




COMMUNICATION UPDATE

TO:	Mayor and Members City Council
DATE:	March 25, 2022
SUBJECT:	Email Address for General Planning Inquiries (City Wide)
WARD(S) AFFECTED:	City Wide
SUBMITTED BY:	Jason Thorne General Manager Planning and Economic Development Department
SIGNATURE:	

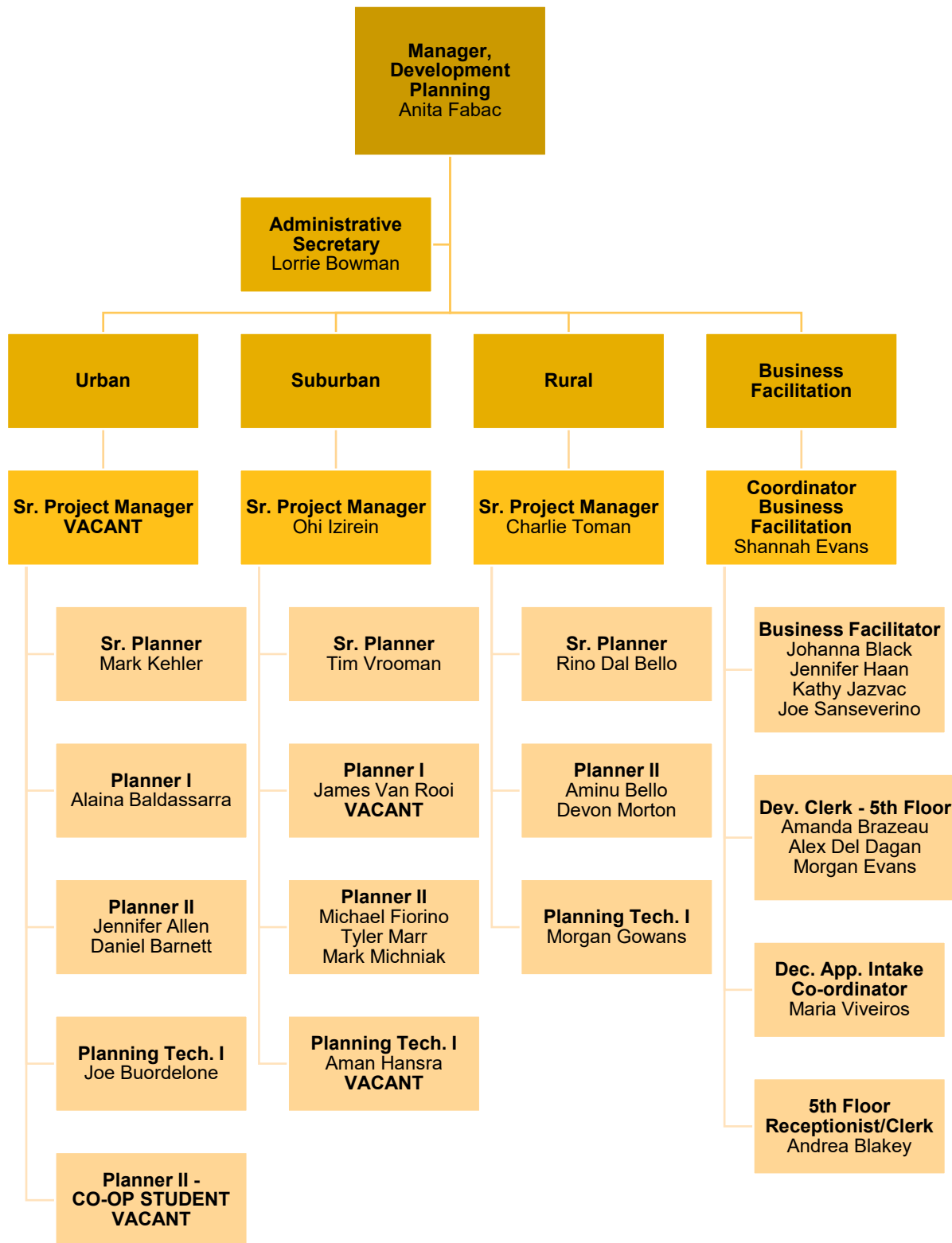
The purpose of this Communications Update is to advise Members of Council of a special email address that has been established for email inquiries from Members of Council on planning and zoning matters. The email address is ccplan@hamilton.ca.

This email address can be used for information requests on general planning, Committee of Adjustment, zoning, natural heritage, cultural heritage and urban design inquiries and will be monitored daily. Inquiries on active Planning Act applications can continue to be forwarded to the assigned Planner on the file.

To assist Members of Council on Planning Division roles and responsibilities following the recent organizational changes, I have attached the organizational charts for the following sections in the Planning Division:

Manager of Development Planning – Anita Fabac
Manager of Heritage and Design – Ken Coit
Manager of Sustainable Communities – Christine Newbold
Manager of Zoning & Committee of Adjustment – Shannon McKie

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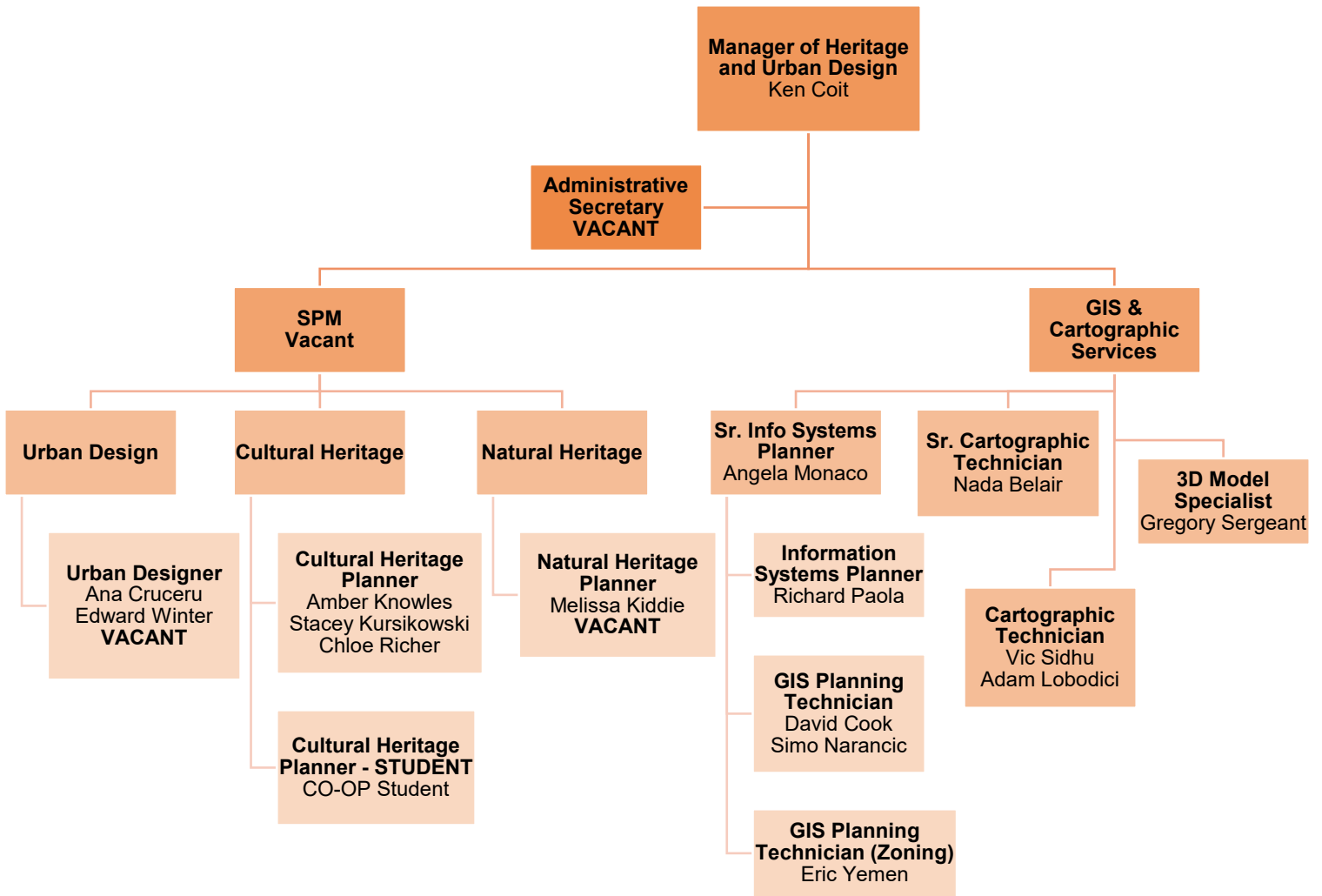


OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

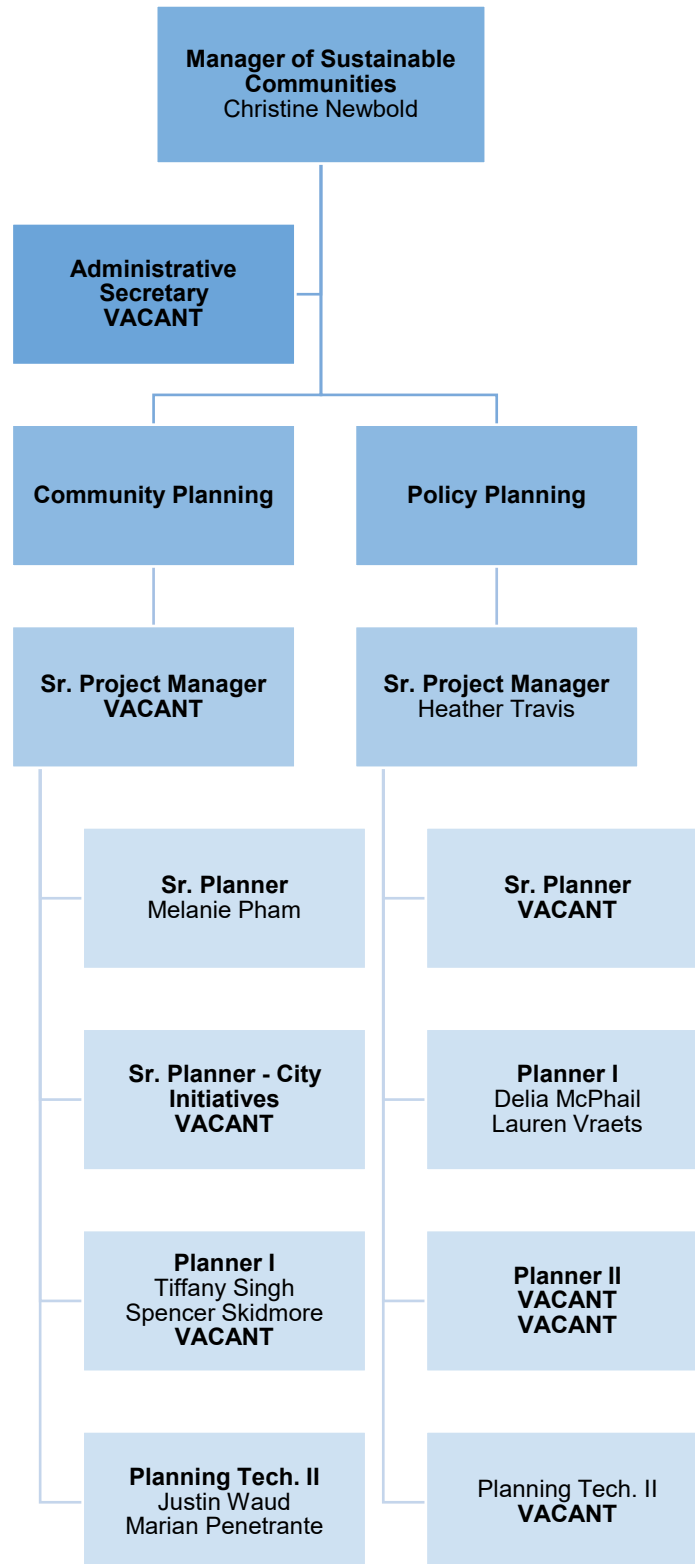
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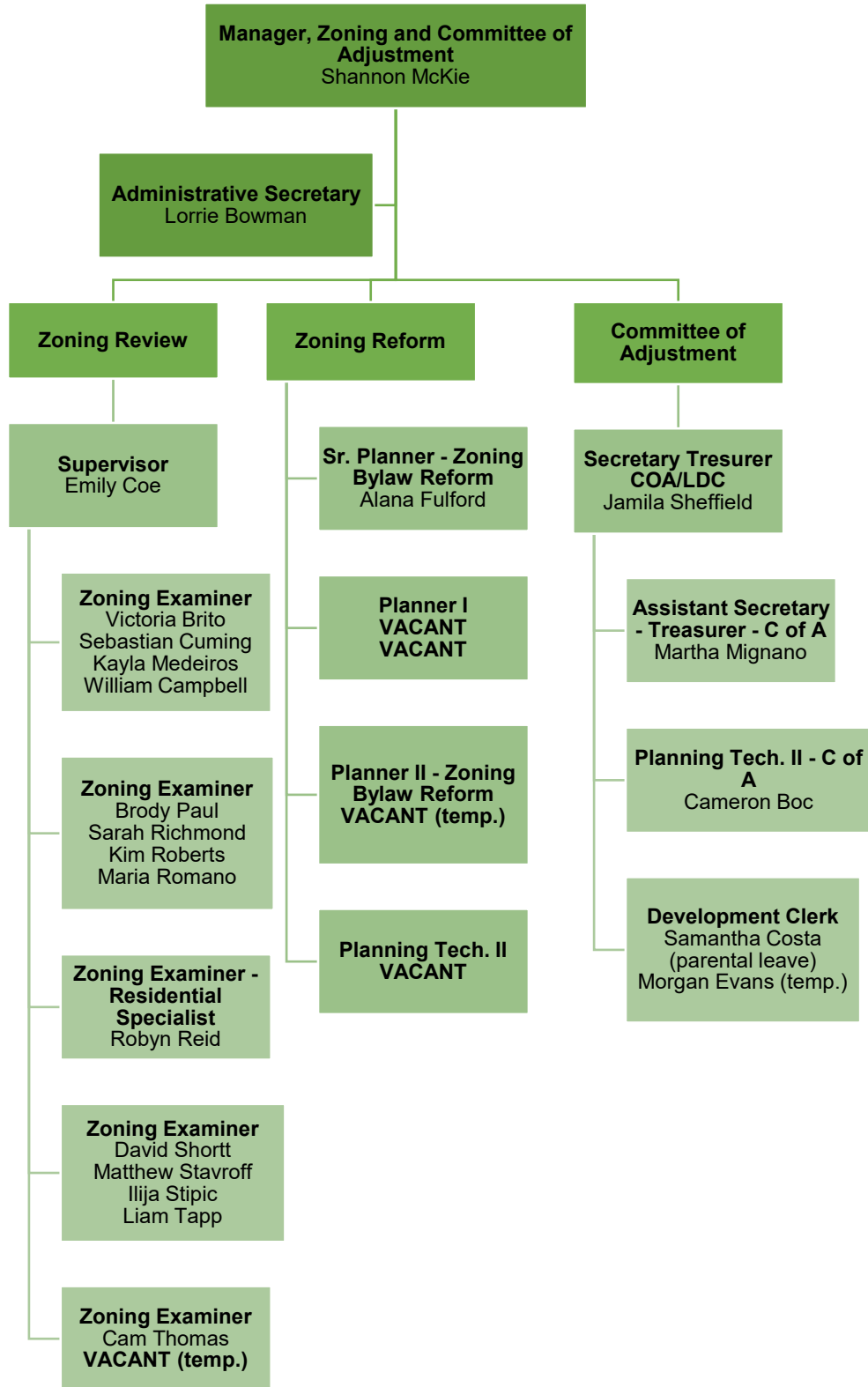
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If you have any questions respecting this communication, please contact Anita Fabac, Manager, Development Planning by email at Anita.Fabac@hamilton.ca or by phone at Ext. 1258.

APPENDICES AND SCHEDULES ATTACHED

N/A