



Hamilton

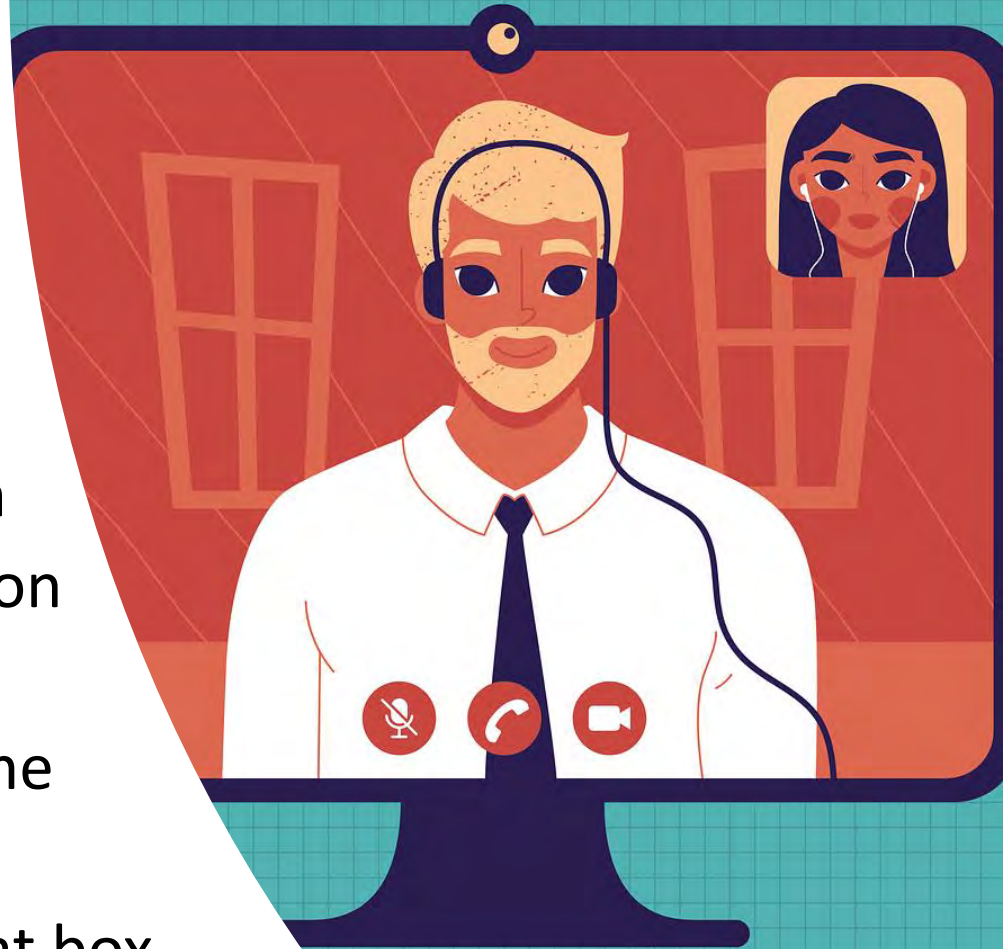
COMMUNITY SERVICES INFO SESSION

2021 CITY ENRICHMENT FUND

October 15th, 2020

REMINDERS

-
- No sound?
 - Make sure the volume on your computer is switched on
 - Try turning up your volume
 - Have a question? Use the chat box



AGENDA

- Introduction
- Objective
- Categories & Streams
- How to Apply
- The Grant Cycle
- Key Points



Introduction

The City Enrichment Fund is the overall name for the City of Hamilton's municipal investment in a wide range of program areas that support the City's strategic plan -Our Future Hamilton - Community Vision. It is comprised of program areas, streams, and categories / funding priorities.

Program Areas The six unique sector areas are served by the City Enrichment Fund.

Funding Streams Specific grants available within each program area.

Categories There are categories within funding streams. Please refer to the individual program handbook for details.



General Eligibility

- ❑ The following types of organizations are eligible within the City Enrichment Fund:
 - Incorporated not-for-profit organizations
 - Organizations with a charitable number
 - Community associations

- ❑ Funding requests must be within the funding stream maximum and should not exceed 30% of the total program budget.

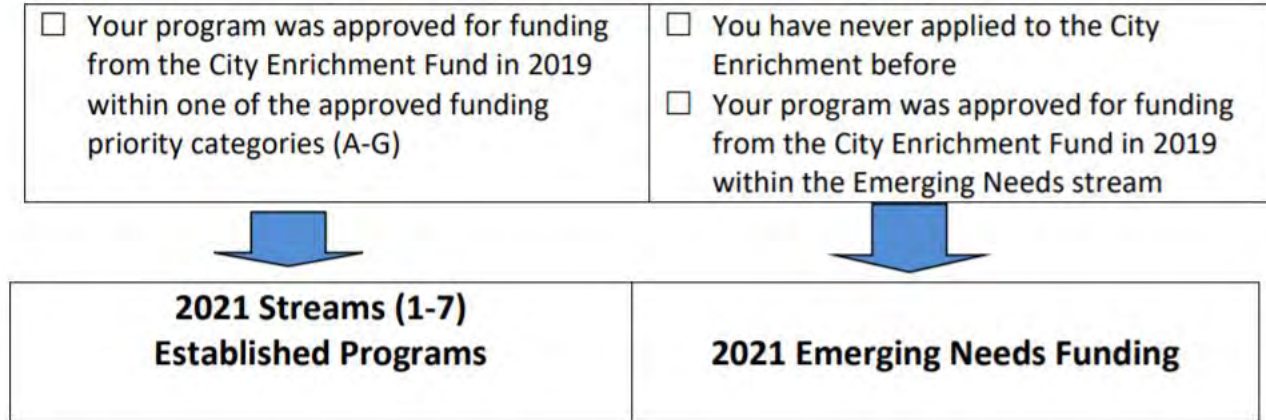
- ❑ Funded activities must take place within the city of Hamilton.

Community Services - Objective

To invest in both **established** and **emerging** community programs that meet identified community needs, build community capacity, and support the new City of Hamilton's strategic funding priorities 2016-2025.

| ARTS | COMMUNITIES, CULTURE & HERITAGE | COMMUNITY SERVICES | SPORT & ACTIVE LIFESTYLES | AGRICULTURE | ENVIRONMENT |
|--|---|--|--|----------------------|------------------------|
| 1. Arts Operating | 1. Events & Established Activities | 1. No One is Hungry or Without Shelter | 1. Long Term Athlete Development Planning & Implementation | 1. Programs & Events | 1. Capacity Building |
| 2. Arts Festivals | 2. New Projects | 2. Everyone Feels Safe | 2. Sport Awareness | | 2. Projects & Programs |
| 3. Capacity Building | 3. Capacity Building for Cultural Organizations | 3. Every Child and Family Thrives | 3. Capacity Building | | |
| 4. Creation & Presentation Grants for Arts Professionals | | 4. No Youth is Left Behind | 4. Sport Development / Inclusion | | |
| | | 5. Everyone Can Age In Place | 5. Accessibility | | |
| | | 6. Community Capacity Grows | 6. Active for Life | | |
| | | 7. Everyone Has Someone to Talk To | 7. Multi-Sport Hosting | | |
| | | 8. Emerging Needs & Program Innovation | | | |

UNDER WHICH COMMUNITY SERVICE STREAM SHOULD YOU APPLY?



Refer to the appropriate section of this handbook for specific stream guidelines.



5 consecutive years of approved funding and a program score of 80 points or higher each year.



PREPARATION

Gather materials / documents you will need including:

- Mission, mandate & vision
- Budget (overall & project)
- Project, programming description

The screenshot displays the City of Hamilton's City Enrichment Fund website. On the left, a navigation menu under 'CITY ENRICHMENT FUND' includes 'City Enrichment Fund' (circled in blue), 'City Enrichment Fund – Account Sign In', and 'Adjudicator Sign-in'. Below this is a 'Back to City Enrichment Fund' link. Under 'OTHER SERVICES AVAILABLE', there are links for 'Hamilton Future Fund' and 'Neighbourhood Engagement'. The main content area features a teal header for '2021 Application Intake Open'. The text below the header states: 'The City is pleased to announce the opening of the 2021 intake process. The information on this page is to help you navigate the application process and to ensure that your project, event or program are a good fit to the City Enrichment Funding areas and their streams.' A numbered list of five steps follows: 1. Read the General Guidelines and handbooks specific to your program area and stream. 2. Review the [Grant Applicant Overview Presentation](#) (PDF, 607 KB). 3. Review [Program Budget Overview](#) (PDF, 373 KB) and [download the template](#) to be attached in your online application. 4. Apply by signing in or creating your [City Enrichment Fund Account](#). 5. The deadline for all applications is November 2, 2020 before 4:30 pm. At the bottom, it says: 'For any additional questions please contact the City Enrichment Fund at Grant.Coordinator@hamilton.ca.'

Login



Welcome to the City of Hamilton's City Enrichment Fund Grant Application process. Applications for City Grants will be accepted from September 1, 2020 until November 2, 2020.

Existing User?

Email:*

Password:*

[Login](#) [Forgot Password?](#)

New User?

[Click Here](#)

Each Organization should have only one account. Please ensure you have contact information for your organization, your organization's mission, and brief history to create an account.

Attachments

- Board of Directors list (**mandatory**). Include role titles, length on the Board
- Staff list and Organizational charts optional
- *Audited Financial Statements (preferred)
- Program Budget -- **mandatory**
- Program Marketing Material -- Poster, flyer, pamphlet --optional
- Program Specific Material – optional
- Most recent Annual Report or additional marketing material
- Additional uploads as required or requested

- To ensure your uploads don't get lost in cyber space, please use the following naming convention for your uploaded files:

Organization Name – Program Name – Description of what is being uploaded (budget, stats, annual report etc.)

- Easier for Adjudicators and Staff to find

Adjudication Process

- Applications are assessed based on the assessment criteria specific to each program area and funding stream.
- A minimum of 3 independent staff or peer adjudicators review each application and assess a score out of 100.

Final score 80 or above

Excellent Application

Final score between 60 & 80

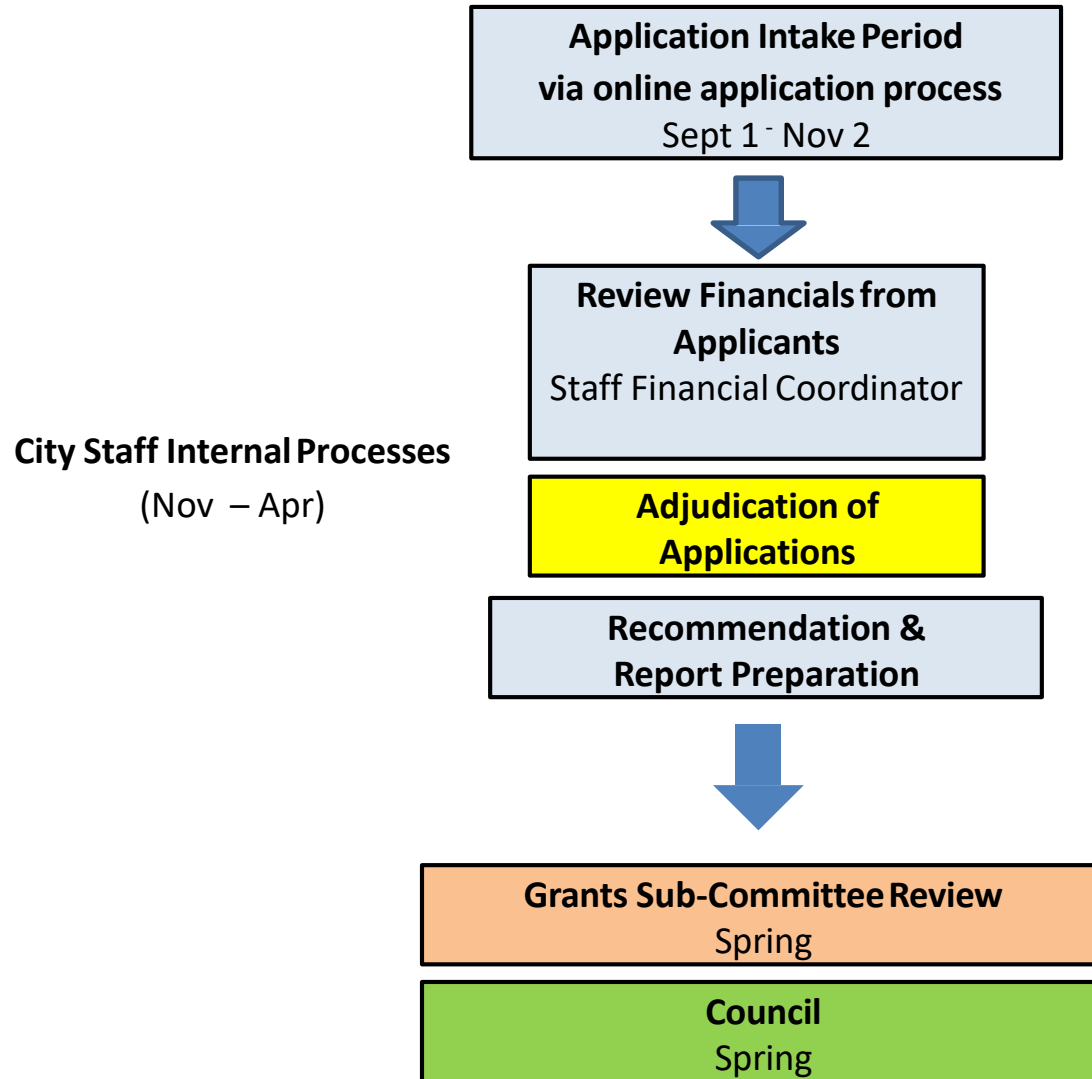
Good/Fair Application

Final Score below 60

Failed Application



- A Returning program may be prioritized over a New program to ensure the Returning **program's long term viability.**
- Funding amounts are dependent on the available budget of the City Enrichment Fund as well as the amount allocated in each program area.



Key Facts

- Total program budget – approx. \$6.1 million annually
- In 2020, CEF received more than 336 applications within the Hamilton community (existing and new recipients)
- Eligible Programs:
 - Incorporated non profit organizations
 - Organizations with a charitable number
 - Community associations
 - Unincorporated groups with not for profit goals/governance structure
 - Creation & Presentation artists/collectives (Arts program only)
 - Activities must take place within the City of Hamilton
- City Enrichment Fund funds primarily program operating vs. capital expenses*
 - *Environment Capacity Building stream permits limited capital project expenses
- Potential funding amounts up to 30% of the total program budget

Resources

For additional information please visit the City Enrichment Fund website:

<https://www.hamilton.ca/community-funding-grant-programs/city-enrichment-fund/city-enrichment-fund>

The website contains:

- Important Dates and Timeline
- General Guidelines
- Program Area Handbooks
- Access to application platform (Perfect Forms)
- Past CEF results and GSC reports





Hamilton

THANK YOU