



HOW TO REDUCE THE SPREAD OF COVID-19 IN APARTMENTS

- Public Health Services will let building managers know if someone in the building tests positive **ONLY IF** they need to take additional measures to stop the spread.
- Landlords and Property Managers must protect the privacy of tenants who are suspected or confirmed to have COVID-19.

LANDLORDS AND PROPERTY MANAGERS

Everyone has a role in helping to reduce the spread of COVID-19

Landlords and Property Managers are asked to suspend all non-urgent inspections and repair work, if possible. Emergency repairs and inspections can continue and residents should be notified when and why these are being done.

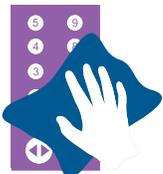
Landlords and property managers should also:



- Remind tenants about measures that reduce the spread of COVID-19 and post signage in common areas about wearing masks, physical distancing, hand washing and cough etiquette.

- Create guidelines to help tenants practice physical distancing such as:

- Setting a maximum capacity on the number of tenants using laundry rooms, elevators, and other common areas. Post these limits in a visible location as a reminder to tenants.
- Discouraging gatherings in public areas and taking additional precautions in shared spaces (e.g. lobbies, hallways, mail and laundry rooms).



- Clean and disinfect all high-touch surfaces at least twice per day or when visibly dirty. Focus on common areas and high touch items (e.g. door handles, buzzer or keypads, hand railings, light switches, elevator buttons, laundry machine controls)



- Use an appropriate cleaner and disinfectant, as per manufacturer's instructions.

- Remember to clean surfaces before disinfecting or use a product containing both cleaner and disinfectant.
- Create a cleaning schedule to help staff maintain enhanced cleaning procedures and keep an adequate supply of cleaning and disinfecting products.
- Both sick and healthy tenants will need to use laundry rooms to wash dirty laundry. Post a reminder to share tips on using shared laundry facilities.



- Suspend all non-urgent inspections and repair work, if possible. Only allow emergency repairs and inspections to continue, and alert residents to when and why these are being done.



- Regularly update tenants on COVID-19 prevention measures. Share communications by email or print and slide under doors or place in mailboxes to inform tenants and provide updates.
- Provide contact information to allow tenants to contact staff if they have questions.