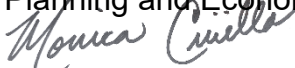




COMMUNICATION UPDATE

TO:	Mayor and Members City Council
DATE:	August 23, 2021
SUBJECT:	Licensing and By-law Services Moving to 330 Wentworth Street North, Hamilton (City Wide)
WARD(S) AFFECTED:	City Wide
SUBMITTED BY:	Monica Ciriello Director, Licensing and By-law Services Planning and Economic Development Department
SIGNATURE:	

The Licensing and By-Law Services Division and its related Licensing Counter is moving permanently from 77 James Street North to 330 Wentworth Street North on Friday, September 10, 2021.

While the majority of staff from Licensing and By-Law Services are working remotely, the Licensing Counter will continue to be open to the public at the Wentworth Street North location. The hours of operation for the Licensing Counter are Wednesdays from 8:30 a.m. - 4:30 p.m. The first day of operation will be Wednesday, September 15, 2021.

We ask for your patience during this time of transition, as there may be a slight delay in service, ensuring the move is completed and all operations are running successfully.

If you have any questions regarding this communication, please contact Monica Ciriello, Director of Licensing and By-law Services, by phone at Ext. 5809 or by e-mail at Monica.Ciriello@hamilton.ca.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.