle)

How would you like to be introduced: Husband & Wife / Partners in Life / Married Couple (Please circle)

Additional Comments/Details:\_\_\_\_\_

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**5. CITY OF HAMILTON POLICY REVIEW:**

Please check (√) that you have reviewed and will comply with the following:

- No alcohol is permitted on City of Hamilton property.**
- No consumption of alcohol or stimulants shall be permitted prior to or during the ceremony for the applicants and witnesses. (the Officiant may cancel the ceremony if rule is violated)**
- No music or flowers will be provided by the City during the ceremony.**
- No religious connotation shall be contained in the ceremony.**
- No decorations or confetti, bubbles, rice, candles or incense are allowed in or outside of City Hall.**

*Personal Information contained on this form, is collected under the authority of Section 24 of the Marriage Act, R.S.O.1990, Chapter M3 and will be used for the purpose of performing a civil marriage ceremony. Questions regarding this collection should be directed to the Manager, Records and Freedom of Information, 71 Main Street West, Hamilton, ON L8P 4Y5 or (905) 546-2424 Ext. 2743*